



## The GLOBE Academy Executive Director

### **Vision**

To develop globally minded citizens who have the knowledge, skills and attitudes to effect positive change in our world.

### **Mission**

The GLOBE Academy fosters Global Learning Opportunities through Balanced Education for children of all backgrounds. With a focus on dual-language immersion, an experiential-learning model and a constructivist approach, GLOBE inspires students to be high-performing lifelong learners equipped to make a positive impact in the world.

### **Core Values**

The GLOBE Academy's core values are expressed in the acronym, CREST: Community, Respect, Empathy, Sustainability and Trust. These values are expected of the governing board, faculty, staff, parents, and students. They are woven into daily life at GLOBE and incorporated into the curriculum.

Community: We are inclusive, and we nurture and support one another.

Respect: We treat ourselves and each other with kindness and dignity.

Empathy: We strive to understand and share the feelings of others.

Sustainability: We aim to conserve our resources for optimal use in the present and future.

Trust: We are committed to honesty, transparency, and respectfully sharing our thoughts and encouraging others to do the same.

### **Background**

The GLOBE Academy opened in 2013 as a public charter school in DeKalb County, Georgia serving grades K-3. Today, The GLOBE Academy is a K-8 Dual Language Immersion public charter school that operates on two campuses located at 2225 Heritage Drive and 4106 Briarcliff Rd.

### **Position**

The Executive Director is the Chief Executive Officer (CEO) of The GLOBE Academy. He or she is responsible for the effective operation of the school, general administration of all instructional, business, or other operations of the schools. She or he will administer and supervise the school and its



employees, lead development of educational program improvement, foster a culture of positive, engaged learners, and serve as a strong advocate for the school's core values--including developmental philosophy and parental involvement. The GLOBE Academy Executive Director leads 150 teachers and school support staff and more than 1,000 students in grades K-8. S/he directly manages the senior leadership team that includes the Chief Financial Officer, Chief Operating Officer, Head of School - Lower Campus, Head of School - Upper Campus, Curriculum Coordinator(s), Language Coordinator(s), and Data Coordinator(s). The Executive Director reports to and is accountable to the Board of Directors.

#### Responsibilities:

- Lead the organization to fulfill the mission and vision of The GLOBE Academy.
- Manage, coach, and mentor the senior leadership team. Ensure that the senior leadership team is adequately staffed and trained to support the mission of the school.
- Lead and promote a strong student and staff culture around our core values of community, respect, empathy, sustainability, and trust (CREST).
- Lead the implementation of the organization's strategic plan.
- Implement a research-based Dual Language Immersion (DLI) model, remain current on effective DLI instructional models, and ensure that school model evolves to best serve its students.
- Ensure that organization is financially sustainable.
- Ensure that organization complies with its charter, all applicable Dekalb County Schools regulations, and all State and Federal laws.
- Ex officio member of the Board of Directors. Serve as primary liaison between Board and school. Keep board informed of school matters relating to performance, risk, and governance.
- Ensure timely and relevant communication with families, staff, students, and the board.
- Ensure accreditation and charter renewal
- Promote academic excellence for all students
- Maintain strong relationships with external partners including donors, community partners, authorizer, and GLOBE stakeholders

#### Skills and Experience:

- Unwavering commitment to The GLOBE Academy's mission.
- Excellent written and verbal communication skills. Ability to effectively communicate with diverse stakeholders.
- Track record of success as a classroom teacher within grades K-8 (minimum 5 years).
- Track record of success as a school administrator (minimum 3 years).
- Strong manager and leader.
- Track record of success in change management.
- Excellent listener.
- Deep knowledge of K-8 curriculum and teaching and learning, preferably in DLI.
- Expertise in Social Emotional Learning (SLE).



- Voracious curiosity to learn and a growth mindset.
- Advanced degree or certification in educational leadership.
- Experience with development and fundraising.
- Experience managing a complex budget.
- Be a highly collaborative, results-oriented, adaptable, problem-solving self-starter who seeks feedback to continue professional growth.
- Commitment to and experience working with students from diverse backgrounds with unique academic and personal needs.

Desired Skills:

- Experience with charter schools, either as a teacher or with charter school laws generally.
- Experience using data to inform instructional planning and practice. Comfortable using Microsoft Excel, sharing and analyzing student performance results, and constantly working to improve practices.
- Experience working in an entrepreneurial, dynamic school or similarly demanding environment.
- Be positive, thoughtful, passionate, motivating, and empowering with staff and students.
- Be computer savvy, with proficiency in email, word processing, spreadsheets, Google Docs, etc.
- Have experience using Infinite Campus.
- Language fluency in one or more languages other than English, preferably Spanish, French or Mandarin