



GLOBE Board Retreat – Action Items

18 August 2018

Improve Board-HOS partnership

1. Use the formal BoardOnTrack evaluation tool for HOS
2. Discuss and create HOS evaluation and support committee (preferably comprised of three Board members including Board chair, but shall be chaired by someone other than Board chair (Monique, Ryan & Sharon) – ***vote to establish at next Board meeting***)
3. Foster better communication between HOS and Board members – schedule time for Board members to meet with HOS either alone or in conjunction with Sharon’s weekly meeting
4. Discuss and evaluate process for transitioning operational tasks to GLOBE staff (does Christi have adequate staff?)

Governance Committee

5. Conduct a formal Board assessment each year (i.e., skillsets and experience of Board members) – ***tentatively scheduled for each March***
6. Annual primer on Open Meetings law for Board members
7. Create a formal job description/set of expectations for Board members
8. Formalize the Board recruitment/selection process
 - a. Board recruitment open house – twice a year (possibly?)
 - b. Allow HOS to meet with prospective Board members

Board of Directors

9. Engage in discussion on the process of hiring high-level personnel (determine level of Board input)
10. Review written descriptions for each respective committee (are they still applicable?)

11. Evaluation of committees (ensure each committee is operating according to its stated purpose)
12. Add three new Board members (recruit 1-year, 2-year and 3-year term member) – **vote on by February '19 Board meeting**
13. Add public comment language on Board agenda – **complete ASAP**
14. Update Board documents online and for orientation packet
15. Finish all policies and procedures for financial audit - **complete by November Board meeting**
16. Complete Board operations calendar (i.e., predictable events) (publish on BoardOnTrack) – **complete by end of September**

Academic Committee

17. Engage in discussion around the question - Are we on the academic path we intended to be on? – hold discussion at committee meeting, not Board meeting (suggested by Anita)