

DRAFT



# The GLOBE Academy

## Minutes

### Board of Directors Meeting

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#### **Date and Time**

Monday February 28, 2022 at 7:00 PM

#### **Location**

To attend the meeting virtually, please click on the following link to

register: [https://us02web.zoom.us/webinar/register/WN\\_J5Ni1b1rTYe1n4H6RK8bjA](https://us02web.zoom.us/webinar/register/WN_J5Ni1b1rTYe1n4H6RK8bjA)

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Notice of this meeting was posted at both campuses and on the GLOBE website in accordance with O.C.G.A. § 50-14-1.

**Special note:** This meeting was conducted remotely, due to the declared national and state public health emergencies in response to the novel coronavirus known as COVID-19.

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#### **Directors Present**

C. White (remote), D. Reynolds (remote), J. Clark (remote), K. Henshaw (remote), L. Ferro Borges (remote), L. Long (remote), L. Norton (remote), L. Pacheco (remote), M. Adams (remote), M. Hudson (remote), T. Barnes (remote)

#### **Directors Absent**

*None*

#### **Ex Officio Members Present**

R. Hudak (remote)

#### **Non Voting Members Present**

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R. Hudak (remote)

### **Guests Present**

Adrienne McMillon (remote), Ashley Morris (remote), C. Elliott-Earby (remote), Catherine Schwenkler (remote), Christina Steiner (remote), Farah Chang (remote), Jesus Figueroa (remote), K. Holder (remote), L. Hancock (remote), Lauren Lindquist (remote), Melanie Marks (remote), Stephanie Gumbis (remote), T. Williams (remote), Tasha Axam (remote), Vilma Villalobos (remote), Will Tsai (remote)

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## **I. Opening Items**

### **A. Record Attendance and Guests**

### **B. Call the Meeting to Order**

D. Reynolds called a meeting of the board of directors of The GLOBE Academy to order on Monday Feb 28, 2022 at 7:02 PM.

### **C. Vision, Mission and Core Values**

Vision, Mission and Core Values were read by Board members.

## **II. Public Comment**

### **A. Public Comment**

There were no public comments.

## **III. Consent Agenda**

### **A. Approve Agenda**

The agenda and minutes were approved by consent without objection.

### **B. Approve Minutes**

C. White made a motion to approve the minutes from Board of Directors Meeting on 01-31-22.

K. Henshaw seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **IV. Board Chair Comments**

### **A. Board Chair Comments**

Drew thanked Ryan for his leadership and advancing the Board during his time as chair, lauded The GLOBE Academy's academic outputs, but also highlighted some areas of

opportunity, and discussed the importance of the Board members to bring the full measure of their abilities for the purposes of fulfilling their core responsibilities.

## **V. PTCC Report**

### **A. PTCC Report**

Stephanie provided a report on the following items:

- GLOBE Nurses Day: Thanks to all who helped make the days special for our nurses on February 11th
- Science Week: Virtual GLOBE Science Week February 28th through March 4th at the GLOBE Community Facebook page
- Black History Month: PTCC has supported the school for Black History Month activities and shared info and updates on social media related to observances
- Spirit Nights: March 24th from 2 p.m. until 6 p.m. at the Yellow River Wildlife Sanctuary
- GLOBE family-owned businesses: Several in the community have asked for a list of GLOBE-owned businesses. If you own a business and would love to compile a list to share with the community
- GLOBE Auction: This year's event will start on April 29th with a silent auction using mobile bidding. The silent auction will end on April 30th at an in-person, indoor/outdoor event at Wild Heaven in Avondale Estates. Participation in the silent auction will be free. Tickets to the in-person event will be \$40. Donations are needed for the silent auction.
- Help Needed: Volunteers are needed for the PTCC Communications Coordination team and party planners to help with the auction

## **VI. Administration and Committee Reports**

### **A. Admissions and Lottery**

Christi reported the following:

- Online, live tours: GLOBE hosted five, online webinars with 504 registrations
- Attendees: 88% of Lower Campus tour attendees were interested in kindergarten enrollment
- Data on how people heard about GLOBE: 1) DLI program, 2) other charter schools, 3) current GLOBE families, 4) friends and family, and 5) advertisements
- Lower Campus Ambassador video: Was shown as example of what was played during the tours

### **B. Facilities Committee Report**

Chip and Lillian provided the following updates from the Lower Campus HVAC Task Force:

- The first meeting was convened
- There were not enough vendors to provide a quote for the RFP
- A Construction Project Manager is required to lead the work, which will be completed in two phases - Phase 1: lead the RFP process, provide options/trade-offs for various scopes of work to make a decision, obtain drawings, if needed and Phase 2: depending on scope of work we decide on, lead execution of the project to completion
- Next Steps: 1) vet and hire Construction Project Manager to lead RFP process (in progress), 2) five months is not sufficient to complete large scale HVAC/electrical overhaul (Construction Project Manager to serve up smaller scale measures to ensure readiness for SY 22-23), and 3) in the near-term use of de-humidifiers to keep classroom at safe humidity levels, solidify swing space options for any issues that may come up (realtor is actively looking)

### **C. Development Committee Report**

A formal report was included in the agenda packet.

## **VII. Committee Updates - Written Reports Only**

### **A. Committee Reports**

Committee updates were included in the agenda packet.

## **VIII. New Business**

### **A. Budget Process**

A discussion was held regarding the budget process, including the following timeline:

- February: prepare for FY23 budget season
- March: discuss priorities in committees, send priorities to Board Chair and copy Treasurer
- April: discuss and narrow list of budget priorities, send to Treasurer, CFO, and executive director
- May: Board Chair works with Treasurer and staff to incorporate priorities into the budget
- June: vote on FY23 budget

### **B. Board Member Resignation - Monique Hudson**

D. Reynolds made a motion to accept Monique's resignation from the Board of Directors, effective immediately.

L. Long seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **C.**

### **Board Member Election - Catherine Schwenkler**

L. Long made a motion to elect Catherine Schwenkler to the Board of Directors, effective immediately.

J. Clark seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **D. Election of Academic Committee Chair**

D. Reynolds made a motion to elect Catherine Schwenkler as the chair of the Academic Committee, effective immediately.

The board **VOTED** unanimously to approve the motion.

D. Reynolds made a motion to elect Catherine Schwenkler as the chair of the Academic Committee, effective immediately.

The board **VOTED** unanimously to approve the motion.

### **E. Board Member Election - Teri Williams**

J. Clark made a motion to elect Teri Williams to the Board of Directors, effective immediately.

M. Adams seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **F. Election of Governance Committee Chair**

J. Clark made a motion to elect Teri Williams as the chair of the Governance Committee, effective immediately.

L. Long seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **IX. Executive Session**

### **A. To discuss legal and personnel matters.**

Motion made by Luis to move to executive session to discuss legal and real estate matters. Motion seconded by Jabari . **Motion approved by all present.** Moved to executive session at 9:22 p.m. Motion to leave executive session made by Luis. Motion seconded by Chip. **Motion approved by all present.** Returned from executive session and meeting called back to order at 10:00 p.m.

## **X. Closing Items**

### **A. Adjourn Meeting**

The next scheduled meeting is set for April 25, 2022 at 7 p.m.

C. White made a motion to adjourn the meeting.

L. Pacheco seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:01 PM.

Respectfully Submitted,  
K. Holder