

The GLOBE Academy
Board of Directors Meeting Minutes
2225 Heritage Drive NE, Atlanta, GA 30345
Monday Nov 27, 2017

In attendance

Juan Archila, Sharon Camara, Ryan Hudak, Monique Hudson, Stacey Moore, Anita Patel, Chip White, Christi Elliott-Earby (Absent: Will Acree, Brian Williams)

Summary of Board Meeting

Meeting was called to order at 7:03pm. Vision, Mission and Core Values were read by board members. No public comments were made. Sharon asked if there were any items on the consent agenda that need to be removed/added for discussion. Edit requested under New Business by Chip to discuss an update to the financial policy. Sharon asked if there were any objections to approving the consent agenda. Hearing none, the consent agenda was approved. Motion made by Monique to move to executive session to discuss a real estate matter. Motion second by Anita. Motion approved by all present. Moved to executive session at 7:09pm. Motion to leave executive session made by Monique. Second by Ryan. Motion approved by all present. Return from executive session and meeting called back to order at 7:32pm.

Administration and Board Committee Reports

- Head of School Report: Christi Elliott-Earby. See report details.
 - **Additional comments:** CCRPI scores are final. Board presentation of data at the January board meeting. MAP testing will begin next week. All of Upper Campus will go on a field trip on Nov 28th to see the film *Wonder*. On Nov 29th the GA DOE will be at the school to film select children, teachers and administrative staff for a video highlighting DLI. GLOBE Academy was the only school to be asked to do this by the GA DOE. The school choice fair is next weekend. Tours will be conducted at Upper Campus on Dec 5th and at Lower Campus on Dec 6th. Parent coffee on Immersion will be held on Dec 8th. Sandra will provide a presentation. Winter break is Dec 21-Jan 3. Early release on Dec 20th and Jan 3rd is a teacher workday. GLOBE Academy will be hosting DLI in a Day event on Jan 27, 2018.
- Academic Committee Report: Ryan Hudak – no formal report this month
 - **Additional comments:** The next academic committee meeting is December 6th
- Finance Committee Report: Chip White. See report for details
 - **Additional comments:** Committee met on Nov 27th. Denise and Patti are getting acclimated with the new payroll system. The new system appears to be a much easier system. The goal is to get all of the staff on the fiscal year for their contracts rather than starting after the fiscal year, which will make payroll align with the fiscal year.
- Development Committee Report: Anita Patel – no formal report for this month
 - **Additional comments:** Committee met in Nov. Had additional discussions about the Advisory board. GLOBE trot is at \$120,000, which does not represent the final amount. The final amount is expected to be higher. Annual Fund is at \$52,000. GLOBE Rocks! planning is underway. Ticket sales start on Dec 1. The event will be held in Jan 2018. The auction date is March 17, 2018. This year's theme is nerds.
- Strategic Planning Committee Report: Sharon Camara – no formal report for this month
 - **Additional comments:** none
- Charter Renewal Committee Report: Sharon Camara. See report details
 - **Additional comments:** Received GA DOE response requesting explanation of suspension data. Counsel suggested a response with an outline that includes an annual review of the data, training of the staff and follow-up on the action plan. Finalized response due to GA DOE by noon of Nov 28th. Ad hoc committee will be created to review discipline

data by the end of Jan 2018. Anita asked about the timeline for fully implementing the new Behavior Management Plan. Monique stated it is being trialed now through the end of Jan 2018, with plans to fully implement during the next school year.

- Motion made by Anita to submit response to GA DOE regarding charter renewal and second clarification letter. Second by Stacey. Motion approved by all present.
- Sharon discussed the performance goals and standards set forth in the new charter contract. A full discussion was held on each item. Monique, Anita, Chip and Ryan provided input on the items for which they felt clarification is needed. Sharon stated she would report back once she receives feedback.
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- Communications Committee Report: Anita Patel – no formal report for this month
 - **Additional comments:** none
- Diversity Committee Report: Monique Hudson – no formal report for this month
 - **Additional comments:** Next committee meeting will be held on Nov 30th.
- Facilities Committee Report: Juan Archila – See report for details
 - **Additional comments:** A space audit was completed on the existing Upper Campus. Walkthrough completed by Josh, the broker, and Christi. Juan and Brad attended a pre-submittal meeting with DeKalb County officials. Initial feedback was positive. Still on schedule for submitting the plans to the county by the end of the year. Sharon mentioned the additional modulars are not to make changes for which grades will be on the respective campuses, only necessary to support growing in place for next year.

New Business

Real estate discussion – Project Monde

Motion made by Anita to approve Project Monde based on the terms discussed in executive session. Motion second by Monique. No additional discussion. Motion approved by all present.

Financial policy amendment

Motion made by Anita to amend the 2016 financial policy to include language that it is the policy of the GLOBE Academy not to grant wage or salary advances to any employee or individuals. Second by Stacey. No additional discussion. Motion approved by all present.

Schedule next BOD meeting

A tentative meeting was set for Monday, Dec 18th at 7:00 pm at Lower Campus. Meeting time and date will be adjusted, if necessary. Motion made by Anita to adjourn. Second by Chip. Motion approved by all present. Meeting adjourned at 8:38pm.