APPROVED

The GLOBE Academy

Minutes

Governance Committee Meeting

Date and Time
Monday November 12, 2018 at 6:00 PM

Location
GLOBE Academy Upper Campus

Notice of this meeting was posted on the GLOBE website in accordance with O.C.G.A. § 50-14-1.

Committee Members Present
A. Rogers, K. Angel, S. Camara, S. Chang, S. Moore

Committee Members Absent
C. Noggle, M. Hudson

Guests Present
K. Holder

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

S. Moore called a meeting of the Governance Committee of The GLOBE Academy to order on Monday Nov 12, 2018 at 6:15 PM.

C. Approve Minutes

S. Camara made a motion to approve minutes from the GLOBE Governance Committee Meeting on 10-29-18 GLOBE Governance Committee Meeting on 10-29-18.
A. Rogers seconded the motion.
The committee **VOTED** unanimously to approve the motion.

II. Updates

A. Bylaws Review

Aba discussed her preliminary review of the bylaws. A discussion was held about incorporating the past Board chair as an ex-officio member to provide advise and counsel, the methodology for selecting new Board members (i.e., Nominations Committee), the role of the Vice Chair, removing Board members among other items. Next steps: the complete set of bylaws recommendations will be put together and will be discussed with the Board.

B. Handbooks and Policies

Karen spoke about her preliminary review of the staff handbook and noted the following items that need to be addressed: professional growth, background checks, benefits, cellphone/computer use policy, accidents or injuries in the workplace/reporting, compensation, certifications/licenses, conflict of interest, employee evaluations, alcohol and drug policy, hiring policy, attendance policy, discipline for teachers, weapons and workplace violence.

Sharon suggested handling progressive discipline separately from the other items and indicated it would be a good idea to get the assistance of the school's attorney with crafting the policy on this. Stacey suggested prioritizing how the items are addressing by distinguishing those items that are required and those that will require input from the staff. Karen will make a list of those policies that exist currently and do not currently exist. The first conversation will be had with the school's administration and the second conversation will be with the Board.

C. GLOBE Digital Citizen Proposal

Sharon discussed her proposal to establish a Global Digital Citizens initiative, which is based on the book, *Growing Global Digital Citizens: Better Practices That Build Better Learners*. The initiative would ultimately be a transition point for establishing a model U.N. for the middle school. Next steps include: 1) identifying two to three Saturday mornings in February/March to hold the workshops, 2) sending out a communication announcing the initiative and requesting the participation of 7th and 8th grade students, parents and teachers via signupgenius. Ms. Libowsky has already committed to giving extra credit to students who participate. Sharon will also reach out to Ms. Calvo. The assistance of another teacher will be sought out. Aba will be helping Sharon with this initiative.

III. Closing Items

A. Adjourn Meeting

S. Camara made a motion to adjourn the meeting.
A. Rogers seconded the motion.
The committee **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:45 PM.

Respectfully Submitted,
K. Holder