

APPROVED



## The GLOBE Academy

### Minutes

#### GLOBE Governance Committee Meeting

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**Date and Time**

Monday October 29, 2018 at 5:30 PM

**Location**

GLOBE Academy Upper Campus

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Notice of this meeting was posted on the GLOBE website in accordance with O.C.G.A. § 50-14-1.

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**Committee Members Present**

A. Rogers, C. Noggle, K. Angel, S. Camara, S. Moore

**Committee Members Absent**

M. Hudson

**Guests Present**

K. Holder, Stacey Stratigos

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**I. Opening Items****A. Record Attendance and Guests****B. Call the Meeting to Order**

S. Moore called a meeting of the Governance Committee of The GLOBE Academy to order on Monday Oct 29, 2018 at 5:40 PM.

## II. Governance

### A. Committee Schedule

A discussion was held regarding the committee's upcoming meeting dates. The committee agreed on the following dates: November 12th, December 17th, January 14th, February 11th, March 18th, April 15th and May 13th. All meetings will be held at Upper Campus and the start time for each respective meeting will be 6 p.m.

A. Rogers made a motion to accept the committee's schedule of meeting dates.

K. Angel seconded the motion.

The committee **VOTED** unanimously to approve the motion.

### B. Bylaws Review

Stacey noted that last year the Board approved an amendment to the bylaws, which was adding additional Board members, however, a full amendment of the bylaws was not approved. A thorough review of the bylaws needs to be conducted by identifying one member of the committee to conduct a review and make suggestions. Once suggestions are brought forth, then the committee will have a full discussion of those suggestions. Aba volunteered to conduct the bylaws review. The first draft of suggestions will be discussed at the November meeting.

### C. Handbooks and Policies

Sharon spoke about the list of priorities, particularly the bylaws review, and the Employee Handbook. Karen volunteered to conduct a review of the Employee Handbook. The goal is to have the initial review complete by the November meeting. Sharon noted that there are good financial practices in place, but not all of them are documented as formal policies. Sharon spoke about creating a plan for ethical guidelines for technology use, which she will present at the next meeting. Caylee agreed to review the financial policies.

## III. Other Business

### A. Schedule for Onboarding New Board Members

Stacy stated that she will come up with a proposed schedule for onboarding new Board members and present it to the committee at the next meeting.

### B. Active Shooter Policy

Aba asked if the school had an active shooter policy. Stacey indicated that she will find out the school's active shooter policy or safety policy and conduct a review. A discussion will be held about this at the next committee meeting.

## IV. Closing Items

**A. Adjourn Meeting**

A. Rogers made a motion to adjourn the meeting.

K. Angel seconded the motion.

The committee **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:40 PM.

Respectfully Submitted,

K. Holder