

APPROVED



# The GLOBE Academy

## Minutes

### Board of Directors Meeting

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#### **Date and Time**

Monday June 26, 2023 at 7:00 PM

#### **Location**

Register in advance for this webinar:

[https://us02web.zoom.us/webinar/register/WN\\_b7Y76PDTTGWDsJ4y6jciTA](https://us02web.zoom.us/webinar/register/WN_b7Y76PDTTGWDsJ4y6jciTA)

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Notice of this meeting was posted at both campuses and on the GLOBE website in accordance with O.C.G.A. § 50-14-1.

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#### **Directors Present**

C. Schwenkler (remote), D. Reynolds (remote), J. Clark (remote), K. Henshaw (remote), L. Ferro Borges (remote), L. Norton (remote), M. Hayes (remote), T. Barnes (remote), T. Williams (remote)

#### **Directors Absent**

L. Long

#### **Directors who arrived after the meeting opened**

T. Williams

#### **Guests Present**

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Adrienne McMillon (remote), Amy Mann (remote), Breck Heidelberg (remote), C. Elliott-Earby (remote), Clarence Brantley (remote), Damon McMillon (remote), K. Holder (remote), L. Clark (remote), L. Hertz (remote), Triona McKinney (remote)

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## I. Opening Items

### A. Record Attendance and Guests

### B. Call the Meeting to Order

D. Reynolds called a meeting of the board of directors of The GLOBE Academy to order on Monday Jun 26, 2023 at 7:04 PM.

### C. Vision, Mission and Core Values

Vision, Mission and Core Values were read by Board members.

## II. Public Comment

### A. Public Comment

There were no public comments.

## III. Consent Agenda

### A. Approve Agenda

The agenda and minutes were approved by consent without objection.

### B. Approve Minutes

K. Henshaw made a motion to approve the minutes from Board of Directors - Special Meeting on 05-22-23.

J. Clark seconded the motion.

The board **VOTED** unanimously to approve the motion.

## IV. Committee Updates

### A. Transportation/Facilities Update

Jabari provided the following updates:

- FTP Committee established and tasks assigned in monday.com
- Facilities
  - Listening sessions completed for new campus & current Upper Campus
  - Traffic study conducted in May, full results this week

- In due diligence period of purchase process, ends July 10
- Programming complete, schematic drawings in progress
- Readyng modular company & general contractor RFPs (mid-July, early Oct)
- Transportation
  - Surveys of Potential Ridership
    - Working with Strategic Planning Design Committee
  - Satellite Hub Locations
  - Cost Assessments for Buses
    - DCSD unresponsive but won't be able to support until 2024-2025
    - Received costs from contract service providers and for ownership

**B. Vote: Requests for Proposals for General Contractor, Modular Classrooms, Site Survey**

D. Reynolds made a motion to approve the Request for Proposals (RFP) for Construction Management Services provided by BDR Partners and included in the meeting packet for The GLOBE Academy in the renovation of the new Lower/Elementary Campus.

L. Norton seconded the motion.

The board **VOTED** to approve the motion.

D. Reynolds made a motion to approve the Request for Proposals (RFP) for Modular Classrooms provided by BDR Partners and included in the meeting packet for The GLOBE Academy in the renovation of the new Lower/Elementary Campus.

L. Norton seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Reynolds made a motion to approve updated proposal from TSS for site survey of Clairmont Campus in the amount of \$22,700 (\$19,500 + \$3,200) to allow for site survey to include arborist report, pending who the proposed is addressed to prior to signing.

L. Norton seconded the motion.

The board **VOTED** unanimously to approve the motion.

**C. Finance Committee Update**

Lorena provided an update on the SY 23-24 budget, which was included in the agenda packet.

**D. Vote: Annual Budget FY 2023-2024**

L. Ferro Borges made a motion to adopt the proposed annual budget for FY 2023-2024.

C. Schwenkler seconded the motion.

The board **VOTED** unanimously to approve the motion.

**E. Vote: Contracts for Nutrition, Technology, Laptops**

T. Williams arrived.

D. Reynolds made a motion to approve the proposal for Nutrition Services provided by Simply Elegant and included in the meeting packet for providing student meals and nutrition services.

L. Ferro Borges seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Reynolds made a motion to approve the proposal for Technology Services provided by LogicSpeak and included in the meeting packet for the provision of technology supportive services in the amount of \$3,360.00 per month for SY 23-24.

L. Ferro Borges seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Reynolds made a motion to approve the proposal for 6th Grade Laptops provided by Staples and included in the meeting packet for the purchase of 150 new laptops for 6th grade students in the amount of \$61,092.00.

L. Ferro Borges seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **F. Governance Committee Update**

Teri provided the following updates:

### **Committee Playbooks**

- Reminder to complete your committee playbook template by August 31
- Includes contact information, committee descriptions, long-and-short term goals, important links/documents
- For new board members when they join the board

### **Board Training**

- Reminder to complete your board training requirements for the year
- Need clarification on year 2 deadlines as board training is tracked from July 1 to June 30
- Annual report which documents each Board members trainings and completion is due in October

### **Board Recruitment**

- Our board members recruitment efforts have been completed for the year
- We are in the process of conducting interviews for one at-large board member position and hope to bring the candidate before the board for a vote in August or September
- Recruitment efforts continue to be underway for new committee members via application on our website, Volunteer Match, and school newsletter
- We will provide the interested volunteer names/contacts to committee chairs. Please take time to reach out to them and invite them to your meetings.

## **G.**

### **Vote: New Board Members**

K. Henshaw made a motion to elect Breck Heidelberg to the Board of Directors.

L. Norton seconded the motion.

The board **VOTED** unanimously to approve the motion.

M. Hayes made a motion to elect Adrienne McMillon to the Board of Directors.

L. Ferro Borges seconded the motion.

The board **VOTED** unanimously to approve the motion.

K. Henshaw made a motion to elect Breck Heidelberg as Strategic Planning Committee Co-chair.

D. Reynolds seconded the motion.

The board **VOTED** unanimously to approve the motion.

M. Hayes made a motion to elect Adrienne McMillon as Development Committee Co-chair.

L. Ferro Borges seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **H. Vote: SY 23-24 Officer Positions**

K. Henshaw made a motion to elect Drew Reynolds as Board Chair for SY 2023-2024.

M. Hayes seconded the motion.

The board **VOTED** unanimously to approve the motion.

K. Henshaw made a motion to elect Lillian Norton as Vice Chair for for SY 2023-2024.

M. Hayes seconded the motion.

The board **VOTED** unanimously to approve the motion.

K. Henshaw made a motion to elect Jabari Clark as Board Secretary for for SY 2023-2024.

M. Hayes seconded the motion.

The board **VOTED** unanimously to approve the motion.

K. Henshaw made a motion to elect Lorena Ferro Borges as Board Treasurer for SY 2023-2024.

M. Hayes seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **I. Strategic Planning Update**

Strategic plan updates were included in the agenda packet.

## **V. New Business**

### **A. Review SY 23-24 Board Meeting Schedule**

Drew provided an overview of the proposed SY 23-24 Board meeting schedule. The proposed schedule includes the following dates:

August 28, 2023

September 18, 2023  
October 23, 2023  
November 13, 2023 (Project Hoot Update) (working session)  
December 11, 2023  
January 22, 2024  
February 26, 2024  
March 18, 2024 (Strategic Plan Update) (working session)  
April 29, 2024  
June 24, 2024

J. Clark made a motion to adopt the proposed SY 23-24 Board meeting schedule, as amended.

L. Norton seconded the motion.

The board **VOTED** unanimously to approve the motion.

## VI. Executive Session

### A. To discuss a personnel matter.

Motion made by Drew to move to executive session to discuss a personnel matter. Motion seconded by Lorena. **Motion approved by all present.** Moved to executive session at 8:41 p.m. Motion to leave executive session made by Drew. Motion seconded by Kimberly. **Motion approved by all present.** Returned from executive session and meeting called back to order at 9:50 p.m.

## VII. Closing Items

### A. Adjourn Meeting

The next scheduled meeting is set for August 28, 2023 at 7 p.m.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:32 PM.

Respectfully Submitted,  
K. Holder

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## Documents used during the meeting

- 22-06-26 GLOBE Board Meeting.pdf
- TSS Site Survey - Pro BDR Clairmont Presbyterian Tree 6-21-23.pdf
- GLOBE Academy - RFP for CM Services - DRAFT.doc
- GLOBE Academy - RFP for Modular Classrooms - DRAFT.doc
- Budget FY 23-24.xlsx

- B&L General Contractors - Roof Quote.pdf
- Staples - 6th Grade Laptops - Quote.pdf
- TECHNOLOGY\_Logic Speak - Proposal v3 2023.06.12.pdf
- NUTRITION\_The GLOBE Academy RFP 2023-2024.pdf
- Nutrition - RFP Response - Simply Elegant - 2023-24.pdf
- 2023\_06\_20ExecutiveSessionAffidavit.pdf