

APPROVED



## The GLOBE Academy

### Minutes

#### Board of Directors Meeting

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**Date and Time**

Monday April 25, 2022 at 7:00 PM

**Location**

To attend the meeting virtually, please click on the following link to

register: [https://us02web.zoom.us/webinar/register/WN\\_dpPdgzWWSguxZi-TnPSGYw](https://us02web.zoom.us/webinar/register/WN_dpPdgzWWSguxZi-TnPSGYw)

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Notice of this meeting was posted at both campuses and on the GLOBE website in accordance with O.C.G.A. § 50-14-1.

**Special note:** This meeting was conducted remotely, due to the declared national and state public health emergencies in response to the novel coronavirus known as COVID-19.

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**Directors Present**

C. Schwenkler (remote), C. White (remote), D. Reynolds (remote), J. Clark (remote), K. Henshaw (remote), L. Ferro Borges (remote), L. Long (remote), L. Norton (remote), L. Pacheco (remote), T. Barnes (remote), T. Williams (remote)

**Directors Absent**

M. Adams

**Ex Officio Members Present**

R. Hudak (remote)

**Non Voting Members Present**

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R. Hudak (remote)

### **Guests Present**

Aaron Pirrotta (remote), Adrienne McMillon (remote), Alison Rodden (remote), Ashley Morris (remote), Bailey Douque (remote), C. Elliott-Earby (remote), Camille Dorsey (remote), Christina Bowden (remote), Damon McMillon (remote), E. Oliver (remote), Farah Chang (remote), K. Holder (remote), Kacy Weakley (remote), Katie Patel (remote), L. Hancock (remote), L. Hertz (remote), Lauren Lindquist (remote), Marisa Lawton (remote), Meg Brown (remote), S. Schmidt (remote), Vilma Villalobos (remote)

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## **I. Opening Items**

### **A. Record Attendance and Guests**

### **B. Call the Meeting to Order**

D. Reynolds called a meeting of the board of directors of The GLOBE Academy to order on Monday Apr 25, 2022 at 7:03 PM.

### **C. Vision, Mission and Core Values**

Vision, Mission and Core Values were read by Board members.

## **II. Public Comment**

### **A. Public Comment**

There were no public comments.

## **III. Consent Agenda**

### **A. Approve Agenda**

The agenda and minutes were approved by consent without objection.

### **B. Approve Minutes**

J. Clark made a motion to approve the minutes from Board of Directors Meeting on 02-28-22.

L. Ferro Borges seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **IV. PTCC Report**

### **A. PTCC Report**

There was no formal report this month, but Laura provided an oral report on the following items:

**GLOBE Day!** - GAP PAC planned and organized GLOBE Day - campus beautification, Earth Day, International Fest, and Screen on the Green all rolled into one

**Electronics Recycling** - April 22-24 - Declutter your house getting rid of old electronics. Bin under the awning at the Lower Campus flagpole carpool

**New Purchases** - Purchased an ice maker for each campus for the staff lounges. Will be purchasing new recess equipment for Upper Campus next week. Will be purchasing two sets of the "A Kids Book About..." series

**GLOBE 101 (April 28), Kindergarten Roundup (May 2/3) & New 1st - 3rd Welcome (May 4)** - PTCC is supporting the school with these events for new kids and families, but they need help to welcome new families and kids. See sign-ups in the weekly newsletter

**GLOBE Auction** - Auction Catalog is now live! Amazing donations from around our community! Silent Auction starts this Friday (April 29) and closes Saturday (April 30th), 8 p.m. - 8 p.m. In person event includes live auction of class art, wine wall, food trucks, free deserts on April 30th at 7 p.m. Wild Heaven in Avondale Estates. Tickets are \$40

**Field Day** - May 12 & May 16 - plans are in progress for the 2022 Field Day. More information to come. Be on the lookout for a sign-up for volunteers

**Staff Appreciation** - May 2 - 6 - a week of love with treats each day. Asking students to send love notes to staff on Wednesday

**AAPI** - Volunteers needed to make posters celebrating AAPI figures and themes to display at both campuses. Look for information in newsletter and on Facebook

**PTCC Officer Elections** - Link for elections will be in this week's newsletter. Please take a moment to read the fantastic volunteers running for PTCC officer positions

**Help Needed!** - All of these events cannot happen without volunteers - PAC leads, event leads, event volunteers - reach out to [ptccofficers.globeacademy@gmail.com](mailto:ptccofficers.globeacademy@gmail.com)

## V. Administration and Committee Reports

### A. DEI Committee

There was no formal report this month, but Tiki reported the following:

Committee prioritizes DEI and impacting the Strategic Plan DEI goals:

### **1. Create diversity, equity, and inclusion vision and goals**

- Reviewed and provided feedback on tentative Vision Statement
- Awaiting status update

### **2. Strengthen and build capacity to execute student behavior plan**

- Determine GLOBE's current discipline plan
- Ensuring equity across language tracks, student demographics, etc

### **3. Implement "strong start" school culture plan**

### **4. Develop staff DEI competencies**

- Budgeting for professional development around DEI for consistent and ongoing workforce development with innovative financial sponsors
- Partner with Academic Committee to determine PD/WFD opportunities

**Next Meeting:** Will review and develop recommendations for SMART goals throughout the Strategic Plan DEI points to establish performance metrics to determine successful outcome for initiatives

## **B. Facilities Committee Report**

Lillian and Chip provided the following HVAC Task Force Update on the progress of items since the last Board meeting:

- Hired a Construction Project Management firm to lead RFP process for HVAC repair
- In the course of looking at scope of work, uncovered that all options would be very costly (\$1.5M - \$2M+) and not guaranteed to fix humidity issues
- Completed a walk-through to look at potential options to help improve targeted classrooms - install AC units
- Focus on ensuring ongoing comfort and safety of all students, teachers, and staff while pivoting to Master Planning of Facilities to get us to a more permanent solution
- Air quality testing completed in March 2022. Nothing unusual or worrisome from the results
- New Director of Operations is starting on May 1st

In addition, the end of summer plan was discussed, which included the following initiatives:

- Installing 110v AC units for three affected classrooms
- Industrial dehumidifiers will continue to run 24/7 on lower level
- Any emergency breaks or leaks will be repaired as quickly as possible, and the area fully remediated

- Throughout summer, planning regular checks on humidity, and any signs of moisture or mold
- July 2022 - air quality testing and any specific remediation/deep clean to occur prior to school opening

Drew discussed Master Facilities Planning, which is a plan to position GLOBE to make long-term facilities investments, including additional instructional space and addressing ongoing maintenance challenges. The members of the Master Facilities Planning Committee are: Drew, Lillian, Luis, Chip, Leigh, Christi, Denise, and Cortney Flowers. The next steps for the MFP Committee are developing and distributing RFP for project management firm to guide the process, making investments in development, and developing process for including the community's voice.

### C. Finance Committee Report

There was no formal report, but Luis reported on the following items:

- Revenue always exceeds expenses (safe/conservative measures as well as to meet the debt covenants)
- Peak in FY 19-20 (DCSD reduced drastically the revenue per FTE)
- Success from careful planning and enrollment
- Preliminary budget for FY23 is ready for public review. The two public budget meetings will take place on Wednesday, May 11th at 6 p.m. and Wednesday, May 18th at 9 a.m.
- Final budget ready by end of May. Budget would be passed in June Board meeting or if there is a special Board meeting in May

## VI. Committee Updates - Written Reports Only

### A. Committee Reports

Committee updates were included in the agenda packet.

## VII. Closing Items

### A. Adjourn Meeting

The next scheduled meeting is set for June 21, 2022 at 7 p.m.

C. White made a motion to adjourn the meeting.

L. Pacheco seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:06 PM.

Respectfully Submitted,

K. Holder

### **Documents used during the meeting**

- 2022\_04\_12\_dei\_committee\_meeting\_\_2021-2022\_\_minutes.pdf
- 2022\_04\_20\_pre\_board\_of\_directors\_finance\_meeting\_minutes.pdf
- 2022\_03\_17\_globe\_development\_committee\_meeting\_minutes (1).pdf
- 2022\_04\_19\_communications\_committee\_meeting\_minutes.pdf