



## The GLOBE Academy

### Facilities Committee Report

September 24, 2018

**Committee Chair:** Juan Archila

**Report Type:** Report. No Board Action Required.

**Committee Meeting Dates:** September 4, September 19

**\*See attached meeting notes for each, emailed to the committee previously.**

#### I. Task List Review

##### A. *Lower Campus Fall 2018 Modulars:*

1. Georgia Power obtained the easement to work on the property on 9/4. They then had to get permits from Dekalb County to perform the work – for both overhead and underground work (two different crews). They got permits the week of 9/10 and performed overhead work on 9/14. The contractor and Georgia Power met onsite and determined that additional underground work had to be done by the contractor's electrician in order for Georgia Power's underground crew to come out – this was to ensure that when Georgia Power comes out they do not run into problems that would shut down power to the school for days. The contractor's electrician completed the work late last week and we expect Georgia Power's underground crew to come out this week.
2. I empathize and concur with everyone's frustration surrounding this project. We have no choice as a school but to continue to stay on top of the contractor to wrap this up – and remain patient. We really are nearing the end. I call and text the contractor daily and administration has a direct line of communication with them also. It turned out to be a much more complex project than originally envisioned, and the amount of time we have had to wait for approvals has been crippling, and some missteps along the way, have been crippling.

##### B. *Upper Campus:*

1. We are moving forward on planning the improvements that need to be made for Fall 2019 and, with the help of our pro bono architecture firm, putting together documents for a Design/Build team to run with.
2. We are also looking at a long-term solution for traffic and the intersection of Shallowford and Briarcliff – in addition to short term needs related to pedestrian access.
3. The cross and stained glass in the auditorium have been removed.

**Next Meeting: Tuesday, October 9, 2018 at 6:30pm in the Upper Campus AHOS Office**

## End of Report

cc: Jason Bitar, Denise Clayton-Purvis, Christi Elliott-Earby, Darren Fagan, Johnny Garcia, Josh Gregory, Ryan Hudak, Brad Jones, James Minderhout, Elizabeth Oliver, Amy Stone, Dana Stone, Denise Procida, Chip White, Mira Williams, Anna Witte, Delilah Wynn-Brown

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Juan Archila <juanarchila@theglobeacademy.net>

## GLOBE Facilities Committee Meeting Notes, 9/4/18

1 message

Juan Archila <juanarchila@theglobeacademy.net>

Thu, Sep 13, 2018 at 8:05 PM

To: Amy Stone <amyplauche@gmail.com>, Anna Witte <annawitte@hotmail.com>, Brad Jones <rbjonesy@gmail.com>, Chip White <chipwhite@theglobeacademy.net>, Chip White <cwhite.globe@gmail.com>, Christi Elliott-Earby <celliottearby@theglobeacademy.net>, Darren Fagan <dfagan@irishpubcompany.com>, Delilah Wynn-Brown <delilah@wynnbrown.com>, Denise Clayton-Purvis <cfo@theglobeacademy.net>, Denise Procida <Denise.Procida@perkinswill.com>, Elizabeth Oliver <elizabethgoliver@gmail.com>, Ghassan Bitar <gasbitar@aol.com>, James Minderhout <jm@atlantaproav.com>, Jed Dennard <jdennard.globe@gmail.com>, Josh Gregory <josh.gregory@colliers.com>, Mira Williams <mirawilliams1973@gmail.com>, Ryan Hudak <rhudak.globe@gmail.com>, Ryan Hudak <rhudak@theglobeacademy.net>, Sharon Camara <scamara.globe@gmail.com>, Sharon Camara <scamara@theglobeacademy.net>, Dana Stone <dana229@gmail.com>, drgarcia@i2wc.com

All,

You should have received an email invite from Christi for our next committee meeting, which is next Wednesday, 9/19 at 6:30pm at Upper Campus. In the meantime, I wanted to type up some quick notes from our meeting on 9/4. This will be the basis for my report for the Board meeting on Monday, 9/24. Let me know if there are any additions/corrections.

Attendees: Christi Elliott-Earby, Johnny Garcia, Tyler Goforth, Brad Jones, Judy Limor, James Minderhout, Jason Smith, Dana Stone

Meeting called to order at 6:31pm

### 1. Updates for the Group:

A. Lower campus and Georgia Power: Easement was signed by Dekalb County and delivered to Georgia Power on 9/4. Georgia Power to obtain necessary permits and schedule crews (underground and overhead) as soon as possible.

B. Last board meeting and expression of lack of communication regarding facilities: Discrepancy between what school prioritizes and what parents prioritize, for example:

The school is prioritizing projects that support a functioning school for Fall 2019 (fencing per safety and security grant and usable educational space on the ground floor). Most feedback from parents centers around "de-churching" and creation of green space. The de-churching, which consists of removing crosses and stained glass in the auditorium and replacing exterior signs will happen soon and is independent of the permitting/design/construction efforts for Fall 2019. James and Dana have volunteered to help Tyler with getting the large cross in the auditorium down and Johnny has taken the lead on getting the signs replaced.

### 2. Updates from the Group:

A. Upper campus projects - overall. Jason Smith from Stevens & Wilkinson has as-built drawings and will begin to work on Bridging Documents that can be used by a Design/Build team to complete. Interior and exterior projects to be split for permitting purposes but most to be executed as one construction contract. An exception to this would be the demolition of the house at 4069 Briarcliff, which can be done directly by a demolition/grading contractor.

B. Brad Jones will try to present a new parking layout for the next meeting, however, so far it does not look like additional parking spaces would be gained, as the current layout seems as efficient as it can be.

C. Jason and Brad have both talked to the Dekalb County traffic department and they are open to reconfiguring the Briarcliff-Shallowford exit to allow a direct entrance into GLOBE at the light. However, this project could take several years, and would begin with a traffic study. Brad has obtained a quote for a traffic study from Pond & Co. Two more quotes will need to be obtained per our financial policies.

D. Financial Policies: Currently any project over \$1,000 requires three quotes. Many in the group felt that this is too low. KIPP, for example, has a \$25,000 threshold. Based on the size of GLOBE, the number \$10,000 seemed appropriate to the group. Ryan noted he would discuss this with a couple of Board members and see how this may be approached.

Meeting adjourned at 8:00pm (?) Sorry I did not note this.

Thank you,  
Juan



Juan Archila <juanarchila@theglobeacademy.net>

## GLOBE Facilities Committee Meeting Notes, 9/19/18

1 message

Juan Archila <juanarchila@theglobeacademy.net>

Sun, Sep 23, 2018 at 8:14 PM

To: Amy Stone <amyplauche@gmail.com>, Anna Witte <annawitte@hotmail.com>, Brad Jones <rbjonesy@gmail.com>, Chip White <chipwhite@theglobeacademy.net>, Chip White <cwhite.globe@gmail.com>, Christi Elliott-Earby <celliottearby@theglobeacademy.net>, Darren Fagan <dfagan@irishpubcompany.com>, Delilah Wynn-Brown <delilah@wynnbrown.com>, Denise Clayton-Purvis <cfo@theglobeacademy.net>, Denise Procida <Denise.Procida@perkinswill.com>, Elizabeth Oliver <elizabethgoliver@gmail.com>, Ghassan Bitar <gasbitar@aol.com>, James Minderhout <jm@atlantaproav.com>, Jed Dennard <jdennard.globe@gmail.com>, Josh Gregory <josh.gregory@colliers.com>, Mira Williams <mirawilliams1973@gmail.com>, Ryan Hudak <rhudak.globe@gmail.com>, Ryan Hudak <rhudak@theglobeacademy.net>, Sharon Camara <scamara.globe@gmail.com>, Sharon Camara <scamara@theglobeacademy.net>

Attendees: Denise Clayton-Purvis, Christi Elliott-Earby, Darren Fagan, Brad Jones, James Minderhout

Meeting called to order at 6:36pm

### 1. Updates for the Group:

A. Lower campus and Georgia Power: Georgia Power obtained permits from Dekalb County to perform the work necessary and the overhead crew has come out and completed their portion. The underground crew is now on deck and were supposed to come out later this week (editor's note: it did not happen. I am told it will be the week of 9/24).

B. Cross and stained glass in auditorium have been removed. Thank you to all who were involved. It looks good and no damage was observed.

C. Stevens & Wilkinson (Pro bono architectural planning services): Have sent out RFPs for a traffic study (first step in reconfiguring Shallowford-Briarcliff intersection, a long-term project) to Long, Moreland, and A&R. Deadline for response is Monday, 9/24. Bridging documents for elevator design will be sent next week. Jason from S&W is confirming whether the elevator company can provide these services knowing that they would have to bid against at least two other companies. The elevator would have to be ordered by January 1, 2019 in order to keep schedule due to long lead time in manufacturing process.

### 2. Updates from the Group / Discussion:

A. Financial Policies: We discussed with Denise and all agreed that for construction projects, \$1,000 is too low a number to require three bids. \$10,000, which was the number discussed at our previous meeting, may be appropriate but would require further study. We also discussed the difficulty in getting vendors (specifically architects and contractors) to, in this economy, have the desire to work on the projects the size that we are working on. We would like to explore a "Task Order" type contract for contractors that would allow, based on a qualifications-based process with fee as a strong factor, "on call" services to be performed rather than get three bids for every small job, which creates delay and discourages contractors from coming to the table. We also discussed the possibility of drawing the total amount of our line of credit from our upper campus purchase, as the loan must be funded within 90 days of purchase and we are not in a position to spend parts of it or to have estimates yet either.

B. Brad Jones presented a new parking layout, however, additional parking spaces would be gained. We may just re-stripe the parking lot as is but eliminate any unnecessary (per code) ADA parking spaces.

C. Johnny Garcia was installing temporary signage at Upper Campus during the meeting. The group went outside after the meeting and reacted favorably. Thanks to Johnny for taking the bull by the horns.

Meeting adjourned at 8:05pm

Thank you,  
Juan