

APPROVED



The GLOBE Academy

Minutes

Governance Committee Meeting

Date and Time

Thursday September 22, 2022 at 11:00 AM

Location

Join meeting <https://mckinsey.zoom.us/j/92039157225?pwd=WTZ4a3FHk2d4L1UyWlhBRFZOSStNUT09>

Passcode: 125347

Committee Members Present

D. Reynolds (remote), L. Wheeler (remote), T. Williams (remote)

Committee Members Absent

None

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

T. Williams called a meeting of the Governance Committee of The GLOBE Academy to order on Thursday Sep 22, 2022 at 11:01 AM.

C. Approve Minutes

T. Williams made a motion to approve the minutes from Governance Committee Meeting on 08-11-22.

L. Wheeler seconded the motion.

The committee **VOTED** to approve the motion.

II. Committee Updates

A. Recruitment

Discussed adding recruiting to the strategic plan, revisiting bylaws to ensure we are in compliance and update committee job descriptions, creation of committee onboarding documents

B. Onboarding Questionnaire

Several committees completed the onboarding questionnaire and we are going to think through the format of an onboarding document that new members can use when they first join the Board.

C. Important Documents folder

Thought of items that could live in this folder to help new members: What could be included here:

- Cheat sheet
- Brand style guide
- On-boarding documents
- Orientation deck
- By-laws
- Conflict of interest forms

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 11:33 AM.

Respectfully Submitted,
T. Williams