



The GLOBE Academy

Facilities Committee Report

March 26, 2018

Committee Chair: Juan Archila

Report Type: Meeting Report. Board Action Required for Real Estate Matter (Executive Session).

Committee Meeting Dates: March 6, March 22

Attendees:

March 6, 2018

Juan Archila, Jason Bitar, Ryan Hudak, Brad Jones, Elizabeth Oliver

March 22, 2018

Juan Archila, Jason Bitar, Sharon Camara, Darren Fagan, Josh Gregory, Brad Jones, James Minderhout, Chip White, with Lucrezia Vizcaino and Michelle Rios from PTCC Facilities PAC

I. Call to Order and Roll Call

Mr. Archila called the meetings to order at 6:32pm and 6:35pm, respectively

II. Public Comment

No one spoke.

III. Task List Review

A. Lower Campus Fall 2018 Modulars:

1. Dekalb County provided additional comments/questions on the Land Disturbance Permit drawings, and Pond & Company submitted a revised set. If we don't hear back in the next week or so we will follow up with the County, most likely with a plan expediter working on our behalf.
2. A Request for Qualifications / Request for Proposals (RFQ/RFP) for the grading, utilities, and management of the modular company was posted on our website on 2/19/18 with a 3/20/18 due date. Despite early interest from contractors several committee members made contact with, we did not receive a bid package. I have subsequently reached out to two contractors who do plenty of work at Georgia Tech, and have Dekalb County Schools experience as well, and will try to leverage these connections as best I can to get one onboard soon. One of them promised me a bid in two weeks. Work needs to commence in two months.

B. *Operations and Maintenance:*

1. We are currently evaluating a plumbing preventative maintenance proposal for the Lower Campus and seeing if our budget can support it. We understand that the plumbing work done over the summer has been very successful but periodic maintenance is necessary to keep it going and to avoid emergency repairs as much as possible.
2. Door security at the Lower Campus is another issue on the horizon that we will tackle as a subcommittee.
3. HVAC maintenance at the Lower Campus is on our radar as well but a lower priority.
4. The house at 4069 Briarcliff (next door to Upper Campus) needs regular maintenance, including yard work, cleaning/dusting, verification of working utilities, and repairs such as the mailbox and miscellaneous issues noted in inspection report. This committee will take care of some items using professional contractors but we want the Facilities PAC to also be involved.

IV. Adjournment

The committee voted to adjourn the meeting at 7:37pm and 7:45pm, respectively.

Next Meeting: TBD, next week is Spring Break and I am out of town the following week

End of Report

cc: Jason Bitar, Denise Clayton-Purvis, Doreen DeFlavis, Christi Elliott-Earby, Darren Fagan, Josh Gregory, Ryan Hudak, Brad Jones, James Minderhout, Elizabeth Oliver, Amy Stone, Denise Procida, Chip White, Mira Williams, Anna Witte, Delilah Wynn-Brown