

APPROVED



The GLOBE Academy

Minutes

Board of Directors Meeting

Date and Time

Monday January 28, 2019 at 7:30 PM

Location

4105 Briarcliff Road NE, Atlanta, GA 30345

Notice of this meeting was posted at both campuses and on the GLOBE website in accordance with O.C.G.A. § 50-14-1.

Directors Present

A. Patel, J. Archila, K. Monroe, M. Hudson, R. Hudak, S. Camara, S. Moore, W. Acree

Directors Absent

B. Williams, C. White

Guests Present

A. Rogers, Brandon Lewis, C. Elliott-Earby, Christina Steiner, David Thompson, Jason Goldstein, K. Holder, K. Weingart, Kimberly Henshaw, Laura Hancock, Lauren Thomas, Meghann Adams, Rebecca Blank, Rebecca Hutchins, Robyn Brandman

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

S. Camara called a meeting of the board of directors of The GLOBE Academy to order on Monday Jan 28, 2019 at 7:10 PM.

C. Vision, Mission and Core Values

Vision, Mission and Core Values were read by board members.

II. Public Comment

A. Public Comment

There were no public comments.

III. Consent Agenda

A. Approve Agenda

The agenda and minutes were approved by consent without objection.

B. Approve Minutes

A. Patel made a motion to approve minutes from the Board of Directors Meeting on 11-26-18 Board of Directors Meeting on 11-26-18.

J. Archila seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. Approve Minutes

K. Monroe made a motion to approve minutes from the Board of Directors Meeting - Special Meeting on 12-20-18 Board of Directors Meeting - Special Meeting on 12-20-18.

R. Hudak seconded the motion.

The board **VOTED** unanimously to approve the motion.

IV. PTCC Report

A. PTCC Report

A formal report was included in the agenda packet. Kady Weingart provided an oral report during the meeting.

V. Administration and Committee Reports

A. Head of School Report

A formal report was included in the agenda packet.

B. Academic Committee Report

A formal report was included in the agenda packet. Ryan noted that there was not an update on the academic dashboard, but there will be one at the next Board meeting. In addition, Ryan also indicated that there will be a formal proposal put before the Board for the international trips which will include the decision matrix, list of vendors and criteria.

C. Finance Committee Report

A formal report was included in the agenda packet. It was also noted that the latest financials have been posted on The GLOBE's website.

D. Facilities Committee Report

A formal report was included in the agenda packet. Sharon noted that a money market account is being set up in order for it to be used as collateral to raze the house on the adjacent to the school.

E. Development Committee Report

There was no formal report this month. The committee last met in November. Will met with a large donor, who wants to be a recurring giver, and they took a tour of the school. A discussion was held about hiring a staff member devoted to exploring development opportunities with the surrounding business community. Jason, Meghann and Laura provided an update on the efforts of the grant team in the following areas: playground improvement, campus security, field trips and science and technology. Meghann reported that the playground improvement initiative is being handled in three phases: phase 1 - removing the pre-existing structures, phase 2 - purchasing one large play structure and making small renovations and phase 3 - purchasing a second structure. The first two phases will be completed this summer, if the funding goal is met. The third phase would be completed by either the end of the calendar year or Spring '20 at the latest. The budget is \$120K. Thus far, 1/3 of the funds have been raised for phase 2. Grant opportunities are being pursued with Lowe's, Publix, Wal-Mart, the American Academy of Dermatology, Healthy Action for Kids and Home Depot. A Target grant in the amount of \$700 was received. There is a plan to re-apply for the \$100K security grant. Will asked about being able to obtain the employment information of The GLOBE's parents.

F. Communications Committee Report

There was no formal report this month. The committee has not met since October. The committee will be meeting within the next two to three weeks. The current priorities are the mascot and finalizing the contract with the branding vendor.

G. Governance Committee Report

There was no formal report this month. The committee held a brief meeting in January. The meeting only lasted 30 minutes because the school was being locked up. The committee has identified an outline for a best-in-class employee handbook. There is also a draft of the revised bylaws, which will be presented before the Board at a future

meeting. Sharon also indicated that 2/3 of the work on her Global Citizens initiative has been completed.

H. Strategic Planning Committee Report

A formal report was included in the agenda packet.

I. Diversity Committee Report

A formal report was included in the agenda packet.

J. Head of School Evaluation and Support Committee Report

A formal report was included in the agenda packet.

VI. Closing Items

A. Adjourn Meeting

The next scheduled meeting will be held on February 25, 2019 at 7 p.m. at Upper Campus.

J. Archila made a motion to adjourn the meeting.

S. Moore seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:28 PM.

Respectfully Submitted,

K. Holder