



# The GLOBE Academy

## Minutes

### Board of Directors Meeting

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#### **Date and Time**

Monday November 18, 2019 at 7:00 PM

#### **Location**

4105 Briarcliff Road NE, Atlanta, GA 30345

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Notice of this meeting was posted at both campuses and on the GLOBE website in accordance with O.C.G.A. § 50-14-1.

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#### **Directors Present**

A. Patel, A. Rogers, D. Reynolds, J. Garcia, K. Monroe, L. Pacheco, M. Adams, M. Hudson, R. Hudak, S. Camara

#### **Directors Absent**

C. White

#### **Guests Present**

C. Elliott-Earby, Christina Steiner, Christina Waide, D. Clayton-Purvis, J. Limor, Jeremiah Byars, K. Holder, L. Hancock, Melanie Mowry, Robyn Brandman, Vilma Villalobos

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### **I. Opening Items**

#### **A. Record Attendance and Guests**

#### **B. Call the Meeting to Order**

S. Camara called a meeting of the board of directors of The GLOBE Academy to order on Monday Nov 18, 2019 at 7:04 AM.

### **C. Vision, Mission and Core Values**

Vision, Mission and Core Values were read by board members.

## **II. Consent Agenda**

### **A. Approve Agenda**

The agenda and minutes were approved by consent without objection.

### **B. Approve Minutes**

D. Reynolds made a motion to approve minutes from the Board of Directors Meeting on 10-28-19 Board of Directors Meeting on 10-28-19.

M. Hudson seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **III. Executive Session**

### **A. To discuss matters regarding real estate and personnel**

Motion made by Anita to move to executive session to discuss matters regarding real estate and personnel. Motion seconded by Meghann. Motion approved by all present. Moved to executive session at 7:09 p.m. Motion to leave executive session made by Anita. Motion seconded by Drew. Motion approved by all present. Returned from executive session and meeting called back to order at 8:45 p.m.

## **IV. PTCC Report**

### **A. PTCC Report**

A formal report was included in the agenda packet. Laura Hancock gave the oral report in place of Christina Waide, who left while the Board was still in executive session.

## **V. Administration and Committee Reports**

### **A. Executive Director's Report**

A formal report was included in the agenda packet. Christi also did a presentation on CCRPI scores. Christi provided an update on the lunch charge policy, indicating that having an approved policy is a requirement, yet it must be in place within the first year of beginning the Federal Lunch Program. The policy will be brought back for Board consideration in February.

### **B. Academic Committee Report**

A formal report was included in the agenda packet.

#### **C. Finance Committee Report**

Luis briefly discussed the Form 990 for FY18-19. Motion made by Luis to approve the Form 990 for FY18-19. Motion seconded by Ryan. Motion approved by all present.

Luis also briefly discussed the financials and the proposed amendments to the staff travel expense policy. Luis and Sharon indicated that in lieu of having the Board consider those proposed amendments right now that more work will be done to have something for the Board to consider at the next meeting.

Motion made by Ryan to authorize Luis, Denise and Sharon to secure financing in alignment with the guidance and parameters proposed by Luis in executive session for the real estate transaction that is currently under negotiation. Motion seconded by Luis. Motion approved by all present.

#### **D. Facilities Committee Report**

There was no formal report this month. The committee met on 11/12. Renovations to UC have wrapped up and Ryan indicated that Jerry will get those documents saved on a thumb drive for future purposes. The next committee meeting will be devoted to the UC exterior master plan. There will be a follow-up meeting on the LC master plan on 11/21.

#### **E. Development Committee Report**

There was no formal report this month. Meghann reported that the committee is meeting tomorrow. The fund development plan is currently in the works. Anita reported that GLOBE Trot is underway. The current total is \$83,667 with a participation rate of 55 percent. The goal is to have 100 percent participation. In addition, a donor has committed to raise \$10K in matching funds upon proof that \$10K has been raised. There will be 100 percent participation from the Board.

#### **F. Communications Committee Report**

There was no formal report this month. Anita stated that the previously discussed branding strategy and plans are still on track.

#### **G. Governance Committee Report**

There was no formal report this month. Sharon and Aba agreed that they needed to meet to re-establish the work of the committee and move forward on outstanding items including the approval of the staff handbook and the revisions to the bylaws, whereby they can receive due consideration by the Board.

#### **H. Strategic Planning Committee Report**

A formal report was included in the agenda packet.

**I. Diversity Committee Report**

There was no formal report this month. Monique reported that the committee will next meet on 11/20 via teleconference. Transportation, the strategic plan and disparities in CCRPI scores are being focused on by the committee.

**J. Executive Director Evaluation and Support Committee Report**

There was no formal report this month. Ryan reported Christi's end of year review was finalized.

Motion made by Ryan to approve the HOS end of year review for the 2018-19 school year and to award the bonus amount recommended by the committee. Motion seconded by Luis. Motion approved by all present.

**VI. Closing Items**

**A. Adjourn Meeting**

The next scheduled meeting is tentatively set for December 16, 2019 at 7 p.m. at Upper Campus, however if the DEI vendor is not ready then the next meeting will take place on January 6, 2019 at 7 p.m. at Upper Campus.

M. Hudson made a motion to adjourn the meeting.

M. Adams seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:23 PM.

Respectfully Submitted,

K. Holder