

APPROVED



# The GLOBE Academy

## Minutes

### Governance Committee Meeting

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#### **Date and Time**

Thursday April 20, 2023 at 10:00 AM

#### **Location**

[meet.google.com/wsq-fxtz-ypu](https://meet.google.com/wsq-fxtz-ypu)

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#### **Committee Members Present**

C. Counts (remote), D. Reynolds (remote), T. Williams

#### **Committee Members Absent**

L. Wheeler

#### **Guests Present**

M. Hayes (remote)

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### **I. Opening Items**

#### **A. Record Attendance and Guests**

#### **B. Call the Meeting to Order**

T. Williams called a meeting of the Governance Committee of The GLOBE Academy to order on Thursday Apr 20, 2023 at 10:03 AM.

#### **C. Approve Minutes**

T. Williams made a motion to approve the minutes from Governance Committee Meeting on 03-09-23.

D. Reynolds seconded the motion.

The committee **VOTED** to approve the motion.

## II. Committee Updates

### A. Board Recruitment Pipeline

Through recruitment efforts, we have received 12/13 applications. Candidates are interested in a range of positions. We will be filling 3 positions: Co-development chair, Co-strategic chair, 1 at-large members. Board recruitment began in March 23', applications will be accepted from March-April, interviews will occur in May, voting for new members will be in June, orientation in July.

Interview process: A small candidate review committee will meet to determine the best two to three candidates for each role based on the skills we need, Christie and Drew will conduct a 1:1 interview with each of these candidates. In a June meeting, the candidates will pitch themselves to the full board who will also be able to ask questions. Then using an off-line election software, the board will vote on the new members who will be presented at the June board meeting.

### B. Onboarding

- Need an acceptance email for new board members
- Need an email for those who didn't get a position this time, but share that there are committees they can join, and also that we may be looking to fill several roles in the spring next year
- New members will be presented at June Board meeting
- Orientation will take place in July

### C. Playbooks

Items to include:

- Introduction (what does your committee do)
- Who is on committee? Contact information
- Action items
- Scheduling (when you need to devote time to certain events)
- When are committee/board meetings and what are you expected to attend
- Deadline for playbooks to be completed is June 15th before new board members start

### **III. Other Business**

#### **A. Next Steps**

- Prep board on selection process (April meeting)
- Finalize template for playbook to share out with board chairs and request they complete them by June
- Create candidate email to inform them about the interview process

### **IV. Closing Items**

#### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:55 AM.

Respectfully Submitted,  
T. Williams