The GLOBE Academy

Governance Committee Meeting

Date and Time
Thursday October 20, 2022 at 10:00 AM EDT

Location
Join meeting https://mckinsey.zoom.us/j/94579280297?
pwd=S1FpTGdnSC85UlpaMVRkNVpmeXF5dz09
Passcode: 066406

Agenda

	Purpose	Presenter	Time
I. Opening Items			**10:00 AM**
Opening Items			
A. Record Attendance and Guests		Teri Williams	2 m
B. Call the Meeting to Order		Teri Williams	5 m
C. Approve Minutes	Approve Minutes	Teri Williams	5 m
Approve minutes for Governance Committee Meeting on September 22, 2022			
II. Committee Updates			**10:12 AM**
Governance			
A. Onboarding questionnaire	Discuss	Teri Williams	13 m
B. Bylaws	Discuss	Teri Williams	4 m
C. Important Documents folder	Discuss	Teri Williams	15 m

	Purpose	Presenter	Time
III. Other Business			
IV. Closing Items			**10:44 AM**
A. Adjourn Meeting	Vote	Teri Williams	5 m

Coversheet

Approve Minutes

Section: I. Opening Items
Item: C. Approve Minutes
Purpose: Approve Minutes
Submitted by:
Related Material:
Minutes for Governance Committee Meeting on September 22, 2022

The GLOBE Academy

Minutes

Governance Committee Meeting

Date and Time
Thursday September 22, 2022 at 11:00 AM

Location
Join meeting https://mckinsey.zoom.us/j/92039157225?pwd=WTZ4a3FHK2d4L1UyWlhBRFZOSStNUT09
Passcode: 125347

Committee Members Present
D. Reynolds (remote), L. Wheeler (remote), T. Williams (remote)

Committee Members Absent
None

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

T. Williams called a meeting of the Governance Committee of The GLOBE Academy to order on Thursday Sep 22, 2022 at 11:01 AM.

C. Approve Minutes

T. Williams made a motion to approve the minutes from Governance Committee Meeting on 08-11-22.
L. Wheeler seconded the motion.
The committee **VOTED** to approve the motion.

II. Committee Updates

A.

Recruitment

Discussed adding recruiting to the strategic plan, revisiting bylaws to ensure we are in compliance and update committee job descriptions, creation of committee onboarding documents

B. Onboarding Questionnaire

Several committees completed the onboarding questionnaire and we are going to think through the format of an onboarding document that new members can use when they first join the Board.

C. Important Documents folder

Thought of items that could live in this folder to help new members: What could be included here:

- Cheat sheet
- Brand style guide
- On-boarding documents
- Orientation deck
- By-laws
- Conflict of interest forms

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 11:33 AM.

Respectfully Submitted,
T. Williams