



## The GLOBE Academy

### Facilities Committee Report

November 26, 2018

**Committee Chair:** Juan Archila

**Report Type:** Report. No Board Action Required.

**Committee Meeting Dates:** October 30

**\*See attached meeting notes emailed to the committee previously.**

#### I. Task List Review

##### A. *Lower Campus Fall 2018 Modulars:*

1. At the time of this writing, Georgia Power still has not been rescheduled. There had been discussions between the contractor and our Georgia Power representative about coming once the wet weather passed, then we ran into Thanksgiving.
2. I continue to empathize with everyone affected by this delay and continue to stay on top of the contractor to do everything he can to complete work that doesn't depend on them. We have been having inspections and by today should have site approval from the site development department. There is a plumbing issue that caused plumbing inspection failure but should be fixed by the time of the meeting. There was a delay in getting the fire alarm vendor started but we should have that permit this week and installation complete by early next week.

##### B. *Upper Campus:*

1. I walked through the Upper Campus on Friday, 11/16 with Stevens & Wilkinson (pro bono architecture firm) to confirm scope items for the interior renovation. They are putting together "bridging documents" for a Design/Build team to advance into a set of Construction Documents.
2. RFQs have been posted to the GLOBE website for both a Design/Build team and for a Program Manager on 11/9 and 11/12, respectively, for the renovations needed for Fall 2019, including the elevator retrofit. These are two separate postings, but qualifications are due for both this week and we have a selection committee that will short list and solicit proposals from qualified teams. We are aiming to have both teams on board by the end of the calendar year.
3. We are maintaining a list of commercial contractors as well as a list of program managers that are prospective respondents to the RFQs. Members of our committee have established contact with most on the list and have updated on their status. Several firms are too busy to take this project on but we do have interest and have received several questions from multiple firms.
4. We have two quotes for removing the cross/steeple at the front of the property (above the bells) and should have a third one this week.

**Next Meeting: Tuesday, November 27, 2018 at 6:30pm in the Upper Campus AHOS Office**

**End of Report**

cc: Jason Bitar, Denise Clayton-Purvis, Christi Elliott-Earby, Darren Fagan, Johnny Garcia, Tyler Goforth, Josh Gregory, Ryan Hudak, Brad Jones, James Minderhout, Elizabeth Oliver, Amy Stone, Dana Stone, Jen Parker, Denise Procida, Chip White, Mira Williams, Anna Witte, Delilah Wynn-Brown

DRAFT



Juan Archila <juanarchila@theglobeacademy.net>

## GLOBE Committee Meeting Notes, 10/30/18

Juan Archila <juanarchila@theglobeacademy.net>

Sun, Nov 11, 2018 at 9:46 PM

To: Amy Stone <amyplauche@gmail.com>, Anna Witte <annawitte@hotmail.com>, Brad Jones <rbjonesy@gmail.com>, Chip White <chipwhite@theglobeacademy.net>, Chip White <cwhite.globe@gmail.com>, Christi Elliott-Earby <celliottearby@theglobeacademy.net>, Darren Fagan <dfagan@irishpubcompany.com>, Delilah Wynn-Brown <delilah@wynnbrown.com>, Denise Clayton-Purvis <cfo@theglobeacademy.net>, Denise Procida <Denise.Procida@perkinswill.com>, Elizabeth Oliver <elizabethgoliver@gmail.com>, Ghassan Bitar <gasbitar@aol.com>, James Minderhout <jm@atlantaproav.com>, Jed Dennard <jdennard.globe@gmail.com>, Josh Gregory <josh.gregory@colliers.com>, Mira Williams <mirawilliams1973@gmail.com>, Ryan Hudak <rhudak.globe@gmail.com>, Ryan Hudak <rhudak@theglobeacademy.net>, Sharon Camara <scamara.globe@gmail.com>, Sharon Camara <scamara@theglobeacademy.net>, Dana Stone <dana229@gmail.com>, drgarcia <drgarcia@i2wc.com>, Judy Limor <jlimor@theglobeacademy.net>, Jen Millarker <jparker@theglobeacademy.net>, Tyler Goforth <tgoforth@theglobeacademy.net>

A meeting was held in the Assistant Head of School's office at the Upper Campus on the above date. The following reflects the memory of the writer with regard to issues discussed, decisions made and direction given. Any corrections and/or additions should be forwarded to Juan Archila within seven (7) days.

Attendees: Juan Archila, Meghan Cotrell, Christi Elliott-Earby, Darren Fagan, Johnny Garcia, Kevin Holder, Brad Jones, Judy Limor

Meeting called to order at 6:36pm

### 1. Updates for the Group:

A. Lower campus and Georgia Power: Georgia Power has not been onsite to perform the work as yet. They were confirmed for 10/12 but had to cancel due to Hurricane Michael. There is other work ongoing including inspections (permit has been posted and box with permitted plans), building letters, low voltage, final grading/dressing/straw on upper portion (complete), handrails (completed the following Monday), fire alarm.

B. Stevens & Wilkinson (Pro bono architectural planning services): Not present but were to send an updated Design / Build RFQ for our review (completed last week).

C. Program Management for Upper Campus Projects: I mentioned that I would work on an RFQ later in the week (done, with draft sent to the committee on 11/10). A part-time facilities person, who focuses solely on construction projects, may also be hired next year and able to assist and be the in house point of contact.

### 2. Updates from the Group / Discussion:

A. Upper Campus Exterior Projects: We have received one quote for removal of cross and steeple. It looks to be in the ballpark so Dana get two more quotes.

B. Lower Campus Exterior Projects: Brad to meet with arborist to determine health of some trees. Laura Hancock has contacted Brad and myself for advice on playground replacement, as GLOBE has applied for a Kaboom grant. We agreed that demolition of the playground should occur only when we are ready to build the new one immediately thereafter, and a contractor should oversee it. Meghan brought up ideas for improvements for PE, including the feasibility of a gym building. It is a major challenge, at this time, to embark on a construction project at Lower Campus while we do not own it.

C. Upper Campus Interior Work Brainstorming: The group discussed the proposed scope of interior renovations to include in the RFP for Design/Build and for Program Management. Some small items, that historically have been done by the PTCC such as backpack hooks, built-in storage, etc. should be included in the Design/Builder's scope if possible just so there is one point of contact and to not lean heavily on parent volunteers.

Meeting adjourned at 8:03pm