

APPROVED



# The GLOBE Academy

## Minutes

### Governance Committee Meeting

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#### Date and Time

Thursday September 22, 2022 at 11:00 AM

#### Location

Join meeting <https://mckinsey.zoom.us/j/92039157225?pwd=WTZ4a3FHK2d4L1UyWlhBRFZOSStNUT09>

Passcode: 125347

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#### Committee Members Present

D. Reynolds (remote), L. Wheeler (remote), T. Williams (remote)

#### Committee Members Absent

*None*

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#### I. Opening Items

##### A. Record Attendance and Guests

##### B. Call the Meeting to Order

T. Williams called a meeting of the Governance Committee of The GLOBE Academy to order on Thursday Sep 22, 2022 at 11:01 AM.

##### C. Approve Minutes

T. Williams made a motion to approve the minutes from Governance Committee Meeting on 08-11-22.

L. Wheeler seconded the motion.

The committee **VOTED** to approve the motion.

## **II. Committee Updates**

### **A. Recruitment**

Discussed adding recruiting to the strategic plan, revisiting bylaws to ensure we are in compliance and update committee job descriptions, creation of committee onboarding documents

### **B. Onboarding Questionnaire**

Several committees completed the onboarding questionnaire and we are going to think through the format of an onboarding document that new members can use when they first join the Board.

### **C. Important Documents folder**

Thought of items that could live in this folder to help new members: What could be included here:

- Cheat sheet
- Brand style guide
- On-boarding documents
- Orientation deck
- By-laws
- Conflict of interest forms

## **III. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 11:33 AM.

Respectfully Submitted,  
T. Williams