

APPROVED



## The GLOBE Academy

# Minutes

## Board of Directors Meeting

---

### Date and Time

Monday February 25, 2019 at 7:00 PM

### Location

4105 Briarcliff Road NE, Atlanta, GA 30345

---

Notice of this meeting was posted at both campuses and on the GLOBE website in accordance with O.C.G.A. § 50-14-1.

---

### Directors Present

C. White, J. Archila, K. Monroe, R. Hudak, S. Camara

### Directors Absent

A. Patel, M. Hudson, S. Moore, W. Acree

### Guests Present

Amy Bingham, Anna Woodbury, Beth Farrell Oppenheim, C. Elliott-Earby, Christina Steiner, Gabriel Zaragoza, K. Holder, Kimberly Henshaw, Lauren Boden, Marla Talbot, Meg Brown, Meghann Adams, Robyn Brandman, Sue Friesen

---

## I. Opening Items

### A. Record Attendance and Guests

### B. Call the Meeting to Order

S. Camara called a meeting of the board of directors of The GLOBE Academy to order on Monday Feb 25, 2019 at 7:02 AM.

**C. Vision, Mission and Core Values**

Vision, Mission and Core Values were read by board members.

**II. Public Comment**

**A. Public Comment**

Robyn Brandman commented on the necessity of ensuring there is an effective exit interview process for teachers who leave The GLOBE to work elsewhere. Sharon asked each of the guests at the meeting to introduce themselves and provide some brief background information.

**III. Consent Agenda**

**A. Approve Agenda**

The agenda and minutes were approved by consent without objection.

**B. Approve Minutes**

K. Monroe made a motion to approve minutes from the Board of Directors Meeting on 01-28-19 Board of Directors Meeting on 01-28-19.

J. Archila seconded the motion.

The board **VOTED** unanimously to approve the motion.

**IV. PTCC Report**

**A. PTCC Report**

There was no report provided this month.

**V. Administration and Committee Reports**

**A. Head of School Report**

A formal report was included in the agenda packet. Christi gave a presentation on The GLOBE's MAP data. A discussion was held about the 2018-19 school calendar. Juan noted that the draft school calendar has the first day of school as beginning on August 7th, yet the text in the margin has the first day of school beginning on August 5th.

Chip made a motion to approve the 2018-19 school calendar. Motion seconded by Juan. Motion approved by all present.

**B. Academic Committee Report**

A formal report was included in the agenda packet.

#### **C. Finance Committee Report**

There was no formal report this month. Chip discussed the proposed amendments to the budget and the financials through January 31, 2019. Chip noted that moving forward there will be a less conservative approach on the budgeting, as the process for accounting for student attrition becomes more predictable. Chip noted that this week an RFP will be published for auditing services for the school. Chip stated that the current auditor made it known that he will put in a bid to continue providing his services. Chip also said that there will be one public hearing on the budget in April and another one in May.

Ryan made a motion to amend the current fiscal year's budget, as recommended by the Finance Committee. Motion seconded by Juan. Motion approved by all present.

#### **D. Facilities Committee Report**

A formal report was included in the agenda packet. Juan presented the floor plans for the UC interior renovation and elevator retrofit.

Chip made a motion to approve the DBIA Design-Build Change Order Form, as written. Motion seconded by Katie. Motion approved by all present.

Juan stated that Jerry Ross has been hired as the on-site part-time Facilities Director. Christi said that Jerry will serve as the point person for the school's renovation projects.

#### **E. Development Committee Report**

There was no formal report this month. Meghann reported that \$67K was raised for the phase two goal of the playground project. Publix awarded \$500 that will be put toward the playground project. There are pending grants for Lowe's, Home Depot, Wal-Mart and Sam's Club. There will be a parent-led \$1K grant for playground equipment. A grant for \$10K will be submitted to Georgia Power for the playground project. The grant opportunity for the American Academy of Dermatology requires that a local dermatologist to recommend The GLOBE. Meghann indicated that there has been some difficulty identifying needs and asked the Board to submit feedback.

#### **F. Communications Committee Report**

There was no formal report this month. Sharon noted that Anita had to travel to Washington, D.C., which is why she was not in attendance at the meeting. Sharon also indicated that there were still some outstanding items that were in need of completion and updates will be hopefully provided on them at a future meeting.

#### **G. Governance Committee Report**

There was no formal report this month. Sharon noted that Stacey was unable to attend the meeting due to falling ill over the weekend. Sharon also indicated that is arranging some time to meet with Stacey in the not-so-distant future.

#### **H. Strategic Planning Committee Report**

A formal report was included in the agenda packet. Sharon noted that there is a Parent Coffee Talk - Strategic Planning session scheduled for 2/28 at 8:15 a.m. Katie also stated that the final strategic plan and implementation plan would be presented at the April Board meeting.

#### **I. Diversity Committee Report**

A formal report was included in the agenda packet.

#### **J. Head of School Evaluation and Support Committee Report**

There was no formal report this month. Ryan stated that the committee met with Christi to discuss her mid-year review.

### **VI. New section**

#### **A. Board Retreat**

Sharon discussed the need to have a Board Retreat in either March or April. Each Board member checked their availability and April 27th was set as the agreed upon date. Sharon said the retreat would last from 9 a.m. until 2 p.m.

### **VII. Closing Items**

#### **A. Adjourn Meeting**

The next scheduled meeting will be held on March 25, 2019 at 7 p.m. at Upper Campus.

R. Hudak made a motion to adjourn the meeting.

C. White seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:24 PM.

Respectfully Submitted,  
K. Holder