

2.1 - Acquire and improve lower campus facilities

Initiative Overview

Objectives:	<ul style="list-style-type: none"> Acquire lower campus Complete master plan for lower campus and implement prioritized renovations 	
Impact Goals:	<ul style="list-style-type: none"> % staff and parents SA/A GLOBE's lower campus is a good physical space in which to teach and learn Every teacher has their own teaching space; every student has a seat Parking for every staff member 	Key Deliverables: <ol style="list-style-type: none"> Deed for lower campus and plan for extended lease and payback Completed master plan for lower campus renovations including consideration for interim plans Multi-year implementation plan for lower campus Implementation underway

Key Activities:	Activity	Timing	Owners
	• Negotiate plan to acquire lower campus with DeKalb	5/19	Jerry
	• Secure board approval for extended lease and "payback" plan from DeKalb for any improvements if lower campus is NOT purchased	8/19	Christi
	• Hire architect to design master facilities plan	6/19	Jerry
	• Hold community meetings to get input for master facilities plan	8/19	Jerry
	• Finalize master facilities plan with community input	10/19	Jerry
	• Develop multi-year implementation plan for implementing master facilities plan	11/19	Jerry
	• Develop and execute capital campaign to raise required funding for each phase	1/20	Christi
	• Revisit which grades on which campus, transportation, etc.	3/20	Jerry
	• Develop communication plan to keep stakeholders up to date on facilities improvement plan	4/20	Jerry

Resources:	External Partner	Planning Team
	<ul style="list-style-type: none"> Y - Master Plan Designer 	<ul style="list-style-type: none"> Juan, Megan, Jerry

2.2 - Improve upper campus facilities

Initiative Overview

Objectives:

- Complete master plan for upper campus; implement planned renovations to upper campus

Impact Goals:

- % students, staff and parents SA/A GLOBE's upper campus is a good physical space in which to teach and learn
- Every teacher has their own teaching space, every student has a seat (achieve metrics per student:teacher ratio)
- Parking for every staff member

Key Deliverables:

1. Completed master plan for upper campus renovations including consideration for interim plans (based on changing student enrollment)
2. Multi-year implementation plan for upper campus
3. Implementation underway

Key Activities:	Activity	Timing	Owners
	• Finalize master facilities plan with community input (field, security fence, gym, etc.)	10/19	Jerry
	• Develop multi-year implementation plan for implementing master facilities plan	11/19	Jerry
	• Develop and execute capital campaign to raise required funding for each phase	1/20	Christi
	• Develop communication plan to keep stakeholders up to date on facilities improvement plan	4/20	Jerry

Resources:	External Partner	Planning Team
	<ul style="list-style-type: none"> • Y - Master Plan Designer 	<ul style="list-style-type: none"> • Juan, Megan, Jerry

2.3 - Create the conditions for excellent facilities management

Initiative Overview

Objectives:

- Establish regular facility and audit procedures

Impact Goals:

- % staff SA/A at GLOBE day-to-day operations run smoothly

Key Deliverables:

1. Job description, goals, and performance management tools for Director of Facilities
2. Facility and audit procedures

Key Activities:

Activity

Timing

Owners

- | Activity | Timing | Owners |
|---|--------|---------|
| • Re-write RFP procurement policy to allow greater staff flexibility | XXX | Denise |
| • Identify board facilities committee lead and clarify board's role in facilities management | XXX | Sharon |
| • Hire and effectively on-board (context building, skill building in project mgmt software, etc.)
Director of Facilities | XXX | Christi |
| • Determine reporting relationships and management structure for Director of Operations | XXX | Christi |
| • Develop performance management system and goals for Director of Operations | XXX | Christi |
| • Design regular facilities audit, maintenance and improvement procedures | XXX | Jerry |

Resources:

External Partner

Planning Team

- No

- Juan, Megan, Jerry