

APPROVED



# The GLOBE Academy

## Minutes

### Board of Directors Meeting

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#### **Date and Time**

Monday June 28, 2021 at 7:00 PM

#### **Location**

To attend the meeting virtually, please click on the following link to register: [https://us02web.zoom.us/webinar/register/WN\\_NvePLCDZTQiqjLmipFPJ5A](https://us02web.zoom.us/webinar/register/WN_NvePLCDZTQiqjLmipFPJ5A)

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Notice of this meeting was posted at both campuses and on the GLOBE website in accordance with O.C.G.A. § 50-14-1.

**Special note:** This meeting was conducted remotely, due to the declared national and state public health emergencies in response to the novel coronavirus known as COVID-19.

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#### **Directors Present**

C. White (remote), K. Monroe (remote), L. Long (remote), L. Pacheco (remote), M. Adams (remote), R. Hudak (remote)

#### **Directors Absent**

A. Rogers, D. Reynolds, M. Hudson

#### **Guests Present**

C. Elliott-Earby (remote), Christie Lo (remote), Christina Steiner (remote), D. Clayton-Purvis (remote), J. Clark (remote), Jen Parker (remote), K. Holder (remote), L. Hancock (remote), L. Norton (remote), Lauren Christiansen-Lindquist (remote), Michelle Gibson (remote), Patricia

Thornton (remote), Robyn Brandman (remote), Tramaine Quarterman (remote), Vilma Villalobos (remote)

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## I. Opening Items

### A. Record Attendance and Guests

### B. Call the Meeting to Order

R. Hudak called a meeting of the board of directors of The GLOBE Academy to order on Monday Jun 28, 2021 at 7:02 PM.

### C. Vision, Mission and Core Values

Vision, Mission and Core Values were read by Board members.

## II. Public Comment

### A. Public Comment

Robyn Brandman made the following comment:

*Thank you for all you do for the school. It was exciting to read about the grant with Rollins School of Health. I'm sure that relationship will be beneficial to GLOBE so thanks to all who made that happen.*

*I remain concerned about the transparency of our organization. Last meeting, there was talk of approving a 10K added budget item for administrative fees. Luis was not clear on what this was for- and at that moment we had a family emergency and I do not know if it was approved. When I looked at the minutes, there was no mention of it at all. This is the opposite of transparency and I'm sure against the rules and guidelines boards are supposed to follow. I would hate for our school to come under scrutiny.*

*Without explanation or context about the 10K, I wonder with our numerous administrative staff, including a CFO, business manager, ED, assistant to the ED and several bookkeepers, why are we paying 10K in admin fees. I hope the details of this cost and also an explanation to why it was excluded from the minutes will be explained at this meeting.*

Ryan responded that the payment for "professional services" was for Marsha Huitt, as she is an independent contractor and not a school employee. Ryan went on to state that the financial reports are public documents and publicly available for anyone who has questions or wants to review any particular expenditures.

## III. Consent Agenda

### A.

### **Approve Agenda**

The agenda and minutes were approved by consent without objection.

### **B. Approve Minutes**

M. Adams made a motion to approve the minutes from Board of Directors Meeting on 05-24-21.

L. Long seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **IV. PTCC Report**

### **A. PTCC Report**

A formal report was included in the agenda packet.

## **V. Administration and Committee Reports**

### **A. Executive Director's Report**

A formal report was included in the agenda packet.

### **B. Finance Committee Report**

The proposed FY22 school budget and minutes from the committee's previous meeting were included in the agenda packet. Luis, Denise and Christi presented the FY22 budget.

Denise stated that the school is restructuring how technology is handled. The contract being considered relates to the items that the technology staff member will not handle. The total annual cost of the contract is \$70K.

Denise discussed HB 146, which was passed by Georgia General Assembly, which requires providing three weeks of paid parental leave for certain employees. According to the school's attorney, The GLOBE is not affected by that legislation. Although not required, Denise said it is the intent to provide this benefit for GLOBE employees. Chip asked if the policy will be applicable to fathers and partners and requested that, if not, then it should be.

L. Pacheco made a motion to approve the FY22 school budget.

C. White seconded the motion.

The board **VOTED** unanimously to approve the motion.

L. Pacheco made a motion to approve the Technology Management Services contract for two years.

M. Adams seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **C.**

### **Development Committee Report**

A formal report and minutes from the committee's previous meeting were included in the agenda packet. Meghann presented the Annual Development Plan.

M. Adams made a motion to approve the Annual Development Plan.

K. Monroe seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **D. Communications Committee Report**

A formal report and minutes from the committee's previous meeting were included in the agenda packet.

### **E. Strategic Planning Committee Report**

A formal report was included in the agenda packet. Ryan indicated that Lillian Norton and Jabari Clark are being considered to become members of the Board. Lillian and Jabari provided brief introductions. Ryan thanked Katie for her years of service on the Board and as chair of the committee. Katie, Lillian and Christi presented the Strategic Plan Update, which was included in the agenda packet.

### **F. Academic Committee Report**

There was no formal report this month. Minutes from the committee's previous meeting were included in the agenda packet.

### **G. Diversity Committee Report**

There was no formal report this month.

### **H. Governance Committee Report**

There was no formal report this month.

### **I. Facilities Committee**

There was no formal report this month.

### **J. Executive Director Evaluation and Support Committee Report**

There was no formal report this month.

## **VI. New Business**

### **A. Transition to CharterBoards**

Ryan discussed the transition to CharterBoards, which is a comparable platform for a fraction of the cost. The transition to CharterBoards will begin in August and be fully completed by October 1st.

### **B.**

## **Board Meeting Structure**

Ryan discussed changing the number of annual Board meetings to eight meetings. Each meeting would allow specific committees to report and provide for fuller Board discussions regarding such areas as Board and committee goals, Board terms and membership, long-term planning, DEI and student transportation. Ryan requested committee chairs to provide critical dates and preferences as to when they would like to provide updates to the Board. Livestreaming options for Board meetings were also discussed.

### **C. SY 2021-22 Board Meeting Calendar**

Ryan presented the prospective SY2021-22 Board meeting calendar. The proposed calendar provides for meetings for the following months: August, September, October, December, January, February, April and June. Luis raised a concern about being able to have the Board consider financial matters, yet being constrained if the issue happens to fall within one of the months where the Board is not scheduled to meet. Ryan indicated that special meetings could be called and Christi stated that matters would still be able to be handled in New Business, even if a particular committee chair is not on the agenda to report out for a particular month. Luis said that he will speak with Denise in order to discuss the cadence of when financial reporting matters will be put before the Board for consideration.

### **D. BoardOnTrack Board Member Action Items**

Ryan requested that Board members send Kevin all of the BoT action items that they have completed by June 30th.

### **E. Board Term Renewal: Drew Reynolds**

L. Long made a motion to elect Drew to a new three-year Board term, ending on June 30, 2024.

M. Adams seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **F. Board Term Renewal: Leigh Long**

M. Adams made a motion to elect Leigh to a new three-year Board term, ending on June 30, 2024.

C. White seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **VII. Executive Session**

### **A. To discuss legal and personnel matters.**

Motion made by Luis to move to executive session to discuss personnel and legal matters. Motion seconded by Meghann. **Motion approved by all present.** Moved to

executive session at 9:09 p.m. Motion to leave executive session made by Luis. Motion seconded by Leigh. **Motion approved by all present.** Returned from executive session and meeting called back to order at 9:38 p.m.

## VIII. Closing Items

### A. Adjourn Meeting

C. White made a motion to adjourn the meeting.

L. Long seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:40 PM.

Respectfully Submitted,  
K. Holder

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## Documents used during the meeting

- 2021.06.28 PTCC Report.pdf
- 2021.06.28 Executive Director's Report.pdf
- 2021.06.23 Pre Board of Directors Finance Meeting Minutes.pdf
- FY22\_GLOBE BUDGET\_Draft v.4\_FINAL Public.pdf
- 2021.06.28 Development Committee Report.pdf
- 2021.06.17 Development Committee Meeting Minutes.pdf
- 2021-2022 GLOBE Academy Development Plan.pdf
- 2021.06.15 Communications Committee Meeting Minutes.pdf
- 2021.06.28 Communications Committee Report.pdf
- 2021.06.28 Strategic Planning Committee Report.pdf
- Strategic Plan Update 06\_28\_2021.pdf
- [BOARD] Strategic Plan Implementation Dashboard.GLOBE .pdf
- GLOBE Virtual Learning Teacher Practices.pdf
- 2021.06.11 Academic Committee Meeting Minutes.pdf
- BoT.CharterBoards.Comparison (1).pdf
- CharterBoards Timeline.jpg