

Board of Directors Meeting

Date and Time

Monday June 29, 2020 at 7:00 PM EDT

Location

Via Zoom

Register in advance for this webinar: https://us02web.zoom.us/webinar/register/WN_CKhJ0IrNRdSIMFGXHKgNcQ

After registering, you will receive a confirmation email containing information about joining the webinar.

Notice of this meeting was posted at both campuses and on the GLOBE website in accordance with O.C.G.A. § 50-14-1.

Special note: This meeting was conducted remotely, due to the declared national and state public health emergencies in response to the novel coronavirus known as COVID-19.

Agenda	Purpose	Presenter	Time
I. Opening Items	-		7:00 PM
Opening Items			
A. Record Attendance and Guests	Discuss	Sharon Camara	
B. Call the Meeting to Order		Sharon Camara	
C. Vision, Mission and Core Values	Discuss		5 m
Vision: To develop globally minded citizens who have the knowled our world. Mission: The GLOBE Academy fosters Global Learning Opportun backgrounds. With a focus on dual-language immersion, an expe GLOBE inspires students to be high- performing lifelong learners Core Values: The GLOBE Academy's core values are expressed Empathy, Sustainability and Trust. These values are expected of students. They are woven into daily life at GLOBE and incorporat	nities through Bal riential-learning r equipped to mak in the acronym, the governing bo	anced Education for ch model, and a construct ce a positive impact in CREST: Community, F pard, faculty, staff, pare	nildren of all ivist approach, the world. Respect,

- · Community: We are inclusive, and we nurture and support one another.
- · Respect: We treat ourselves and each other with kindness and dignity.
- Empathy: We strive to understand and share the feelings of others.
- Sustainability: We aim to conserve our resources for optimal use in the present and future.

• Trust: We are committed to honesty, transparency, and respectfully sharing our thoughts and encouraging others to do the same.

II. Public Comment			7:05 PM	
A. Public Comment	FYI			
Please note: Each speaker may speak for up to two minutes. Speak involve an individual staff member, a personnel action, a student disc student or any pending legal matter for which The GLOBE is engage courteous manner. As a matter of protocol, Board members will not r	ciplinary matter, a d. Speakers are	a complaint about an indiv asked to state their rema	vidual	
III. Consent Agenda			7:10 PM	
A. Approve Agenda	Vote	Sharon Camara		
B. Approve Minutes Approve Sharon Camara Minutes			5 m	
Approve minutes for Board of Directors Meeting on June 1, 2020				
IV. PTCC Report			7:20 PM	
A. PTCC Report	FYI		5 m	
V. Administration and Committee Reports			7:25 PM	
A. Diversity Committee Report	Discuss	Monique Hudson	5 m	
B. Academic Committee Report	Discuss	Drew Reynolds	5 m	
C. Communications Committee Report	Discuss	Jonathan Clues	5 m	
D. Development Committee Report	Discuss	Meghann Adams	5 m	
E. Executive Director Evaluation and Support Committee Report	Discuss	Ryan Hudak	5 m	
F. Facilities Committee Report	Discuss	Ryan Hudak	5 m	
G. Finance Committee Report	Discuss	Luis Pacheco	5 m	
H. Governance Committee Report	Discuss	Aba Rogers	5 m	
I. Strategic Planning Committee Report	Discuss	Katie Monroe	5 m	
J. Executive Director's Report	Discuss	Christi Elliott-Earby	5 m	
VI. Old Business				
VII. New Business			8:15 PM	
A. Board Elections: Board Member Terms	Vote	Sharon Camara	5 m	
The Board terms for Ryan Hudak and Monique Hudson will expire or	n June 30, 2020.	Both are eligible for anot	her term.	

B. Board Elections: Board Officers	Vote	Sharon Camara	5 m
VIII. Executive Session			8:25 PM
A. To discuss a personnel matter.	Discuss	Sharon Camara	15 m
IX. Closing Items			8:40 PM
A. Adjourn Meeting	Vote	Sharon Camara	

Approve Minutes

Section:	III. Consent Agenda
Item:	B. Approve Minutes
Purpose:	Approve Minutes
Submitted by:	
Related Material:	Minutes for Board of Directors Meeting on June 1, 2020



Minutes

Board of Directors Meeting

Date and Time

Monday June 1, 2020 at 7:00 PM

Location

To be an attendee of this meeting, please click on the following link: <u>https://us02web.zoom.us/</u> webinar/register/WN y59CnjtxT8ylfVA1aNw EQ. Call-in information will be sent to you.

Notice of this meeting was posted at both campuses and on the GLOBE website in accordance with O.C.G.A. § 50-14-1.

Special note: This meeting was conducted remotely, due to the declared national and state public health emergencies in response to the novel coronavirus known as COVID-19.

Directors Present

A. Rogers (remote), C. White (remote), D. Reynolds (remote), J. Clues (remote), K. Monroe (remote), L. Pacheco (remote), M. Adams (remote), M. Hudson (remote), R. Hudak (remote), S. Camara (remote)

Directors Absent

A. Patel, J. Garcia

Guests Present

A. Fields (remote), A. Weakley (remote), Amy Sue Mann, Briana Caddell, C. Elliott-Earby (remote), Christina Steiner, Cutia Blunt, D. Clayton-Purvis (remote), J. Limor (remote), K. Holder (remote), Kennisha Davis, L. Hancock (remote), L. Hertz (remote), Lauren Hise, Lauren Lindquist, Megan Brown, Robyn Brandman, Vilma Villalobos

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

S. Camara called a meeting of the board of directors of The GLOBE Academy to order on Monday Jun 1, 2020 @ 7:04 PM at To be an attendee of this meeting, please click on the following link: https://us02web.zoom.us/webinar/register/WN_y59CnjtxT8ylfVA1aNw_EQ. Call-in information will be sent to you.

C. Vision, Mission and Core Values

Vision, Mission and Core Values were read by board members.

II. Public Comment

A. Public Comment

Lauren Hise expressed her concern about the as-yet-to-be established plan for the upcoming school year. She stated that she will not be ready to send her kids back to school in August given that she is "immune compromised." She said that there should be a virtual option for those who will not be comfortable with sending their children back to school. Robyn Brandman suggested that in elementary school and middle school that there be some anti-racism curriculum, as this fits within the vision of the school for what a GLOBE graduate should learn.

III. Consent Agenda

A. Approve Agenda

The agenda and minutes were approved by consent without objection.

B. Approve Minutes

J. Clues made a motion to approve the minutes from Board of Directors Meeting on 04-27-20.

D. Reynolds seconded the motion.

The board **VOTED** unanimously to approve the motion.

IV. PTCC Report

A. PTCC Report

A formal report was included in the agenda packet.

V. Administration and Committee Reports

A. Executive Director's Report

A formal report was included in the agenda packet. Brianna Caddell, the school's nutrition director, and Denise discussed the revised meal charge policy. Brianna indicated that cold lunch was removed from the policy. Denise stated the policy shows the escalation of contacts with the parents and addresses the efforts at trying to get balances paid. Sharon stated that there is the possibility of a sliding scale model being implemented, which could also apply to field trips. Chip suggested changing the wording in the last paragraph from "collection of unpaid balances cause for immediate action" to "collection of unpaid balances *will be cause* for immediate action." In addition, Chip suggested cleaning up the middle line in the next to last paragraph.

Chip moved to accept the school meal charge policy with the suggested amendments. Motion seconded by Meghann. **Motion approved by all present.**

B. Academic Committee Report

There was no formal report this month. Drew reported this summer the committee will be working on a reporting plan for the school year for academic data. He noted that there will need to be some thinking regarding the potential effects of COVID-19 disruptions on assessing teachers.

C. Finance Committee Report

A formal report was included in the packet. Luis reported that, after speaking with Christi and Denise, it has been decided to not adopt a budget for next year until there is more clarity on the funding. Spending resolutions will be passed for the first two months of the next fiscal year.

D. Facilities Committee Report

A formal report was included in the agenda packet. Ryan stated the renovations are in this year's budget.

E. Development Committee Report

A formal report was included in the agenda packet.

F. Communications Committee Report

A formal report was included in the agenda packet. Jonathan reported that the committee met this morning.

G. Governance Committee Report

There was no formal report this month. Aba reported that the committee met on May 13th and they reviewed the bylaws. There are two floating drafts: one redline version and another version that highlights the key changes, along with a chart. The changes to the staff handbook will be reviewed by a labor attorney. Aba stated there will be final review by the committee before it is finalized.

H. Strategic Planning Committee Report

There was no formal report this month.

I. Diversity Committee Report

There was no formal report this month. Monique indicated that, given the current state of affairs, she is going to meet with Sharon and Christi to see what, if any, communication needs to sent out to The GLOBE community. Monique also reported that, due to the current budget situation, there will be a discussion to possibly hold off on working with the diversity plan vendor.

J. Executive Director Evaluation and Support Committee Report

There was no formal report this month. The committee's business will be discussed in executive session.

VI. New Business

A. Board Members - Anita Patel & Johnny Garcia

A discussion was held about providing a policy for providing a leave of absence to a Board member. It was decided that the Board leave of absence policy needs to be formalized in the bylaws. No vote was held on Anita's status on the Board.

Monique moved to accept the resignation of Johnny Garcia from the Board, effective immediately. Motion seconded by Chip. **Motion approved by all present.**

VII. Executive Session

A. To discuss a personnel matter

Motion made by Ryan to move to executive session to discuss a personnel matter. Motion seconded by Drew. **Motion approved by all present.** Moved to executive session at 8:28 p.m. Motion to leave executive session made by Ryan. Motion seconded by Chip. **Motion approved by all present.** Returned from executive session and meeting called back to order at 9:25 p.m.

VIII. Closing Items

A. Adjourn Meeting

The next scheduled meeting is set for June 29, 2020 at 7 p.m. C. White made a motion to adjourn the meeting. R. Hudak seconded the motion. The board **VOTED** unanimously to approve the motion. There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:27 PM.

Respectfully Submitted, K. Holder

Documents used during the meeting

- 2020.06.01 PTCC Report.pdf
- 2020.06.01 Executive Director's Report.pdf
- 2020.06.01 Finance Committee Report.pptx
- * 2020.05.14 Facilities Committee Meeting Minutes.pdf
- * Upper Campus Ground Floor Renovation Summer 2020.pdf
- * 2020.06.01 Development Committee Report.pdf
- [•] 2020.06.01 Communications Committee Report.pdf

PTCC Report

IV. PTCC Report
A. PTCC Report
FYI
2020.06.29 PTCC Report.pdf



PTCC MONTHLY REPORT

June 29, 2020

PTCC Goals

- Increase PTCC Volunteerism
- Initiate 2020-2021 event planning in a potential virtual environment
- Enhance accessibility of PTCC events for all GLOBE families.

MONTHLY OVERVIEW

Open Positions

Open positions include: Fundraising (1); GAP (1)

PTCC Orientation

Conducted a virtual PTCC orientation for the entire leadership team to jumpstart the next year. Individual meetings are being held with all PACs to help with setup and events.

2019-2020 "An Evening Around the GLOBE" Auction

Thank you to our auction team who lead a very successful virtual auction! We still have 3 Classroom projects ready to find a good home. Reported numbers are as follows:

- \$75,997 Gross Revenue
- Includes \$4,675 raised for Fund-A-Project

Carpool Flags will go up for sale once there's a better understanding of how the school year will take place.

Fund-A-Project

Books have been ordered by the school.

Used Uniform/ Spirit Wear Update

Used Uniforms sales plan will be developed depending on what orientation looks like.

New spirit wear vendor has been chosen.

-New spirit wear offerings will be available in the next coming weeks in preparation for back to school

Lower Campus GLOBE Mascot Mural

School is preparing the area for painting the Mascot Mural. This should happen in the first 2 weeks of July.



Parent and Teacher of the Year

- Carrie Brown has been voted by PTCC as parent of the year. -
- Sandra Daniels has been voted by PTCC as teacher of the year. -

Volunteer Recognition

- _ Each PAC nominated their Super volunteers. All of the were recognized for their time and effort.
- Outgoing Leadership Members were recognized for their time and effort towards PTCC. -

Upcoming Events

- Would like to have insight on back to school COVID-19 protocols so that we can plan PTCC events appropriately
- Want to ensure that we can continue community building events and providing services to all
- Lower Campus sidewalk painted games/activities
- Lower & Upper Campus Teacher Lounge Renovation -

Diversity Committee Report

Section:	V. Administration and Committee Reports
Item:	A. Diversity Committee Report
Purpose:	Discuss
Submitted by:	
Related Material:	2020.06.22 Diversity Committee Meeting Minutes.pdf



Diversity Committee Special Meeting

June 22, 2020, 6:00-7:30 PM

Purpose of Special Meeting:

Recent acts of violence committed by racist upon black people in the US have promoted discussions of systemic racism from the ignored lamentations of the marginalized to bold conversations in legislatures, Fortune 500 companies, dinner tables, work places, and schools. It is imperative that we take this opportunity to discuss recent events and offer DEI informed suggestions to GLOBE Administration and the Board of Directors regarding GLOBE's path forward during this potentially transformative time in our nation.

Location:

Zoom

Attendees:

Monique Wright Hudson, Chair Sharon Camara Christi Elliott-Earby Cutia Blunt Judy Limor Tiki Barnes Christina Catinella

Points of discussion:

GLOBE's Vision is particularly relevant as we consider GLOBE's path forward: *To develop globally minded citizens who have the knowledge*, *skills and attitudes to effect positive change in our world*.

- 1. GLOBE's response to current events
 - a. June 2nd GLOBE FB post
 - i. Strong statement. Thankful for Communication's Director and Admin.
 - b. June 3rd message in newsletter
 - i. Strong statement.
 - ii. Largely attributed to CEE
 - iii. Questions re: why CEE did not send under her signature.
 - c. June 19th Juneteenth GLOBE FB post
 - i. Positive. Hopefully it will be continued in the future.

- 2. Previewed BOD statement drafted by Board Chair in collaboration with Diversity Committee Chair and approved by entire Board.
 - a. Diversity metrics of students taken in September are particularly helpful because it can provide insight into why students leave after the beginning of the school year? Transportation, aftercare challenges, culture, etc. are DEI issues.
 - b. Important that metrics relating to staff/faculty diversity should distinguish between black TAs, custodians, other staff and teachers. CEE advised that this is a Charter requirement and is done.
 - c. Discussed concerns that discipline data may seem skewed where there is a very low number of suspensions. While this is a possibility, the committee discussed the need for standards in referrals so that the HOS/AHOS has an opportunity to address behavior of students engaging in similar behavior.
 - i. Office referrals are tracked though only suspensions are reported to the county.
 - ii. Teachers can use more professional development in this area.
 - d. Committee receptive and supportive of incorporating professional development focused on DEI for all staff.
- 3. Discussed DEI Vendor that will be guiding the implementation of the DEI bucket of the Strategic Plan
 - a. Conscious Roots, LLC has provided a contract/plan.
 - b. Conscious Roots will assist with initiatives shared by admin and the Board around DEI.
 - c. DEI focused professional development of staff, staffing plan, coaching of admin, retreats, HR support (to include systems, policies, and practices),
 - d. \$40,000 will be requested to secure the contract at the 6/29/2020 BOD mtg.
 - e. Contract provided to Committee members in attendance for comments by COB 6/26/2020. No comments received.
 - f. Zakia F. will be POC for the vendor. Diversity Committee Chair will receive regular status updates. Diversity committee members will be available to assist vendor as needed.

Academic Committee Report

ittee Reports
ort
ittee Report.pdf
,



Academic Committee Report

29 June 2020

Committee Chair: Drew Reynolds, dreynolds@theglobeacademy.net

Report Type: Update

Updates:

- 1. Developed Data and Reporting Outline for 2020-2021
 - a. Reports spaced through the year for regular reporting on standardized testing (MAP, STAMP, Milestones) and other school metrics.
- 2. June Report: GLOBE Discipline
 - a. Monitoring disparities by race/ethnicity
 - b. Developing next steps in committee regarding addressing disparities
- 3. June Report: Online/hybrid standardized testing
 - a. MAP developed plan for online administration
 - b. GLOBE will administer MAP in the Fall, goal is for in-person, but developing a plan for online if needed.
 - c. Anticipate "Covid-19 Slide", particularly in mathematics.
- 4. Other items:
 - a. How does theory of learning / pedagogy change in online and hybrid environments?
 - i. Not simply the "tools", but how is it that students learn when their social environments are changed?
 - ii. Few examples to go by -> develop ongoing thinking in this area
 - b. How do we support target language learning?
 - i. How do we create opportunities for regular practice in
 - 1. Oral/Speaking
 - 2. Aural/Listening
 - 3. Reading
 - 4. Writing
 - ii. What new opportunities are available that we have not yet explored?
 - c. How do we think about anti-racist pedagogies, and support teachers in this work?
 - i. DEI Consultant

End of Report

Communications Committee Report

V. Administration and Committee Reports
C. Communications Committee Report
Discuss
2020.06.29 Communications Committee Report.pdf



Communications Committee Report

29 June 2020

Committee Chair: Jonathan Clues

Report Type: Update

Updates:

- 1. A good month for the Communication Committee. We met twice and started to work more harmoniously.
- 2. The main focus remains on 'onboarding' with deeper discovery to better understand the areas of improvement and opportunity. However we also got into fulfilment and started putting some initial items in place for clearer communication going forward.
- 3. The priority of the month was, rightly so, the need to carefully but constructively address racial and social injustice with two outreaches from Katrice and one from Sharon.
- 4. In addition to the regular newsletters, dedicated communication went out regarding the DeKalb school board elections, together with a link to the Candidate Survey Findings, with the hope to educate the constituents into making informed decisions influenced by the candidates that believe in the mission, and subsequent funding, of charter schools like GLOBE.
- 5. Another important landmark was the launch of a dedicated YouTube channel for Board of Directors meetings. This will provide one clear, easy to navigate library to memorialize past meetings, and allow any interested party to watch and review at their leisure. Katrice will also link any uploaded video within other social media channels so it can never be suggested that the Board is not being transparent.

While our virtual Zoom meetings enable anyone, anywhere to join into a board meeting, when we return to in person meetings we will also investigate how we can livestream, although no commitment can be made until we understand the logistics and possible expense of this.

6. Finally, we are very excited to see the new website, which is due to launch in the coming week or so. Thank you everyone that sent updated bios and pictures. And I am particularly proud of the StudentBridge donated Virtual Experience that will help tell the

GLOBE story and expect it to drive results across recruitment as well as donor relations and fund raising.

End of Report

Development Committee Report

Section:	V. Administration and Committee Reports
Item:	D. Development Committee Report
Purpose:	Discuss
Submitted by:	
Related Material:	2020.06.29 Development Committee Report.pdf



Development Committee Report

29 June 2020

Committee Chair: Meghann Adams

Report Type: Update

Updates:

1. Operational Budget/Fundraising Goals (through 5/31/20)

- a. 2019-2020 Fundraising Goal: \$250,000; 2% of operating budget
- b. Annual Fund: \$108,700 received to date
- c. GLOBE Trot: \$137,600
- d. GLOBE Rocks: \$9,900
- e. Total raised to date: \$256,200; 103% of fundraising goal

2. 2019-2020 Annual Fund

- a. Donor Thank You Letters July 1 (all donors)
- b. Recognition donor monitors, website updates, thank you banners
- c. Donor wall being removed
- d. Asking for donor recognition preferences with each gift
- e. 100% board participation
- f. Ongoing recognition letters to go out in July
 - i. Global Leadership Circle (\$1,000+ for 2+ years) = 7
 - ii. Global Advocate Circle (Any donation for 3+ years) = 46
- g. New Donor Levels/Benefits
 - i. Global Benefactor (\$5,000+) = 1
 - ii. Global Sustainer (\$2,500 \$4,999) = 1
 - iii. **Global Patron** (\$1,000 \$2,499) = 24
 - iv. Global Citizen (\$100 \$999) = 98

3. Fund Development Plan

Components of the Total \$300,000 Unrestricted Fundraising Goal

a. PRIVATE FUNDS - \$156,000

- Major Gifts/Individuals \$26,000 Board Giving - \$3,000 Online Donations - \$48,600 Recurring Donations - \$44,400 Corporate Giving/Sponsorships - \$20,000 Grants (operating funds) - \$8,000 Third Party Fundraising/Misc. - \$6,000
- b. FUNDRAISING EVENTS \$144,000 GLOBE Trot Fun Run Event - \$130,000 GLOBE Rocks Charity Concert - \$7,500 Square 1 Art - \$6,500

4. Database Management

- a. Ongoing database cleanup (about 1/5 of the way through the list)
- b. Pricing out three vendors

5. Partnership Opportunities/Sponsorship Packet

- a. Giving levels and benefits
- b. Student heat map
- c. General overview of school, links to videos

6. Grants

- a. CARES Act Formula/Entitlement Grant \$334,000
 - i. 1:1 devices for students, teachers (iPads, Chromebooks, laptops)
 - ii. Subscriptions for remote learning
 - iii. Cleaning supplies for school
- b. DEI Grants
- c. Waiting on finalized budget to figure out needs/gaps for next school year

7. Next Development Committee Meeting via Zoom: Tuesday, July 21, 2020 @ 7:30 pm

End of Report

Finance Committee Report

Section:	V. Administration and Committee Reports
Item:	G. Finance Committee Report
Purpose:	Discuss
Submitted by:	
Related Material:	FY20-21 Spending Resolution_202007&08.pdf

<u>Resolution Request</u> To approve spending up to \$2mm for July and August 2020

Spending Resolution for July and August 2020

NOTE: Payroll + Benefits = approx 80% of total expenses YTD

	July/Aug 201	9	July/Aug 202	0	Variance
Income					
10-000 Revenues	2,128,336		1,892,964		(235,372)
Expenses					
10-1000 Instruction	1,186,369	56%	1,202,032	64%	15,663
10-2100 Pupil Services	55,075	3%	48,432	3%	(6,643)
10-2210 Improvement of Instruct Service		0%	-	0%	-
10-2213 Instructional Staff Training	58,443	3%	30,000	2%	(28,443)
10-2220 Educational Media Services	12,209	1%	10,963	1%	(1,245)
10-2300 General Administration	74,086	3%	64,768	3%	(9,318)
10-2400 School Administration	178,381	8%	158,666	8%	(19,715)
10-2500 Support Services-Business	48,445	2%	43,652	2%	(4,793)
10-2600 Maint & Oper-Plant Services	239,662	11%	213,927	11%	(25,735)
10-2900 Fundraising Activities-	95	0%	78	0%	(17)
10-3100 School Nutrition Program	25,150	1%	21,070	1%	(4,080)
10-3300 ASP Operations	100,925	5%	40,000	2%	(60,925)
10-5100 Debt Services	27,034	1%	21,472	1%	(5,562)
Total Expenses	2,005,873	94%	1,855,061	98%	(150,811)
Net Operating Income	122,464	6%	37,903	2%	(84,561)

Executive Director's Report

Section:	V. Administration and Committee Reports
Item:	J. Executive Director's Report
Purpose:	Discuss
Submitted by:	
Related Material:	2020.06.29 Executive Director's Report.pdf



Executive Director Report 6/29/20

Updates

Exit Survey Results to families that have left during the 2019/2020 school year.

July board meeting - Results from the Parent and Teacher satisfaction survey.

Strategic Planning - DEI vendor to begin work in all areas of our plan at the end of July. We will use their input to guide our revaluation for any revisions needed for the next two years of implementation.

Reopening

We are in the throes of planning for students to come back to the school building. We are hoping to hear from DCSD soon with other neighboring counties submitting their plan. Our leadership team is meeting weekly to review and discuss guidance from the Centers for Disease Control and Prevention (CDC), the Georgia Department of Education (GaDOE), and DeKalb County School District (DCSD) on school opening for SY20-21. Because many of our families have children attending both The GLOBE Academy and other DCSD schools, we intend to align our school opening plan with DCSD as much as possible.

Enrollment

We started the 19/20 school year with 992 students We ended the school year with 979 students

In The July board meeting we will look at the student enrollment from May to July. We will begin to look at trends each summer from those that leave each year.

K	144	# 31 on K list
1	144	#7 on 1st waitlist
2	144	#2 Spanish, #1 French,/Mandarin)
3	144	/Spanish, #3French, #2Mandarin
4	124	#1/Spanish, #1 French, #1 Mandarin
5	108	
6	96	#20 on 6th grade

Enrollment estimates for 20/21 school year:

7	95	
8	91	
Total	1090	