



## The GLOBE Academy

### Facilities Committee Report

February 26, 2018

**Committee Chair:** Juan Archila

**Report Type:** Meeting Report. No Board Action Required.

**Committee Meeting Dates:** 2/6/18 (2/20/18 canceled due to school holiday)

**Attendees:**

Juan Archila, Darren Fagan, Josh Gregory, Brad Jones, James Minderhout

**I. Call to Order and Roll Call**

Mr. Archila called the meeting to order at 6:35pm

**II. Public Comment**

No one spoke.

**III. Task List Review**

**A. Lower Campus Fall 2018 Modulars:**

1. Pond & Company submitted the final drawings for a Land Disturbance Permit (LDP) to Dekalb County on 1/29/18. A roundtable meeting with all departments reviewing the LDP drawings is scheduled for 2/14/18 (Update: This meeting was attended by Brad Jones and Juan Archila and many questions were answered and approvals granted. Watershed has yet to review, however).
2. A Request for Qualifications / Request for Proposals (RFQ/RFP) will be sent for the grading, utilities, and management of the modular company for our classroom expansion project for the Fall. We would like three references and three recent projects for each bidding firm. We would like to give contractors the time needed to get their best numbers, within our time constraints, so we decided on four weeks, which puts the bid date in Mid-March. (Update: The RFQ/RFP was posted on 2/19/18 and the bid submission deadline is 3/20/18). The goal is to begin site work as soon as school ends in late May – therefore the contractor has to be engaged by early April and an LDP and building permit in hand by mid-May.

**B. Master Planning at Lower Campus:**

1. Perkins+Will provided an updated site plan that addresses previous committee concerns about phasing, carpool queuing, and parking.

2. This plan is a first step in determining the long-term viability of this site for our Lower Campus, and is not ready to share with the broader stakeholder community, but it will be. Our committee will first have conversations with Dekalb County School District about the potential plans as well as gather a ballpark estimate and preliminary phasing strategy.

*C. Operations and Maintenance:*

1. Darren is negotiating a plumbing maintenance contract over the summer with Plumbers 4 Real, who has performed most of the plumbing repairs/upgrades over the past couple of years.
2. An HVAC maintenance contract would be important to have also. We shall discuss this in our next meeting.

**IV. Adjournment**

The committee voted to adjourn the meeting at 7:30pm.

**Next Meeting: Tuesday, March 6, 2018 at 6:30pm in the Lower Campus conference room**

**End of Report**

cc: Jason Bitar, Denise Clayton-Purvis, Doreen DeFlavis, Christi Elliott-Earby, Darren Fagan, Josh Gregory, Ryan Hudak, Brad Jones, James Minderhout, Elizabeth Oliver, Amy Stone, Denise Procida, Chip White, Mira Williams, Anna Witte, Delilah Wynn-Brown