

APPROVED



The GLOBE Academy

Minutes

Board of Directors Meeting

Date and Time

Monday August 5, 2019 at 7:00 PM

Location

4105 Briarcliff Road NE, Atlanta, GA 30345

Notice of this meeting was posted at both campuses and on the GLOBE website in accordance with O.C.G.A. § 50-14-1.

Directors Present

A. Patel, A. Rogers, C. White, J. Archila, K. Monroe, M. Adams, M. Hudson, R. Hudak, S. Camara

Directors Absent

S. Moore, W. Acree

Directors who arrived after the meeting opened

A. Patel

Guests Present

C. Elliott-Earby, Christina Steiner, Cutia Blunt, David Thompson, J. Garcia, J. Limor, Jessica Varnell, K. Angel, K. Holder, Keisha Dudley, L. Pacheco, Laura Hancock, Olabisi Lane, Robyn Brandman, Sissi Jennings, Vilma Villalobos

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

S. Camara called a meeting of the board of directors of The GLOBE Academy to order on Monday Aug 5, 2019 at 7:03 PM.

C. Vision, Mission and Core Values

Vision, Mission and Core Values were read by board members.

II. Public Comment

A. Public Comment

Robyn Brandman commented on the email that was sent out regarding the house, noting that it gave very few details. She also noted that greater transparency is needed so that The GLOBE community knows how each dollar raised for the Annual Fund is spent. Finally, she said that an AHOS - LC is needed to ensure that Cutia is not set up for failure.

III. Consent Agenda

A. Approve Agenda

M. Hudson made a motion to amend the agenda to add Board Member Elections to New Business.

J. Archila seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Approve Minutes

J. Archila made a motion to approve minutes from the Board of Directors Meeting on 06-03-19 Board of Directors Meeting on 06-03-19.

M. Adams seconded the motion.

The board **VOTED** unanimously to approve the motion.

IV. Executive Session

A. Executive Session

Motion made by Chip to move to executive session to discuss a real estate matter.

Motion seconded by Monique. Motion approved by all present. Moved to executive

session at 7:14 p.m. Motion to leave executive session made by Juan. Motion seconded

by Chip. Motion approved by all present. Returned from executive session and meeting

called back to order at 7:30 p.m.

Juan made a motion to allow The GLOBE Academy, Inc. to continue negotiating a real estate transaction up to a contract per the terms discussed in executive session and pursue financing options. Motion seconded by Chip. Motion approved by all present.

A. Patel arrived.

V. PTCC Report

A. PTCC Report

There was no report this month.

VI. Administration and Committee Reports

A. Executive Director's Report

A formal report was included in the agenda packet. Christi acknowledged Cutia and Judy, who were both present. Christi highlighted the current level of enrollment, which now makes The GLOBE one of the largest brick-and-mortar charter schools in Georgia. Christi stated that Zakia will be doing a presentation on the school's student data at the next Board meeting.

B. Academic Committee Report

There was no formal report this month. Ryan stated the committee did not meet over the summer.

C. Finance Committee Report

There was no formal report this month. Chip stated the committee finalized the amended FY18-19 budget, noting that there was about \$100K more in net income than the original budget. The variances highlighted on the budget, which was included in the agenda packet, were either 10 percent higher or lower, based on the expectations from the beginning of school year. There was about \$35K less in expected expenses and \$65K more in expected income. Chip spoke about the current financial policy that does not allow for wage or salary advances and said the committee would like to add language providing for an exception for new teachers, who could potentially not receive a paycheck for the first six weeks of employment. A discussion was held regarding the committee's proposal to include the exception. Ryan and Monique stated that practice of providing for partial paychecks for new employees is not technically an advance or loan but rather is a payroll exception. No formal vote was needed.

C. White made a motion to approve the amended FY18-19 budget.

R. Hudak seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Facilities Committee Report

A formal report was included in the agenda packet. Juan provided updates from the facility director which included Jerry hiring a new contractor to complete the work for stairs, retaining wall and landscape for the LC, railings that were repaired and blacktop that was replaced. For UC, the cross has been removed and the gym floor has been repaired, but has not been re-screened or varnished, which will occur around Fall break or Christmas. The UC parking lot will be getting re-stripped.

E. Development Committee Report

A formal report was included in the agenda packet. Meghann provided a presentation on the renderings for the playground project. Meghann thanked Laura Hancock for all of her hard work and playing an instrumental role in the project. Anita stated the fundraising overview was sent out on 8/4. The goal being to provide parents with "all of the asks that will be coming their way." Annual Fund has officially kicked off. The Annual Fund cycle has traditionally been June 1st through May 31st. Anita and Chip will discuss that since it does not align with the budget cycle. Annual Fund total raised thus far is \$6K, but a number of donations have been received in the previous 36 hours. Christi and Anita met about the Donor Wall. Two years worth of donors will be added at LC on another wall. Working on the date for GLOBE Trot. Once again, Jamie Raymond and Heather Corso will be leads for GLOBE Trot. Anita stated there is a need for a team of three people interested in providing assistance for Annual Fund and GLOBE Trot.

F. Communications Committee Report

There was no formal report this month. Anita said the committee did not meet during the summer. Christi said that Heather created a communication document that was sent out to parents, which discussed all of the ways in which to get updates on the school.

G. Governance Committee Report

There was no formal report this month. Christi mentioned that Stacey texted her stating that she has laryngitis and the flu.

H. Strategic Planning Committee Report

A formal report was included in the agenda packet.

I. Diversity Committee Report

There was no formal report this month. Monique stated the committee did not meet during the summer. Monique noted that the committee's meeting cadence will be a standing meeting set for the third Wednesday of each month at 6:30 p.m. Monique will confirm with Tyler on the meeting space.

J. Head of School Evaluation and Support Committee Report

There was no formal report this month.

R. Hudak made a motion to rename the Head of School Evaluation and Support Committee to the Executive Director Evaluation and Support Committee.

K. Monroe seconded the motion.

The board **VOTED** unanimously to approve the motion.

VII. Old Business

A. Board Member Terms

R. Hudak made a motion to elect Chip White to a new three-year Board term, ending on June 30, 2022.

J. Archila seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

R. Hudak Aye
J. Archila Aye
S. Moore Absent
A. Rogers Aye
M. Hudson Aye
W. Acree Absent
K. Monroe Aye
S. Camara Aye
C. White Abstain
A. Patel Aye
M. Adams Aye

B. Board Member Terms

Anita mentioned that she would like to have a discussion at a later time about her term, possibly being shortened.

C. White made a motion to elect Anita Patel to a new three-year Board term, ending on June 30, 2022.

M. Hudson seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

M. Adams Aye
R. Hudak Aye
S. Camara Aye
S. Moore Absent
M. Hudson Aye
A. Patel Abstain
J. Archila Aye
K. Monroe Aye
W. Acree Absent
C. White Aye
A. Rogers Aye

VIII. New Business

A. Recognizing Juan Archila

Sharon and the Board recognized Juan for his contributions to The GLOBE and his years of service as a Board member. Christi presented Juan with a plaque recognizing his service and stated that the UC elevator will be dedicated in his honor.

B. Board Member Election

C. White made a motion to elect Luis Pacheco to a three-year term on the Board, effective immediately.

R. Hudak seconded the motion.

The board **VOTED** unanimously to approve the motion.

IX. Closing Items

A. Adjourn Meeting

The next scheduled meeting will be held on August 26, 2019 at 7 p.m. at Upper Campus.

C. White made a motion to adjourn the meeting.

J. Archila seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:21 PM.

Respectfully Submitted,

K. Holder