



The GLOBE Academy

Board of Directors Meeting

Date and Time

Monday August 30, 2021 at 7:00 PM EDT

Location

To attend the meeting virtually, please click on the following link to

register: https://us02web.zoom.us/webinar/register/WN_YrXIW8ZDTveSnJDjiOPEDQ

Notice of this meeting was posted at both campuses and on the GLOBE website in accordance with O.C.G.A. § 50-14-1.

Special note: This meeting was conducted remotely, due to the declared national and state public health emergencies in response to the novel coronavirus known as COVID-19.

Agenda

	Purpose	Presenter	Time
I. Opening Items			7:00 PM
Opening Items			
A. Record Attendance and Guests	Discuss	Ryan Hudak	
B. Call the Meeting to Order		Ryan Hudak	
C. Vision, Mission and Core Values	Discuss	Ryan Hudak	5 m
Vision: To develop globally minded citizens who have the knowledge, skills, and attitudes to effect positive change in our world.			
Mission: The GLOBE Academy fosters Global Learning Opportunities through Balanced Education for children of all backgrounds. With a focus on dual-language immersion, an experiential-learning model, and a constructivist approach, GLOBE inspires students to be high- performing lifelong learners equipped to make a positive impact in the world.			
Core Values: The GLOBE Academy's core values are expressed in the acronym, CREST: Community, Respect, Empathy, Sustainability and Trust. These values are expected of the governing board, faculty, staff, parents, and students. They are woven into daily life at GLOBE and incorporated into the curriculum.			

- Community: We are inclusive, and we nurture and support one another.
- Respect: We treat ourselves and each other with kindness and dignity.

- | | Purpose | Presenter | Time |
|--|---------|-----------|------|
| • Empathy: We strive to understand and share the feelings of others. | | | |
| • Sustainability: We aim to conserve our resources for optimal use in the present and future. | | | |
| • Trust: We are committed to honesty, transparency, and respectfully sharing our thoughts and encouraging others to do the same. | | | |

II. Public Comment 7:05 PM

A. Public Comment	FYI	Ryan Hudak	5 m
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Please note: Each speaker may speak for up to two minutes. Speakers are cautioned from making comments that involve an individual staff member, a personnel action, a student disciplinary matter, a complaint about an individual student or any pending legal matter for which The GLOBE is engaged. Speakers are asked to state their remarks in a courteous manner. As a matter of protocol, Board members will not respond to public comments.

III. Consent Agenda 7:10 PM

A. Approve Agenda	Vote	Ryan Hudak	5 m
B. Approve Minutes	Approve Minutes	Ryan Hudak	5 m

Approve minutes for Board of Directors Meeting on June 28, 2021

IV. PTCC Report 7:20 PM

A. PTCC Report	FYI		5 m
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V. Administration and Committee Reports 7:25 PM

A. Auditor's Report	FYI	Doug Erwin/Denise Clayton-Purvis	10 m
B. Executive Director's Report	FYI	Christi Elliott-Earby	15 m
C. Lower Campus Head of School's Report	FYI	Cutia Blunt	15 m
D. Upper Campus Head of School's Report	FYI	Marsha Huitt	15 m

VI. Committee Updates - Written Reports Only 8:20 PM

A. Committee Reports	FYI		
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VII. Old Business 8:20 PM

A. Board Calendar	Vote	Ryan Hudak	10 m
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VIII. New Business 8:30 PM

A. Board Member Election: Lillian Norton	Vote	Ryan Hudak	5 m
B. Board Member Election: Jabari Clark	Vote	Ryan Hudak	5 m
C. Board Meeting Schedule	Discuss	Ryan Hudak	5 m
D. Budget Amendment	Vote	Luis Pacheco	5 m

	Purpose	Presenter	Time
E. AC Units for Lower Campus	Vote	Luis Pacheco	5 m
IX. Executive Session			8:55 PM
A. To discuss legal and personnel matters.	Discuss	Ryan Hudak	10 m
X. Closing Items			9:05 PM
A. Adjourn Meeting	Vote	Ryan Hudak	

Cover Sheet

Approve Minutes

Section:	III. Consent Agenda
Item:	B. Approve Minutes
Purpose:	Approve Minutes
Submitted by:	
Related Material:	Minutes for Board of Directors Meeting on June 28, 2021



The GLOBE Academy

Minutes

Board of Directors Meeting

Date and Time

Monday June 28, 2021 at 7:00 PM

Location

To attend the meeting virtually, please click on the following link to register: https://us02web.zoom.us/webinar/register/WN_NvePLCDZTQiqjLmipFPJ5A

Notice of this meeting was posted at both campuses and on the GLOBE website in accordance with O.C.G.A. § 50-14-1.

Special note: This meeting was conducted remotely, due to the declared national and state public health emergencies in response to the novel coronavirus known as COVID-19.

Directors Present

C. White (remote), K. Monroe (remote), L. Long (remote), L. Pacheco (remote), M. Adams (remote), R. Hudak (remote)

Directors Absent

A. Rogers, D. Reynolds, M. Hudson

Guests Present

C. Elliott-Earby (remote), Christie Lo (remote), Christina Steiner (remote), D. Clayton-Purvis (remote), J. Clark (remote), Jen Parker (remote), K. Holder (remote), L. Hancock (remote), L. Norton (remote), Lauren Christiansen-Lindquist (remote), Michelle Gibson (remote), Patricia Thornton (remote), Robyn Brandman (remote), Tramaine Quarterman (remote), Vilma Villalobos (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

R. Hudak called a meeting of the board of directors of The GLOBE Academy to order on Monday Jun 28, 2021 at 7:02 PM.

C. Vision, Mission and Core Values

Vision, Mission and Core Values were read by Board members.

II. Public Comment

A. Public Comment

Robyn Brandman made the following comment:

Thank you for all you do for the school. It was exciting to read about the grant with Rollins School of Health. I'm sure that relationship will be beneficial to GLOBE so thanks to all who made that happen.

I remain concerned about the transparency of our organization. Last meeting, there was talk of approving a 10K added budget item for administrative fees. Luis was not clear on what this was for- and at that moment we had a family emergency and I do not know if it was approved. When I looked at the minutes, there was no mention of it at all. This is the opposite of transparency and I'm sure against the rules and guidelines boards are supposed to follow. I would hate for our school to come under scrutiny.

Without explanation or context about the 10K, I wonder with our numerous administrative staff, including a CFO, business manager, ED, assistant to the ED and several bookkeepers, why are we paying 10K in admin fees. I hope the details of this cost and also an explanation to why it was excluded from the minutes will be explained at this meeting.

Ryan responded that the payment for "professional services" was for Marsha Huitt, as she is an independent contractor and not a school employee. Ryan went on to state that the financial reports are public documents and publicly available for anyone who has questions or wants to review any particular expenditures.

III. Consent Agenda

A. Approve Agenda

The agenda and minutes were approved by consent without objection.

B. Approve Minutes

M. Adams made a motion to approve the minutes from Board of Directors Meeting on 05-24-21.

L. Long seconded the motion.

The board **VOTED** unanimously to approve the motion.

IV. PTCC Report

A. PTCC Report

A formal report was included in the agenda packet.

V. Administration and Committee Reports

A. Executive Director's Report

A formal report was included in the agenda packet.

B. Finance Committee Report

The proposed FY22 school budget and minutes from the committee's previous meeting were included in the agenda packet. Luis, Denise and Christi presented the FY22 budget.

Denise stated that the school is restructuring how technology is handled. The contract being considered relates to the items that the technology staff member will not handle. The total annual cost of the contract is \$70K.

Denise discussed HB 146, which was passed by Georgia General Assembly, which requires providing three weeks of paid parental leave for certain employees. According to the school's attorney, The GLOBE is not affected by that legislation. Although not required, Denise said it is the intent to provide this benefit for GLOBE employees. Chip asked if the policy will be applicable to fathers and partners and requested that, if not, then it should be.

L. Pacheco made a motion to approve the FY22 school budget.

C. White seconded the motion.

The board **VOTED** unanimously to approve the motion.

L. Pacheco made a motion to approve the Technology Management Services contract for two years.

M. Adams seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. Development Committee Report

A formal report and minutes from the committee's previous meeting were included in the agenda packet. Meghann presented the Annual Development Plan.

M. Adams made a motion to approve the Annual Development Plan.

K. Monroe seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Communications Committee Report

A formal report and minutes from the committee's previous meeting were included in the agenda packet.

E. Strategic Planning Committee Report

A formal report was included in the agenda packet. Ryan indicated that Lillian Norton and Jabari Clark are being considered to become members of the Board. Lillian and Jabari provided brief introductions. Ryan thanked Katie for her years of service on the Board and as chair of the committee. Katie, Lillian and Christi presented the Strategic Plan Update, which was included in the agenda packet.

F. Academic Committee Report

There was no formal report this month. Minutes from the committee's previous meeting were included in the agenda packet.

G. Diversity Committee Report

There was no formal report this month.

H. Governance Committee Report

There was no formal report this month.

I. Facilities Committee

There was no formal report this month.

J. Executive Director Evaluation and Support Committee Report

There was no formal report this month.

VI. New Business

A. Transition to CharterBoards

Ryan discussed the transition to CharterBoards, which is a comparable platform for a fraction of the cost. The transition to CharterBoards will begin in August and be fully completed by October 1st.

B. Board Meeting Structure

Ryan discussed changing the number of annual Board meetings to eight meetings. Each meeting would allow specific committees to report and provide for fuller Board discussions regarding such areas as Board and committee goals, Board terms and membership, long-term planning, DEI and student transportation. Ryan requested committee chairs to provide critical dates and preferences as to when they would like to provide updates to the Board. Livestreaming options for Board meetings were also discussed.

C. SY 2021-22 Board Meeting Calendar

Ryan presented the prospective SY2021-22 Board meeting calendar. The proposed calendar provides for meetings for the following months: August, September, October, December, January, February, April and June. Luis raised a concern about being able to have the Board consider financial matters, yet being constrained if the issue happens to fall within one of the months where the Board is not scheduled to meet. Ryan indicated that special meetings could be called and Christi stated that matters would still be able to be handled in New Business, even if a particular committee chair is not on the agenda to report out for a particular month. Luis said that he will speak with Denise in order to discuss the cadence of when financial reporting matters will be put before the Board for consideration.

D. BoardOnTrack Board Member Action Items

Ryan requested that Board members send Kevin all of the BoT action items that they have completed by June 30th.

E. Board Term Renewal: Drew Reynolds

L. Long made a motion to elect Drew to a new three-year Board term, ending on June 30, 2024.

M. Adams seconded the motion.

The board **VOTED** unanimously to approve the motion.

F. Board Term Renewal: Leigh Long

M. Adams made a motion to elect Leigh to a new three-year Board term, ending on June 30, 2024.

C. White seconded the motion.

The board **VOTED** unanimously to approve the motion.

VII. Executive Session

A. To discuss legal and personnel matters.

Motion made by Luis to move to executive session to discuss personnel and legal matters. Motion seconded by Meghann. **Motion approved by all present.** Moved

to executive session at 9:09 p.m. Motion to leave executive session made by Luis. Motion seconded by Leigh. **Motion approved by all present.** Returned from executive session and meeting called back to order at 9:38 p.m.

VIII. Closing Items

A. Adjourn Meeting

C. White made a motion to adjourn the meeting.

L. Long seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:40 PM.

Respectfully Submitted,
K. Holder

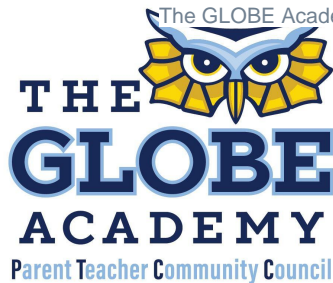
Documents used during the meeting

- 2021.06.28 PTCC Report.pdf
- 2021.06.28 Executive Director's Report.pdf
- 2021.06.23 Pre Board of Directors Finance Meeting Minutes.pdf
- FY22_GLOBE BUDGET_Draft v.4_FINAL Public.pdf
- 2021-2022 GLOBE Academy Development Plan.pdf
- 2021.06.17 Development Committee Meeting Minutes.pdf
- 2021.06.28 Development Committee Report.pdf
- 2021.06.15 Communications Committee Meeting Minutes.pdf
- 2021.06.28 Communications Committee Report.pdf
- 2021.06.28 Strategic Planning Committee Report.pdf
- GLOBE Virtual Learning Teacher Practices.pdf
- Strategic Plan Update 06_28_2021.pdf
- [BOARD] Strategic Plan Implementation Dashboard.GLOBE .pdf
- 2021.06.11 Academic Committee Meeting Minutes.pdf
- BoT.CharterBoards.Comparison (1).pdf
- CharterBoards Timeline.jpg

Cover Sheet

PTCC Report

Section:	IV. PTCC Report
Item:	A. PTCC Report
Purpose:	FYI
Submitted by:	
Related Material:	2021.08.30 PTCC Report.pdf



PTCC MONTHLY REPORT

August 23, 2021

PTCC Goals

Increase PTCC Volunteerism

2021 - 2022 event planning in virtual/in-person environment while continuing to create and support our community

Enhance accessibility of PTCC events for all GLOBE families

Support teachers and admin for a successful learning environment

Establish a collaborative effort with the GLOBE board

PTCC Officers

Co-Chair - Stephanie Gumbis
Treasurer - Farah Chang

PTCC PAC overview

Global Awareness PAC (GAP) - International Fest, Language Enrichment, Parent-led cultural events (AAPI & Black History Month, Volunteer coordination school-led cultural events (Francophile Day, Chinese New Year, Hispanic Heritage)

Community Support PAC - Lost & Found / Used Uniform, Parent/Night out, Screen on the Green, Ice Cream Social, Community Service & Sustainability

Fundraising PAC - Fundraising Events, Auction, Maker's Market Spirit Wear, Spirit Nights, Royalty Programs

Classroom Support PAC - Orientation Lunch, Book Fair Field Day, Science Night, Room Parent Coordination, Teacher Appreciation, Wonderful Wednesdays

Communications Coordination PAC - General PTCC Communications, PTCC Social Media, Photography Directory, PTCC Webpage

Open Positions

Open co-lead positions: Fundraising (1)
Need Room Parents for several classes -
Email: classpac.globeacademy@gmail.com

PTCC Budget

Finalizing the budget with the goal to present to school in September for comments and approval.

Parent Mixer

Blue Tarp Brewing (parking lot - outside) on Saturday, 6 - 9 pm.
Masks required!

Spirit Wear Update

Spirit Wear Store Open!
Looking for ways for everyone to see/touch/feel Spirit Wear Options.

Cover Sheet

Executive Director's Report

Section: V. Administration and Committee Reports
Item: B. Executive Director's Report
Purpose: FYI
Submitted by:
Related Material: 2021.08.30 Executive Director's Report.pdf



Executive Director Report 08/30/21

Updates

We have begun assembling our committee for our charter renewal to present to the County and State, fall of 2022.

GADII Conference - Georgia Dual Language Immersion Institute

THANK YOU to all of our staff for attending this wonderful Professional Virtual Development offering from GaDOE. Sandra Daniel and Gelen Tarazona represented GLOBE as presenters.

COVID updates

Our partnership with Emory and Rachel Lewis has been incredibly helpful. We also have two epidemiologists that are parents at Emory on the team as well. Lauren Lunquist and Dabney Evans have volunteered a lot of time to the effort of keeping students in school and keeping them safe.

Current Stats: As of today we are at 17 total cases in school.

Testing: There have been talks for the past 3 weeks on bringing voluntary weekly testing to GLOBE. We have now met with 2 different companies to perform this at GLOBE. Stay tuned as we move forward with this as an added measure to keep our community safe.

The Playbook: It will be updated as protocols change.

Vaccine Staff Status: From our survey with 82% answering, we are at 91% vaccinated. We know at this time that we have had additional staff that have started on their way to being fully vaccinated.

Keep up to date on our website: <https://theglobeacademy.org/The-COVID-Corner>

Upcoming Dates

September 6th - No school

September 9th - MAP, Parent Coffee Talk - 10:00am. Virtual and will be recorded

Cover Sheet

Committee Reports

Section: VI. Committee Updates - Written Reports Only
Item: A. Committee Reports
Purpose: FYI
Submitted by:
Related Material: 2021.08.30 Communications Committee Report.pdf
2021.08.30 Development Committee Report.pdf
2021.08.19 Development Committee Meeting Minutes.pdf
2021.08.20 Academic Committee Meeting Minutes.pdf
2021.08.25 Finance Committee Meeting Minutes.pdf

DRAFT



The GLOBE Academy

Minutes

Development Committee Meeting

Date and Time

Thursday August 19, 2021 at 12:00 PM

Location

Join Zoom Meeting

<https://us02web.zoom.us/j/5572643765?pwd=ak1NMWtaeCszcnE0SXBGbGcxdkhIQT09>

Meeting ID: 557 264 3765

Passcode: 9i9bph

Vision, Mission and Core Values

Vision: To develop globally minded citizens who have the knowledge, skills, and attitudes to effect positive change in our world.

Mission: The GLOBE Academy fosters Global Learning Opportunities through Balanced Education for children of all backgrounds. With a focus on dual-language immersion, an experiential-learning model, and a constructivist approach, GLOBE inspires students to be high-performing lifelong learners equipped to make a positive impact in the world.

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Committee Members Present

J. Raymond (remote), L. Clark (remote), L. Hise (remote), L. Norton (remote), M. Adams (remote), M. Hayes (remote)

Committee Members Absent

D. Clayton-Purvis, D. Robb, L. Ferro Borges, L. Long, R. Hudak

Guests Present

Janie Mardis (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

M. Adams called a meeting of the Development Committee of The GLOBE Academy to order on Thursday Aug 19, 2021 at 12:01 PM.

C. Approve Minutes from 7/15/2021

L. Norton made a motion to approve the minutes from Development Committee Meeting on 07-15-21.

J. Raymond seconded the motion.

The committee **VOTED** unanimously to approve the motion.

D. Fundraising Update

M. Adams shared the most recent fundraising results through 8/19/2021, which will also be shared at the next Board of Directors meeting on 8/30/21. Bloomerang allows for more in depth reporting and M. Adams also shared the following data points related to the Annual Fund results so far: 1) \$56,913.89 has been raised through 186 donations since 7/1; 2) there are 73 new donors who have given a collective \$19,926.30 this school year; 3) 17 major donors gave \$1,000 or more totaling \$24,633.12; 4) there are 30 recurring donors that have set up monthly recurring donations that average \$85.34 per month; 5) donor retention from previous years is at 32%; and there are 126 households who gave \$91,768.18 last school year who have not yet given this school year, so there is potential to meet and exceed the Annual Fund goal this school year.

II. General Development Committee Priorities

A. Annual Fund Challenge Update

The Annual Fund Giving Challenge has been a huge success this school year. M. Adams shared the following updates about the Challenge: 1) raised \$49,536.46 through 168 donation since 8/1/21; 2) orientation was very successful and raised \$19,453.99 through 60 donations made on 8/2/21; and 3) Barreneche's kindergarten class at lower campus and Smith's 7th grade class at upper campus are currently in the lead.

The group discussed what has been done to promote the fundraising campaign, including sending out updates via the e-newsletter, Facebook posts, website landing page and flyer/link sent to the teachers and admin staff. M. Adams said the water bottles had arrived for the winning classes. The group discussed what they should do for the popsicle party. J. Mardis suggested hiring King of Pops. L. Norton suggested getting strawberry flavored popsicles. L. Hise mentioned Pinky's Shaved Ice ATL that provides a snow cone stand for around \$150. M. Adams will look into these options and will also send out a targeted appeal to past donors letting them know about the Challenge.

B. Sponsorships

M. Adams suggested the committee focus on getting GLOBE Trot sponsors once the Annual Fund Giving Challenge is over. The partnership packet still needs to be finalized with updated numbers, but L. Long is currently out on maternity leave. The GLOBE Trot sponsorship packet is finalized and M. Adams shared the prospect list with the group. L. Hise said she can start working on pursuing sponsorships and asked that everyone else come up with 2-3 prospects to reach out to before the next meeting. M. Adams will send the group the GLOBE Trot sponsorship info and the link to the list.

C. Website Updates

M. Adams thanked L. Norton for her help updating the website language. All the support pages have been updated accordingly and a landing page for the Annual Fund Giving Challenge was added.

III. Subcommittee Discussions

A. Fundraising Events Subcommittee

The group discussed GLOBE Trot and the risks associated with holding an in-person event this year during the pandemic. The main issue will be bussing the kids over to the stadium, so J. Raymond recommended finding out what DeKalb County is doing currently with school busses. She also recommended setting up a meeting with C. Elliott-Earby, D. Clayton-Purvis, J. Parker, J. Limor and C. Blunt to discuss logistics, risks, timelines and adjustments that will need to be made to GLOBE Trot this year to ensure the safety of all students, staff and volunteers. The committee discussed a few options of possibly holding the event on grounds at each campus if the busses were going to be a problem or too costly. J. Raymond mentioned the school can look it hiring police officers and getting a permit to close part of the road for the upper campus students like a traditional run/race. M. Adams will reach out to the admin staff to schedule that meeting soon.

B. Grants Subcommittee

M. Adams announced that the grants subcommittee is currently on hold until the Annual Fund Challenge is over and GLOBE Trot is well underway.

C. Annual Fund Subcommittee

M. Adams shared that thank you letters were emailed out to all the donors from last school year summarizing their giving throughout the school year and announcing which donor level they ended up in. The recognition banners were made and hung at each campus and can be seen from the carpool lines. The list on the school's website was also updated. M. Adams asked what can be done to recognize the Advocate and Leadership Circle members. L. Hise suggested giving small gift cards, like to a coffee shop, that are hopefully sponsored to show our appreciation. Something on a smaller scale can show our appreciation and also drive business and advertising for a local business. L. Norton suggested offering them an experience that would be special for the donors' children, but not cost anything. The committee discussed that a donor recognition event has never happened, and that maybe something could be done in the fall outdoors.

IV. Closing Items

A. Committee Next Steps

The group agreed that the next steps for the Committee are as follows:

1) Annual Giving Challenge: Continue to manage the donations coming in through the end of August. Figure out which vendor to use for the popsicle parties.

2) Sponsors: M. Adams to send the GLOBE Trot sponsor information and list to the team to start sending out sponsor requests. L. Hise to take the lead and help delegate tasks.

3) GLOBE Trot: M. Adams to set up a meeting with school admin to discuss the event and how to move forward with logistics.

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 12:51 PM.

Respectfully Submitted,
M. Adams

DRAFT



The GLOBE Academy

Minutes

Academic Committee Meeting

Date and Time

Friday August 20, 2021 at 11:00 AM

Vision, Mission and Core Values

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Committee Members Present

C. Blunt (remote), C. Catinella (remote), C. Elliott-Earby (remote), D. Reynolds (remote), K. Padron (remote), L. Sum (remote), S. Daniel (remote), Z. Funchess (remote)

Committee Members Absent

J. Limor, J. Nichols, J. Varnell, L. Dibble, M. Huitt, R. Hudak, S. Manns

Guests Present

Kimberly Henshaw (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

D. Reynolds called a meeting of the Academic Committee of The GLOBE Academy to order on Friday Aug 20, 2021 at 11:03 AM.

C. Approve Minutes

C. Elliott-Earby made a motion to approve the minutes from Academic Committee Meeting on 06-11-21.

C. Blunt seconded the motion.

The committee **VOTED** to approve the motion.

II. Academic

A. MAP Testing Results Summary

Drew Reynolds shared that the committee will be preparing a report for the September board meeting that looks at MAP scores from pre-pandemic to today. MAP tests were completed four times since Winter 2019:

- Winter 2019
- Fall 2020
- Spring 2021
- Fall 2021

Report will also look at Spring and Fall 2019 as benchmark. Some factors that will be considered:

- MAP re-normed in 2020
- Absences in Fall, also from last Spring.
- Should expect some differences based on remote instruction experiences

B. Strategic Planning

Discussed meeting over the summer to examine where work of the academic committee overlaps with strategic plan. Reviewed strategic plan for new committee members. Discussed how efforts on target language curriculum and race conscious curriculum may overlap.

C. GLOBE efforts on race-conscious curricula

Staff and leadership completed Conscious Roots trainings last May and will be continuing to work with Conscious Roots in the coming year, with curriculum being a focus.

Potential areas of prioritization:

- Social Studies Curriculum
- Library and Classroom Libraries

Also:

- DEI committee efforts (calendar)

- Special days, events - example of Black History Month announcements led by parents.

Goal: 2-3 Task/projects by December 2021. Develop short descriptions of ideas to turn into grant proposals.

D. Additional Support for Target-Language Learning

Four areas that we can accomplish this semester:

- For Parents: Chart of expectations for students at each grade comparing English and target languages
- Professional Development
 - Encourage counselors and support staff to watch GLOBE developed resources available
 - Integrated into professional development for teachers
 - PTCC Talks on DLI
- ECP
 - Activities after school
 - French and Spanish soccer
- Webpage
 - Make it easier to access DLI resources
- Mentorship between older and younger students.

Cristina Catinella to schedule meeting for leadership and subgroup to discuss.

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 11:58 AM.

Respectfully Submitted,
D. Reynolds

DRAFT



The GLOBE Academy

Minutes

Pre Board of Directors Finance Meeting

Date and Time

Wednesday August 25, 2021 at 8:30 AM

Location

Join Zoom Meeting

<https://zoom.us/j/95003736132?pwd=V3NtbVFRc0JmSFBUmm1LaFpGRXFUZz09>

Meeting ID: 950 0373 6132

Passcode: 8dCLX1

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-

Committee Members Present

A. Haas (remote), C. Elliott-Earby (remote), D. Clayton-Purvis (remote), L. Li (remote), L. Pacheco (remote), R. Hudak (remote)

Committee Members Absent

M. Williams

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

L. Pacheco called a meeting of the Finance Committee of The GLOBE Academy to order on Wednesday Aug 25, 2021 at 8:35 AM.

II. Finance

A. FY2021 End of Year Financials and Audit

The audit is not ready and it needs to be submitted to the county by September 15th.

We are going to find out whether the board needs to vote on. If it does not, we would submit the documentation to the board electronically for review and then we would let the auditors present on the next board meeting. If it does need to be vote on, we would call a special meeting.

Ryan suggested that the auditors present to the board on the 30th with as much detail as we have and then we would get the board in a quick meeting before the 15th to go through the outstanding items and vote on

B. FY2021-2022 Budget Amendment

Previous year budget came with 1.7M net income vs 0.4M planned mainly due to the PPP loan converted to grant

C. FY2022 Financials

CY financial in line with expectations

D. Expenses that Need Board Approval

Denise would send the current financial policies to be reviewed by the Financial committee. Adding capital budget for improvements.

Replacing lower campus air conditioner. around 10. we are getting quotes in the units, approximately \$50K, we are asking for \$100K.

Exploring financial options for a real estate opportunity

III. Other Business

A. Student Transportation funded by GLOBE

we ran out of time and this item will be discussed in future meetings.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:39 AM.

Respectfully Submitted,

L. Pacheco



The GLOBE Academy

Communications Committee Report

30 August 2021

Committee Chair: Leigh Long - llong@theglobeacademy.com

Report Type: Update

Updates:

- Communications Contractor
 - Wrote job description and began recruiting for a communications team member who will provide 10-15 hours of support per week, with a focus on the weekly newsletter and social media.
 - Currently reviewing resumes and supporting Christi in interviews — we have a couple of strong candidates — with the aim to hire and onboard in the near future.
- Development Support
 - Created sponsor recognition banners for both campuses.
 - Created marketing materials for the August Giving Challenge.
- Website Management
 - Working with Justin Stubbs (LC Technology teacher) to update the GLOBE website, making it up-to-date and easier to navigate.
- Newsletter
 - Developed new email newsletter template, which will make it easier for parents to consume the content that is disseminated each week. New template will be deployed after new communications team member starts.
- Committee Meetings
 - Did not hold an August committee meeting, owing to Leigh's (unofficial) maternity leave. Meetings will resume in September, with monthly schedule posted in Board on Track.

End of Report



The GLOBE Academy

Development Committee Report

19 August 2021

Committee Chair: Meghann Adams

Report Type: Update

Updates:

A. Fundraising Update

2021-2022 Unrestricted Fundraising Goal: \$300,000			
As of 7/31/2021	Goal	Raised	%
Annual Fund	\$ 150,000	\$ 7,548	5%
Major Gifts/Individuals	\$ 50,000	\$ 4,964	10%
Board Giving	\$ 5,000	\$ 268	5%
One-Time Donations	\$ 32,000	\$ -	0%
Recurring Donations	\$ 30,000	\$ 1,302	4%
Corporate Giving/Sponsorships	\$ 25,000	\$ 971	4%
General Operating Support Grants	\$ 5,000	\$ -	0%
Miscellaneous Donations/Income	\$ 3,000	\$ 43	1%
School-led Fundraising Events	\$ 150,000	\$ -	0%
GLOBE Trot	\$ 140,000		0%
Square 1 Art	\$ 4,000		0%
GLOBE Rocks	\$ 6,500		0%
OVERALL GROSS		\$ 7,548	3%
Fundraising Expenses		\$ 1,102	15%
OVERALL NET	As of 7/31/2021	\$ 6,446	2%

B. General Updates

1. 2020-2021 school year thank you letters were emailed to all donors identifying the donor recognition level they ended the year in
2. Donor recognition banners were hung at each campus
3. Donor list from last school year was uploaded to the school's website
4. Support pages on GLOBE's website have been updated

C. Fundraising Events Subcommittee

1. GLOBE Trot planned for Friday, October 22
2. Meeting with admin to discuss precautions and adjustments that need to be made to keep the even in-person this year
3. Committee is actively seeking sponsors for the event
4. Square One Art is taking place this year towards the end of November

D. Grants Subcommittee – This subcommittee has been put on hold to focus on Annual Fund and GLOBE Trot

E. Annual Fund Subcommittee

1. Annual Fund Giving Challenge has been very successful
 - a. Final numbers will be reported in September meeting, but currently raised over \$78.3K in August and \$85.7K for Annual Fund so far this school year, which is 57% of our \$150K goal for the year
 - b. Orientation was very successful with 60 donations totaling almost \$20K
 - c. New donors: 130 donors / \$33K in new donations
 - d. Major donors (\$1,000+): 26 donors / raised: \$36K
 - e. Total recurring donors: 31 donors / average monthly gift: \$85
 - f. Overall donor retention: 43%
2. Planning to do another big push for Annual Fund at the end of the calendar year

F. Next Development Committee Meeting: Thursday, September 16 at 12 pm via Zoom

End of Report

Cover Sheet

Board Calendar

Section:	VII. Old Business
Item:	A. Board Calendar
Purpose:	Vote
Submitted by:	
Related Material:	2021-22 Board Meeting Calendar.jpg



Board Calendar

2021					
July	August 30	September 27	October 25	November	December 13
No meeting	HOS Reports	Academic	HOS Reports	No meeting	Communications
	Governance	Communications	Diversity		Strategic Planning
	Facilities	Development	Finance		
			Charter Renewal		

2022					
January 31	February 28	March	April 25	May	June 27
HOS Reports	Admissions/Lottery	No meeting	HOS Reports	No meeting	Academic
Academic	Facilities		Diversity		Governance
Governance	Development		Finance		Finance
			Communications		Strategic Planning
			Charter Renewal		