

APPROVED



The GLOBE Academy

Minutes

Board of Directors Meeting

Date and Time

Monday August 28, 2023 at 7:00 PM

Location

Upper Campus
4105 Briarcliff Road NE
Atlanta, GA 30345

Notice of this meeting was posted at both campuses and on the GLOBE website in accordance with O.C.G.A. § 50-14-1.

Directors Present

A. McMillon, B. Heidelberg, C. Schwenkler, D. Reynolds, J. Clark, K. Henshaw, L. Ferro Borges, L. Long, L. Norton, M. Hayes, T. Barnes, T. Williams

Directors Absent

None

Directors who left before the meeting adjourned

T. Barnes

Guests Present

Anna Holbrook (remote), Anya Parkes (remote), Ashley Morris (remote), Bailey Douque (remote), Briana Caddell, C. Elliott-Earby, Cierra Crowder (remote), Clarence Brantley (remote),

D. McMillon (remote), David Thompson, Eric Moore (remote), Farah Chang (remote), Fiona Bethea (remote), Gary Jensen (remote), H. Holcomb (remote), Halima Brown (remote), Isabel Blackburne (remote), Jamie Fullman (remote), Jean Brown (remote), Jillian Barksdale (remote), K. Holder, K. Monroe (remote), K. Padron (remote), Katie Patel (remote), Kelly Smith (remote), Kendall Charlton (remote), Khet Richards (remote), Kristell Engram (remote), L. Clark (remote), L. Hancock (remote), L. Hertz (remote), Lauren Lindquist (remote), Lenne Beaujuin (remote), M. Cottrell (remote), M. Williams (remote), MJ Levine (remote), Mark Leydecker (remote), Mekdes Alemayehu (remote), Melinda Rodriguez (remote), Rasheeta Chandler (remote), Robyn Brandman (remote), S. Manns (remote), Tamiko Jones (remote), Wes Ingwersen (remote), Zahra Amin (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

D. Reynolds called a meeting of the board of directors of The GLOBE Academy to order on Monday Aug 28, 2023 at 7:04 PM.

C. Vision, Mission and Core Values

Vision, Mission and Core Values were read by Board members.

II. Public Comment

A. Public Comment

There were no public comments.

III. Consent Agenda

A. Approve Agenda

The agenda and minutes were approved by consent without objection.

B. Approve Minutes

D. Reynolds made a motion to approve the minutes from Board of Directors Meeting on 06-26-23.

L. Norton seconded the motion.

The board **VOTED** to approve the motion.

IV. Executive Director Report

A. GLOBE Progress

The GLOBE Academy's 11th Year! SY 23/24

- Strategic Focus Areas
 - Student Success
 - #1 in DCSD: 8th Grade Social Studies and Coordinate Algebra, #2 in DCSD: 8th Grade Reading , #2 in DCSD: 8th Grade English Language Arts, #3 in DCSD: 8th Grade Science, #5 in DCSD: 8th Grade Math
 - 100% Pass Rate: AP Spanish
 - 85% Pass Rate: AP Mandarin
 - UC WIN time
 - Technology at both LC and UC
 - Professional Learning and Development
 - School Wide Goals
 - Community Engagement
 - Strengthening Community Partnerships
 - Parent Involvement - getting parents back in the building and involved
 - Fiscal Responsibility
 - Budget Efficiency - prepped for the long game and being ready for our new campus for K-5 getting everyone together - very excited to have this occur
 - Fundraising Initiatives - Annual Fund and Capital Campaign

Attempting to improve Math across

SEL Social Emotional Learning to decrease overall absences by 5%.

Jabari asked whether the full MAP schedule can be published in advance.

B. Vote for new roof at UC

D. Reynolds made a motion to approve the contract provided by B&L Contractors to complete roof repair of Upper Campus in the amount of \$52,890.

L. Norton seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. Vote for NWEA Map Testing Contract Renewal

J. Clark made a motion to renew the 5-year contract between The GLOBE Academy and NWEA for the purposes of MAP testing in the amount of \$71,086.25.

K. Henshaw seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Vote to Approve Nutrition Contract

K. Henshaw made a motion to enter a temporary contract with LUNCH N' THINGS to provide all school day food services for The GLOBE Academy through December 5, 2023 with a potential extension through June 30, 2024.

L. Long seconded the motion.

Tiki asked what the cost difference between last vendor to now

Breakfast has no change in price

Lunch

How does this impact free and reduced lunch?

GLOBE does get reimbursed for the free and reduced.

Adrienne recommended to include food allergens.

Leigh asked if there's an opportunity to communicate regarding food choices.

Catherine confirmed that the new vendor is not the same as last year.

Lillian asked whether other schools use this vendor and Brianna confirmed that Museum School started on 8/28.

Michelle asked whether there is a backup plan if GLOBE decides to not continue with Lunch n things in December.

The board **VOTED** unanimously to approve the motion.

V. Board Planning

A. Board Committee Discussion

Jabari provided updates on the following items:

Open Meeting Laws

- Per Georgia law, all board and committee meetings must be held in person without exception - unless extenuating circumstances
- Board can consider reducing number of formal committees or reduce number of official meetings

Standing Committees

- Consist of at least one Director
- Provide recommendations for action to be voted upon by the Board
- Shall have and may exercise the powers of the Board

- Members and chairperson appointed by the Board Chair with approval of the Board

Committees will consider whether they will continue as a formal committee and bring recommendations in September.

Some committees have been identified as special committees that are temporary and may be dissolved.

VI. Committee Updates

A. Transportation/Facilities Update

Lillian provided the following updates:

Progress Over the Summer

- Traffic study in June; site visit for parking lot planning in July
- Schematic design complete – modular placement recommendation
- Modular company RFP went out, bids received from four vendors in August
- Initial financial modeling for owning buses - operating cost estimates

Next Steps

- FTP committee will return in Sep with an RFQ for approval; RFQ will be for purchasing two propane buses; will seek Board approval to purchase in Oct
- More information on satellite hubs and potential ridership fees to be shared by Nov meeting

Clairmont Campus Scope

- Installation of three modular buildings
 - Demolition of houses, site preparation, and modular purchase/install
- Renovations of Milligan and FLC
 - New HVAC, ADA improvements, sprinkler systems, plumbing/electrical
 - Canopies in front of Milligan and FLC
 - Light touch design - repainting, lighting, carpet/flooring
- Furniture, Fixtures, Equipment, Technology
 - New furniture, technology/smartboards, supplement w/ existing where needed
- NOT INCLUDED: Kitchen updates, parking lot/traffic updates, gym improvements

T. Barnes left.

Looking to get grants for buses, and consideration of potential cost structure.

Lorena noted that CFO noted that there may be grants available.

Tiki noted it's important to include people with a DEI perspective.

Michelle asked whether parents have been surveyed about using bus services.

Tiki asked whether there can be a capital campaign to cover the costs to allow for free ridership.

Adrienne asked whether the \$100K covered operating costs such as bus drivers.

Leigh noted that some parents want to earmark their donations to allow for a free service.

Lillian displayed the options for the modular placement on the new campus with recommendation for Scheme B which will save a parking lot. There is an opportunity to tighten the modulares to potentially save another parking lot.

Further discussions to entail regarding security in future phases.

B. Vote for Project Scope and Site Proposal

D. Reynolds made a motion to proceed with Site Proposal Scheme B for the placement of the three modulares around the field at the new campus and approve the scope as outlined in the schematic design process.

L. Ferro Borges seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. Vote for modular vendor

Jabari provided the following update:

- With 24-month lease options just north of \$2M, ownership is more feasible
- Four purchase quotes received ranging from \$2.7M to \$3.3M
- Modular Solutions provided complete RFP with similar offerings as competitors
 - \$2.75M quote (~\$250K less than next best vendor)
 - 20-week timeline (9 weeks sooner than next best vendor)
 - Locally owned and operated (based in Cumming, GA)
 - References thoroughly vetted and confirmed as reliable and punctual
 - Slightly less square footage per modular (~400 sq ft less than next best)

J. Clark made a motion to select Modular Solutions as the vendor for the production and installation of the new modulares at the Clairmont campus and to allocate \$2,751,010 to execute the contract.

D. Reynolds seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Vote to Approve 2nd Amendment to PSA

D. Reynolds made a motion to approve the 2nd Amendment to the PSA agreement with Clairmont Presbyterian to: Develop the Post-Closing Development Agreement, Shared Parking Agreement, Right of Second Offer Agreement and Restrictive Covenant on or prior to September 19, 2023, rather than at the end of the inspection period.

L. Ferro Borges seconded the motion.

The board **VOTED** unanimously to approve the motion.

E. Vote to amend the budget

L. Ferro Borges made a motion to accept the amended budget for the SY 22-23.

K. Henshaw seconded the motion.

The board **VOTED** unanimously to approve the motion.

F. Communications Committee

Teacher Satisfaction

Discussed the staff satisfaction at the end of the year. Around 50% (~150) of the staff responded.

Parent Satisfaction

Dissatisfied has decreased while satisfied has hovered up and down.

Committee is open to determining how to incentivize people to participate.

VII. New Business

A. Vote for conflict of interest update

D. Reynolds made a motion to approve the revised conflict of interest policy as detailed below: After disclosure of the financial interest and all material facts, the potential conflict of interest must be included in the nearest future governing board meeting during which the governing board will discuss the potential conflict of interest with the interested person. After any discussion with the interested person, he/she/they shall leave the governing board meeting while the determination of a conflict of interest is discussed and voted upon by the remaining board members. The vote cannot commence without a quorum of the board members – excluding the person of interest. Determination of a conflict of interest shall be based on a simple majority.

J. Clark seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Discuss governance training

Drew provided the following updates:

- Background Check Guidance
 - Fingerprinting not required
- Fall Governance Training Poll conducted:
 - 09/16/2023 - 9:00 AM - 12:00 PM
 - Upper Campus
- Board On Track Reminder
 - Post Committee Meetings in Advance

C. Strategic Planning Survey

VIII. Executive Session

A. To discuss a personnel matter and a real estate matter.

Motion made by Drew to move to executive session to discuss a personnel matter and a real estate matter. Motion seconded by Jabari. **Motion approved by all present.** Moved to executive session at 9:02 p.m. Motion to leave executive session made by Jabari.

Motion seconded by Michelle. **Motion approved by all present.** Returned from executive session and meeting called back to order at 9:56 p.m.

D. Reynolds made a motion to terminate the underwriting contract with Piper Sandler, make an exception to the RFP contract process whereby it does not have to be put out again for bids, and execute a contract with Raymond James.

C. Schwenkler seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Reynolds made a motion to accept the executive director's evaluation plan.

L. Ferro Borges seconded the motion.

The board **VOTED** unanimously to approve the motion.

IX. Closing Items

A. Adjourn Meeting

The next scheduled meeting is set for September 18, 2023 at 7 p.m.

D. Reynolds made a motion to adjourn the meeting.

M. Hayes seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:57 PM.

Respectfully Submitted,

K. Holder

Documents used during the meeting

- Roof Repair - GLOBE Board of Directors Vote.docx-1.pdf
- NWEA Map Contract - GLOBE Board of Directors Vote.docx.pdf
- Vendor Agreement Lunch N Things.docx.pdf
- 186393706OMA_M_2012_Act_correctly_formatted.pdf
- Project Scope and Site Proposal - GLOBE Board of Directors Vote.docx.pdf
- Globe Academy - Schematic Design Scope Items - 8.23.23.docx
- Modular Vendor - GLOBE Board of Directors Vote.docx (1).pdf
- Second Amendment to PSA - CPC - Globe Academy (00281355xB38DF).doc
- Conflict of Interest - GLOBE Board of Directors Vote.docx.pdf