

APPROVED



## The GLOBE Academy

### Minutes

#### Board of Directors Meeting

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#### **Date and Time**

Monday October 29, 2018 at 7:00 PM

#### **Location**

4105 Briarcliff Road NE, Atlanta, GA 30345

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Notice of this meeting was posted at both campuses and on the GLOBE website in accordance with O.C.G.A. § 50-14-1.

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#### **Directors Present**

A. Patel, C. White, J. Archila, M. Hudson, S. Camara, S. Moore, W. Acree

#### **Directors Absent**

B. Williams, R. Hudak

#### **Guests Present**

A. Rogers, Azalia Boyd, Elisa Buckner, Hoda Mardon, J. Garcia, Jason Goldstein, Jason Korzan, K. Holder, K. Monroe, Kimberly Henshaw, Laura Hancock, Leda Lozier, Maney Mazloom, Robyn Brandman, S. Mellage, Shawn Chang, Stacey Stratigos, Stephanie Gumbis, T. Barnes, Vilma Villalobos, Zuriash Mekonnen

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#### **I. Opening Items**

##### **A. Record Attendance and Guests**

##### **B.**

### **Call the Meeting to Order**

S. Camara called a meeting of the board of directors of The GLOBE Academy to order on Monday Oct 29, 2018 at 7:04 PM.

### **C. Vision, Mission and Core Values**

Vision, Mission and Core Values were read by board members

## **II. Public Comment**

### **A. Public Comment**

Robyn Brandman commented on the need for more transparency, for the school to establish a clear discipline policy and the formulation of a long-term space management plan. Hoda Mardon read a letter from the parents and teachers of the third grade French track students. A copy of the correspondence has been entered into minutes via inclusion in the agenda packet for this meeting. Elisa Buckner expressed her concerns about the CCRPI scores for black students. Laura Hancock spoke about the data presentation from the previous Board meeting and encouraged the Board not to "brush off" data points that deserve more attention.

## **III. Consent Agenda**

### **A. Approve Agenda**

The agenda and minutes were approved by consent without objection.

### **B. Approve Minutes**

C. White made a motion to approve minutes from the Board of Directors Meeting on 09-24-18 Board of Directors Meeting on 09-24-18.

S. Moore seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **IV. PTCC Report**

### **A. PTCC Report**

A formal report was included in the agenda packet. Jason Korzan provided an oral report during the meeting.

## **V. Administration and Committee Reports**

### **A. Head of School Report**

There was no formal report given this month.

### **B.**

### **Academic Committee Report**

A formal report was included in the agenda packet.

### **C. Finance Committee Report**

There was no formal report this month. The committee met on October 23rd. The audit was received on October 26th and there will be a couple of days to review it. An RFP will be published for a new auditor. As of now, there are four prospective auditors who are interested in submitting proposals. The school received the outstanding \$265K that was owed to it by DCSD from the previous fiscal year. The school was looking at Vibe to serve as its new payroll vendor because the company was small and would be able to devote more hands-on attention to the school, but Vibe was bought out by a larger company. As a result of the Vibe buyout, the school renewed conversations with ADP. ADP will only charge the school \$1K to enroll the school personnel. The committee developed a new stipend policy. The Governance Committee will review the stipend policy before it is put before the Board for final consideration.

Motion by Monique to approve ADP as the school's new payroll provider. Motion seconded by Stacey. Motion approved by all present.

The audit will be sent to Board members to review and submit any pertinent comments. Chip and Denise will also review it over the next couple of days and submit it to the state by the Thursday deadline.

Motion made by Monique to delegate the authority to Chip and Denise to approve the audit report and submit it by the deadline, upon comments from the Board to be received by Wednesday morning. Motion seconded by Anita. Motion approved by all present.

### **D. Facilities Committee Report**

A formal report was included in the agenda packet.

### **E. Development Committee Report**

There was no formal report this month. Committee did not meet this month. Annual Fund currently stands at \$31K. Meeting will be held this month with the CEO of Telemundo. Jason Goldstein stated there will be a grants update at the next meeting. Anita noted the efforts to leverage Grandparents' Day in the overall giving strategy. GLOBE Trot will be held on November 16th. Donations and fundraising formally begin on November 5th. Heather and Jamie are providing support once again.

### **F. Communications Committee Report**

There was no formal report this month. Committee is focused on solidifying the contract for a brand management vendor (coming up for a final vote) and exit survey data (an updated report should be available next month).

#### **G. Governance Committee Report**

There was no formal report this month. Committee met prior to the Board meeting. The committee established a calendar of meeting dates, discussed reviewing and amending the bylaws and prioritizing the policies that will be updated.

#### **H. Strategic Planning Committee Report**

A formal report was included in the agenda packet.

#### **I. Diversity Committee Report**

A formal report was included in the agenda packet.

#### **J. Head of School Evaluation and Support Committee Report**

There was no formal report this month. Sharon stated that Ryan will send out future meeting dates for the committee to consider.

### **VI. New Business**

#### **A. Nomination and Election of New Board Member**

C. White made a motion to elect Katie Monroe to the Board of Directors.

J. Archila seconded the motion.

The board **VOTED** unanimously to approve the motion.

Motion made by Chip to appoint Katie Monroe as the chair of the Strategic Planning Committee. Motion seconded by Juan. Motion approved by all present.

### **VII. Closing Items**

#### **A. Adjourn Meeting**

S. Moore made a motion to adjourn the meeting.

J. Archila seconded the motion.

The board **VOTED** unanimously to approve the motion.

The next scheduled meeting will be held on November 26, 2018 at 7 p.m. at Upper Campus.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:05 PM.

Respectfully Submitted,

K. Holder