



# The GLOBE Academy

## Minutes

### Board of Directors Meeting

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#### Date and Time

Monday December 12, 2022 at 7:00 PM

#### Location

Register in advance for this webinar:

[https://us02web.zoom.us/webinar/register/WN\\_XjDvxa3fQ1-oaxbWBbU4nw](https://us02web.zoom.us/webinar/register/WN_XjDvxa3fQ1-oaxbWBbU4nw)

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Notice of this meeting was posted at both campuses and on the GLOBE website in accordance with O.C.G.A. § 50-14-1.

**Special note:** This meeting was conducted remotely, due to the declared national and state public health emergencies in response to the novel coronavirus known as COVID-19.

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#### Directors Present

C. Schwenkler (remote), D. Reynolds (remote), J. Clark (remote), K. Henshaw (remote), L. Ferro Borges (remote), L. Long (remote), L. Norton (remote), L. Pacheco (remote), M. Hayes (remote), T. Barnes (remote), T. Williams (remote)

#### Directors Absent

*None*

#### Guests Present

Ana Cantarina Teixeira (remote), Bianca Karafotias (remote), C. Elliott-Earby (remote), Caitlin Fox (remote), Camille Sutton-Brown (remote), Christina Steiner (remote), Damien Caillaud (remote), Farah Chang (remote), Florence Cannon (remote), K. Holder, L. Hertz (remote),

Meredith Knight (remote), Robyn Brandman (remote), S. Butler (remote), Vilma Villalobos (remote)

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## **I. Opening Items**

### **A. Record Attendance and Guests**

### **B. Call the Meeting to Order**

D. Reynolds called a meeting of the board of directors of The GLOBE Academy to order on Monday Dec 12, 2022 at 7:02 PM.

### **C. Vision, Mission and Core Values**

Vision, Mission and Core Values were read by Board members.

## **II. Public Comment**

### **A. Public Comment**

There were no public comments.

## **III. Consent Agenda**

### **A. Approve Agenda**

The agenda and minutes were approved by consent without objection.

### **B. Approve Minutes**

C. Schwenkler made a motion to approve the minutes from Board of Directors Meeting on 10-24-22.

T. Barnes seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **C. Approve Minutes**

J. Clark made a motion to approve the minutes from Board of Directors - Special Meeting on 11-14-22.

M. Hayes seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **D. Lower Campus Humidity Control & Proactive Remediation**

A discussion was held regarding the Lower Campus humidity control and remediation plan (total cost: \$100K) which will include the following items:

- HEPA vacuum and wipe down of all walls, ceilings, floors, tables, chairs, bookcases, box items inside each room, chalkboards, windows and window blinds with antimicrobial solution
- Removal of any damaged ceiling tile. In each room, a negative machine and dehumidifier for air clearance will be installed
- The installation of polyethylene critical barriers with zipper access to separate the work area(s) from the remainder of the school
- The installation of 2000 cfm scrubber units inside the work area equipped with high efficiency particulate air (HEPA) filters
- The installation of large commercial refrigerant dehumidifiers inside the work area, as needed.

L. Pacheco made a motion to approve up to \$100K for the Lower Campus humidity control and proactive remediation.

D. Reynolds seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### IV. PTCC Report

##### A. PTCC Report

Ana provided the following PTCC updates:

- Collaboration with GLOBE Trot 2022: sponsored and supported communication via PTCC room parents; continue to foment supportive relationships between the Board and PTCC as to support for all fundraising efforts
- Mini-grants: committee members meet in November and winners received notification from PTCC shortly thereafter; eight teachers/staff members were chosen; \$8K was awarded
- Used Uniform Donation Day: parents can bring used uniforms on the first Friday of the month to each Lower Campus or Upper Campus between 7:30 a.m. and 8 a.m.
- Lost and Found: collaboration with school, volunteers help return items each week; new purchase for Lost and Found set up has been approved. Parent volunteer will set it up at the beginning of the new semester; school has agreed to have teacher/staff support efforts
- Coffee Talks: PTCC continues to support this effort. Volunteers get coffee early in the morning and help set up. More volunteers are needed
- PTCC Royalty Program: PTCC had a royalty program contest. More than 50 people entered the drawing indicating that they had signed up for the various royalty programs. Three winners were announced last week. A volunteer is needed for the position of Royalty Program Coordinator
- Lower Campus Scholastic Book Fair: it was a huge success, as Lower Campus raised over \$7.5K in Scholastic dollars. More volunteers are needed

- Upper and Lower Campus Scholastic Book Fairs: combined efforts raised over \$12K. Thanks to each volunteer!
- PTCC Auction: the first auction committee is scheduled for this Thursday. For those interested, in being a part of the committee, please contact us
- Target Language Book Fair for Upper Campus/Lower Campus in Spring 2023: discussion to consider doing a mini version of the Scholastic book fair, focusing on vendors for target language books. Volunteers will be needed for this effort
- Spirit Wear: store orders from October: deliveries started before Thanksgiving and continued for the past few weeks. If you placed an order and haven't received it, please contact: [globespiritwear@gmail.com](mailto:globespiritwear@gmail.com)
- Spirit Night: November and December: last one at Defy-Atlanta on November 10th; next one at Felini's on December 13th
- Wonderful Wednesday & Stock the Lounge: teachers were very appreciative of November's Wonderful Wednesday; teacher lounges were restocked last month as well. Next Wonderful Wednesday will be December 14th
- The GLOBE PTCC Staff Fund: cash gifts are provided with this fund to all teachers and staff at winter holidays and staff/teacher appreciation week in May; last push for this semester was successful, as PTCC was able to collect \$15K in donations from our amazing GLOBE families. Each staff member will receive \$100 this Wednesday

## **V. Administration and Committee Reports**

### **A. Governance Committee Report**

Teri provided a presentation on Senate Bill 226 (Library Bill) and House Bill 1178 (Parent's Bill of Rights). A discussion was held on each piece of legislation.

### **B. Strategic Planning Committee Report**

The committee's presentation was included in the agenda packet.

### **C. Development Committee Report**

The minutes from the committee's previous meeting and the current year financials were included in the agenda packet.

## **VI. Committee Updates - Written Reports Only**

### **A. Committee Reports**

Committee reports were included in the agenda packet.

## **VII. Executive Session**

### **A. To discuss a real estate matter.**

Motion made by Drew to move to executive session to discuss a real estate matter. Motion seconded by Kimberly. **Motion approved by all present.** Moved to executive session at 8:24 p.m. Motion to leave executive session made by Jabari. Motion seconded by Lorena. **Motion approved by all present.** Returned from executive session and meeting called back to order at 10:00 p.m.

D. Reynolds made a motion to that the GLOBE Board of Directors initiates the second step of Project Hoot.

J. Clark seconded the motion.

The board **VOTED** unanimously to approve the motion.

## VIII. Closing Items

### A. Adjourn Meeting

The next scheduled meeting is set for January 30, 2023 at 7 p.m.

D. Reynolds made a motion to adjourn the meeting.

L. Ferro Borges seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:03 PM.

Respectfully Submitted,

K. Holder

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## Documents used during the meeting

- Copy of December 2022 Board Update - Strategic Planning.pdf
- 2022\_12\_07\_development\_committee\_meeting\_minutes.pdf
- Development Committee Financials.jpg
- 2022\_12\_07\_pre\_board\_of\_directors\_meeting\_minutes.pdf
- Executive Session Affidavit 12.12.22.pdf