APPROVED

The GLOBE Academy

Minutes

Board of Directors Meeting

Date and Time
Monday November 27, 2017 at 7:00 PM

Location
2225 Heritage Drive NE, Atlanta, GA 30345

Directors Present
A. Patel, C. White, J. Archila, M. Hudson, R. Hudak, S. Camara, S. Moore

Directors Absent
W. Acree

Guests Present
C. Elliott-Earby, K. Holder

I. Opening Items

A. Record Attendance and Guests

Brian Williams was also absent.

B. Call the Meeting to Order

S. Camara called a meeting of the board of directors of The GLOBE Academy to order on Monday Nov 27, 2017 at 7:03 PM.

C. Vision, Mission and Core Values

Vision, Mission and Core Values were ready aloud by board members.

II. Public Comment

A. Public Comment

No public comments were made.

III. Consent Agenda

A. Approve Agenda

Request by Chip to add an item under New Business regarding an amendment to the school's financial policy.

B. Approve Minutes

Sharon asked if there were any objections to approving the consent agenda. Hearing none, the consent agenda was approved.

IV. Executive Session

A. Real estate matter

Motion made by Monique to move to executive session to discuss a real estate matter. Motion second by Anita. Motion approved by all present. Moved to executive session at 7:09 pm. Motion to leave executive session made by Monique. Second by Ryan. Motion approved by all present. Return from executive session and meeting called back to order at 7:32 pm.

V. Administration and Committee Reports

A. Head of School Report

CCRPI scores are final. Board presentations of data at the January board meeting. MAP testing will begin next week. All of Upper Campus will go on a field trip on Nov 28th to see the film *Wonder*. On Nov 29th the GA DOE will be at the school to film select children, teachers and administrative staff for a video highlighting DLI. GLOBE Academy was the only school to be asked to do this by the GA DOE. The school choice fair is next weekend. Tours will be conducted at Upper Campus on Dec 5th and at Lower Campus on Dec 6th. Parent coffee on Immersion will be held on Dec 8th. Sandra will provide a presentation. Winter break is Dec 21-Jan 3. Early release on Dec 20th and Jan 3rd is a teach workday. GLOBE Academy will be hosting DLI in a Day event on Jan 27, 2018.

B. Academic Committee Report

The next Academic Committee meeting is Dec 6th.

C.

Finance Committee Report

Committee met on Nov 27th. Denise and Patti are getting acclimated with the new payroll system. The new system appears to be a much easier system. The goal is to get all of the staff on the fiscal year for their contracts rather than starting after the fiscal year, which will make payroll align with the fiscal year.

D. Facilities Committee Report

A space audit was completed on the existing Upper Campus. Walk-through was completed by Josh, the broker, and Christi. Juan and Brad attended a pre-submittal meeting with DeKalb County officials. Initial feedback was positive. Still on schedule for submitting the plans to the county by the end of the year. Sharon mentioned the additional modulars are not to make changes for which grades will be on the respective campuses, only necessary to support growing in place for next year.

E. Development Committee Report

Committee met in Nov. Had additional discussions about the Advisory board. GLOBE trot is at $120,000, which does not represent the final amount. The final amount is expected to be higher. Annual Fund is at $52,000. GLOBE Rocks! planning is underway. Ticket sales start on Dec 1. The event will be held in Jan 2018. The auction date is March 17, 2018. This year's theme is nerds.

F. Strategic Planning Committee Report

No formal report for this month.

G. Charter Renewal Committee Report

Received GA DOE response requesting explanation of suspension data. Counsel suggested a response with an outline that includes an annual review of the data, training of the staff and follow-up on the action plan. Finalized response due to GA DOE by noon of Nov 28th. Ad hoc committee will be created to review discipline data by the end of Jan 2018. Anita asked about the timeline for fully implementing the new Behavior Management Plan. Monique stated it is being trialed now through the end of Jan 2018, with plans to fully implement during the next school year.

Motion made by Anita to submit response to GA DOE regarding charter renewal and second clarification letter. Second by Stacey. No additional discussion. Motion approved by all present.

Sharon discussed the performance goals and standards set forth in the new charter contract. A full discussion was held on each item. Monique, Anita, Chip and Ryan provided input on items for which they felt clarification is needed. Sharon stated she would report back once she receives feedback.

H.

Communications Committee Report

No formal report this month.

I. Diversity Committee Report

Next committee meeting will be held on Nov 30th.

VI. New Business

A. Real estate discussion

A. Patel made a motion to approve Project Monde based on the terms discussed in executive session.
M. Hudson seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Financial policy amendment

A. Patel made a motion to amend the 2016 financial policy to include language that it is the policy of the GLOBE Academy not to grant wage or salary advances to any employees or individuals.
S. Moore seconded the motion.
The board **VOTED** unanimously to approve the motion.

VII. Closing Items

A. Adjourn Meeting

A. Patel made a motion to adjourn the meeting.
S. Moore seconded the motion.
The board **VOTED** unanimously to approve the motion.
A tentative meeting was set for Monday, Dec 18th at 7:00 pm at Lower Campus. Meeting time and date will be adjusted, if necessary.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:38 PM.

Respectfully Submitted,
K. Holder