

APPROVED



## The GLOBE Academy

### Minutes

#### Board of Directors Meeting

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**Date and Time**

Monday June 3, 2019 at 7:00 PM

**Location**

4105 Briarcliff Road NE, Atlanta, GA 30345

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Notice of this meeting was posted at both campuses and on the GLOBE website in accordance with O.C.G.A. § 50-14-1.

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**Directors Present**

A. Patel, C. White, J. Archila, K. Monroe, M. Hudson, R. Hudak, S. Camara, S. Moore, W. Acree

**Directors Absent**

*None*

**Directors who arrived after the meeting opened**

A. Patel

**Guests Present**

A. Lynch, A. Rogers, C. Elliott-Earby, J. Garcia, J. Limor, K. Holder, Kate Michalak, Laura Hancock, Lily Li Baier, Meghann Adams, Piyush Saggi, Rachel Leach, Rajnish Singh, Robert Brown, Robyn Brandman, S. Kumar, Vilma Villalobos

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**I. Opening Items**

**A.**

## **Record Attendance and Guests**

### **B. Call the Meeting to Order**

S. Camara called a meeting of the board of directors of The GLOBE Academy to order on Monday Jun 3, 2019 at 7:03 PM.

### **C. Vision, Mission and Core Values**

Vision, Mission and Core Values were read by board members.

## **II. Public Comment**

### **A. Public Comment**

There were no public comments.

## **III. Consent Agenda**

### **A. Approve Agenda**

R. Hudak made a motion to amend the agenda to move up the Strategic Planning Committee report to be heard right before Executive Session.

M. Hudson seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **B. Approve Minutes**

C. White made a motion to approve minutes from the Board of Directors Meeting on 04-27-19 Board of Directors Meeting on 04-27-19.

J. Archila seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **C. Approve Minutes**

K. Monroe made a motion to approve minutes from the Board of Directors Meeting - Special Meeting on 04-30-19 Board of Directors Meeting - Special Meeting on 04-30-19.

M. Hudson seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **D. Strategic Planning Committee Report**

A formal report was included in the agenda packet. Shyam gave an overview of the Strategic Plan. A copy of which can be found in the agenda packet.

## **IV. Executive Session**

### **A. To discuss personnel matters**

Motion made by Stacey to move to executive session to discuss personnel matters. Motion seconded by Juan. Motion approved by all present. Moved to executive session at 7:20 p.m. Motion to leave executive session made by Katie. Motion seconded by Chip. Motion approved by all present. Returned from executive session and meeting called back to order at 9:46 p.m.

A. Patel arrived.

## **V. PTCC Report**

### **A. PTCC Report**

There was no report this month.

## **VI. Administration and Committee Reports**

### **A. Head of School Report**

A formal report was included in the agenda packet.

### **B. Academic Committee Report**

There was no formal report this month.

### **C. Finance Committee Report**

There was no formal report this month. A follow-up discussion was held regarding signing a five-year contract with the auditor. The committee recommended renewing the contract with the auditor. Stacey asked if there was a clause to terminate the contract for convenience. Chip indicated that he would allow Stacey to review the final contract to ensure that all of the necessary termination clauses are included.

Motion made by Katie to approve the contract for auditing services with the necessary language for Stacey to review. Motion seconded by Anita. Motion approved by all present.

R. Hudak made a motion to approve the proposed FY19-20 operational budget.

J. Archila seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **D. Facilities Committee Report**

A formal report was included in the agenda packet. Juan agreed to extend his service on the Board for one more meeting.

### **E. Development Committee Report**

There was no formal report this month. Will indicated that they would like to hire a full-time development staff person, but would speak about that at another time.

### **F.**

### **Communications Committee Report**

There was no formal report this month. Anita stated they are still working on some previously discussed outstanding items.

### **G. Governance Committee Report**

There was no formal report this month. The proposed amendments to the bylaws will be sent out for Board members to review.

### **H. Diversity Committee Report**

There was no formal report this month.

### **I. Head of School Evaluation and Support Committee Report**

There was no formal report this month. Ryan stated that he sent Board members the documents to review - each document is in draft form: the executive director job description, an administrator hiring process and the SY21-22 organizational chart.

## **VII. New Business**

### **A. Board Roles and Prospective Board Members**

Sharon spoke about adding two new Board members: Meghann Adams and Aba Rogers.

Motion made by Anita to add Aba Rogers to the Board of Directors, effective July 1, 2019 with a term ending in 2021-22. Motion seconded by Stacey. Motion approved by all present.

Motion made by Anita to add Meghann Adams to the Board of Directors, effective July 1, 2019 with a term ending in 2021-22. Motion seconded by Chip. Motion approved by all present.

### **B. Executive Session Vote # 1**

R. Hudak made a motion to extend an employment offer to Cutia Blunt for HOS - Lower Campus.

A. Patel seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **C. Executive Session Vote # 2**

R. Hudak made a motion to conduct an open search for HOS - Upper Campus.

C. White seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **D.**

### **Executive Session Vote # 3**

R. Hudak made a motion to appoint Judy Limor as the interim HOS - Upper Campus while the search is being conducted.

J. Archila seconded the motion.

The motion did not carry.

#### **Roll Call**

R. Hudak Aye

S. Camara No

M. Hudson No

S. Moore Abstain

C. White No

A. Patel No

W. Acree Abstain

J. Archila Aye

K. Monroe Aye

## **VIII. Closing Items**

### **A. Adjourn Meeting**

The next scheduled meeting will be held on August 5, 2019 at 7 p.m. at Upper Campus.

C. White made a motion to adjourn the meeting.

R. Hudak seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:14 PM.

Respectfully Submitted,

K. Holder