



The GLOBE Academy

GLOBE Board of Directors Meeting

Date and Time

Tuesday May 29, 2018 at 7:00 PM EDT

Location

2225 Heritage Drive NE, Atlanta, GA 30345

Agenda

	Purpose	Presenter	Time
I. Opening Items			07:00 PM
A. Record Attendance and Guests	Discuss	Sharon Camara	
B. Call the Meeting to Order		Sharon Camara	
C. Vision, Mission and Core Values	Discuss		5 m
<p>Vision: To develop globally minded citizens who have the knowledge, skills, and attitudes to effect positive change in our world.</p> <p>Mission: The GLOBE Academy fosters Global Learning Opportunities through Balanced Education for children of all backgrounds. With a focus on dual-language immersion, an experiential-learning model, and a constructivist approach, GLOBE inspires students to be high- performing lifelong learners equipped to make a positive impact in the world.</p> <p>Core Values: The GLOBE Academy's core values are expressed in the acronym, CREST: Community, Respect, Empathy, Sustainability and Trust. These values are expected of the governing board, faculty, staff, parents, and students. They are woven into daily life at GLOBE and incorporated into the curriculum.</p> <ul style="list-style-type: none"> • Community: We are inclusive, and we nurture and support one another. • Respect: We treat ourselves and each other with kindness and dignity. • Empathy: We strive to understand and share the feelings of others. • Sustainability: We aim to conserve our resources for optimal use in the present and future. • Trust: We are committed to honesty, transparency, and respectfully sharing our thoughts and encouraging others to do the same. 			
II. Public Comment			07:05 PM
A. Public Comment	FYI	Sharon Camara	5 m

- Limited to 10 speakers. Each speaker is limited to two minutes.
- Speakers may sign up via email at boardofdirectors@theglobeacademy.net or at the meeting.

III. Consent Agenda **07:10 PM**

A. Approve Agenda	Vote	Sharon Camara	5 m
B. Approve Minutes	Approve Minutes	Sharon Camara	5 m

Approve minutes for GLOBE Board of Directors Meeting on April 30, 2018

IV. PTCC Report **07:20 PM**

A. PTCC Report	FYI		5 m
----------------	-----	--	-----

V. Administration and Committee Reports **07:25 PM**

A. Head of School Report	Discuss	Christi Elliott-Earby	5 m
B. Academic Committee Report	Discuss	Ryan Hudak	5 m
C. Finance Committee Report	Discuss	Chip White	5 m
D. Facilities Committee Report	Discuss	Juan Archila	5 m
E. Development Committee Report	Discuss	Anita Patel	5 m
F. Communications Committee Report	Discuss	Anita Patel	5 m
G. Governance Committee Report	Discuss	Stacey Moore	5 m
H. Strategic Planning Committee Report	Discuss	Sharon Camara	5 m
I. Diversity Committee Report	Discuss	Monique Hudson	5 m

VI. New Business

VII. Closing Items **08:10 PM**

A. Adjourn Meeting	Vote		
--------------------	------	--	--

Cover Sheet

Approve Minutes

Section: III. Consent Agenda
Item: B. Approve Minutes
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for GLOBE Board of Directors Meeting on April 30, 2018



The GLOBE Academy

Minutes

GLOBE Board of Directors Meeting

Date and Time

Monday April 30, 2018 at 7:00 PM

Location

2225 Heritage Drive NE, Atlanta, GA 30345

Notice of this meeting was posted at campus and on the GLOBE website in accordance with O.C.G.A. § 50-14-1.

Directors Present

A. Patel, B. Williams, C. White, J. Archila, M. Hudson, R. Hudak, S. Camara, W. Acree

Directors Absent

S. Moore

Directors Arrived Late

W. Acree

Guests Present

C. Elliott-Earby, K. Holder, Kady Weingart (PTCC), Rajnish Singh (DeKalb County School District)

I. Opening Items**A. Record Attendance and Guests****B. Call the Meeting to Order**

S. Camara called a meeting of the board of directors of The GLOBE Academy to order on Monday Apr 30, 2018 @ 7:02 PM at 2225 Heritage Drive NE, Atlanta, GA 30345.

C. Vision, Mission and Core Values

Vision, Mission and Core Values were ready by board members.

II. Public Comment

A. Public Comment

Parent Robyn Brandman urged the school to engage in efforts that foster proactive communication, especially on matters that require the involvement of law enforcement.

III. Consent Agenda

A. Approve Agenda

The agenda and minutes were passed by consent without objection.

B. Approve Minutes

S. Camara made a motion to approve minutes from the Board of Directors Meeting on 03-26-18.

A. Patel seconded the motion.

The board **VOTED** unanimously to approve the motion.

IV. PTCC Report

A. PTCC Report

A formal report was included in the agenda packet. Sharon asked Kady if a PTCC representative would serve on the search committee to hire a vendor for the new Strategic Plan.

V. Administration and Committee Reports

A. Head of School Report

A formal report was included in the agenda packet. A discussion was held regarding having a breakdown of MAP data by categories such as gender and race.

B. Academic Committee Report

There is no formal report this month.

C. Finance Committee Report

The committee met last week. The committee is in the process of updating the financial policies, which will be completed prior to the next Board meeting. Chip and Denise will finalize dates for the public meetings on the FY 18-19 proposed budget.

Motion made by Anita to approve the changes to the FY 17-18 budget to be posted on the school's website. Motion seconded by Brian. Motion approved by all present.

Motion made by Anita to approve posting the dates for the public meetings on the FY 18-19 proposed budget by Wednesday. Motion seconded by Brian. Motion approved by all present.

D. Facilities Committee Report

A formal report was included in the agenda packet.

Motion made by Chip to authorize Juan to proceed with a contingency of up to \$100K and to choose Mark Howell, Inc. as the contractor for the LC modulars. Motion seconded by Ryan. Motion approved by all present.

E. Development Committee Report

There is no formal report this month. Anita reported progress on putting in the names of the Annual Fund donors for the donor wall.

W. Acree arrived late.

F. Communications Committee Report

There is no formal report this month. The committee met this month to talk through the next steps for The GLOBE's branding. Main priorities are colors, logo and mascot. Two quotes have been received from vendors to conduct a marketing campaign. Susan is meeting with a third vendor tomorrow.

G. Governance Committee Report

There is no formal report this month.

H. Strategic Planning Committee Report

There is no formal report this month. Results from the Strategic Plan will be used for the State of the School address, which will be held in May.

I. Diversity Committee Report

A formal report was included in the agenda packet.

VI. New Business

A. Board Class Designations

Sharon noted that there will be future changes to the bylaws regarding board terms. A discussion was held designating board members to respective classes for staggered terms.

Motion made by Chip to accept the follow class designations:

Class A - Anita, Chip, Juan (terms end June 30, 2019; Anita and Chip are eligible for another term, Juan is not)

Class B - Sharon, Monique, Ryan (terms end June 30, 2020; Monique and Ryan are eligible for another term, Sharon is not)

Class C - Stacey, Will, Brian (terms end June 30, 2018. Each is eligible for another term)

Motion seconded by Anita. Motion approved by all present.

B. Open Meetings Compliance Audit

A formal report was included in the agenda packet. Raj commented that committees must follow guidelines for notice, agendas and minutes.

C. Kiwanis Club and DeKalb Chamber of Commerce Participation

A formal report was included in the agenda packet. Will was designated to attend the DeKalb Chamber of Commerce orientation meeting on May 15, 2018.

VII. Closing Items

A. Adjourn Meeting

Motion made by Chip to set the next meeting for May 29, 2018. Motion seconded by Anita. Motion approved by all present.

The next scheduled meeting will be held on Tuesday, May 29, 2018 at 7 p.m. at Lower Campus.

C. White made a motion to adjourn the meeting.

A. Patel seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:10 PM.

Respectfully Submitted,
K. Holder

Cover Sheet

PTCC Report

Section: IV. PTCC Report
Item: A. PTCC Report
Purpose: FYI
Submitted by:
Related Material: 2018.05.29 PTCC Report.pdf

PTCC MONTHLY REPORT

MAY 29, 2018

UPCOMING EVENTS

June 7 – PTCC Compliance Board Meeting

June 23 – GLOBE Summer Picnic

TBD - PTCC Summer Orientation

MONTHLY OVERVIEW

Teacher Appreciation Week

Provided lunch and snacks to teachers and staff
End of year gift card for all staff
Supported celebrating 5 year staffers

Field Day Celebration

Held at LC, well organized and planned activities

Annual GLOBE Wish List Finalized

Finalized wish list for purchase
Purchasing items over the summer
Working on creating written procedures as well as clarification in bylaws

PTCC Year in Review

Launched year in review report
Launched parent survey for 2018-2019

PTCC 2018-2019 Leadership Team

Co-Chairs - Kady Weingart and April Green-Fields
Secretary – Christina Waide
Treasurer – Jason Korzan
Classroom PAC - Chaffraix Rowles and Melody Crowley
Communications PAC – Alison Mueller and Nicole Klein
Facilities PAC – Michelle Rios and Paulina Hawkins
Fundraising PAC – Lauren Korzan and Laura Hancock
Global Awareness PAC - Rhea Rajkumar and Melanie Anderson

PTCC GOALS

- Increase PTCC volunteerism; inspire new volunteers
- June-July orientation for new LT members
- Pass the 2018-2019 PTCC Budget by August 2018



Cover Sheet

Head of School Report

Section: V. Administration and Committee Reports
Item: A. Head of School Report
Purpose: Discuss
Submitted by:
Related Material: 2018.05.29 HOS Report.pdf
GLOBE Milestones Data Spring 2017.pdf
GLOBE Milestones Data Spring 2018 - Preliminary Scores.pdf

HOS Report

5/29/18

Updates

Milestones dates - Preliminary data coming in looks great. Please see attached. We still do not have the go ahead to send out to parents yet. The state should finalize very soon. Please see attached...

Enrollment

May	Out/+	Aug.	Out/+	Aug.	-/+	Sept.	-/+	Oct.	-/+	Nov.	-/+	Dec.	+/-
K: 144		144		144		144	-1	143		143		143	+1
1: 144	0	144	-1	143	+1	144	-2	142 (twins)		142		142	+2
2: 67	12	132	-1	131		131				131		131	
3: 92	4	63	-1	62		62			-1	61		61	-1
4: 76	13	79	-2	77		77				77		77	
5: 93	7	69	-1	68		68			-1	67		67	
6: 70	+3	96		96		96			-1	95		95	
7: N/A	8	62	-1	61		61	+1	62		62		62	
Total: 686		789		783		784		782		778		778	

Jan.	+/-	Feb.	+/-	March	+/-	April	+/-	May
K: 144		144	-1	143		143		143
1: 144	-1	143		143	+1	144		144
2: 131		131	-1	130		130	-1	129
3: 60		60		60		60		60
4: 77		77		77		77		77
5: 67		67		67		67		67
6: 96		96		96		96		96
7: 62	-1	61		61		61		61
Total: 780		779		777		778		777

GLOBE Milestones Data Spring 2017

GA Milestones Achievement Level Descriptors

Beginning Learners do not yet demonstrate proficiency in the knowledge and skills necessary at this grade level/course of learning, as specified in Georgia's content standards. The students **need substantial academic support** to be prepared for the next grade level or course and to be on track for college and career readiness.

Developing Learners demonstrate partial proficiency in the knowledge and skills necessary at this grade level/course of learning, as specified in Georgia's content standards. The students **need additional academic support** to ensure success in the next grade level or course and to be on track for college and career readiness.

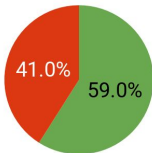
Proficient Learners demonstrate proficiency in the knowledge and skills necessary at this grade level/course of learning, as specified in Georgia's content standards. The students **are prepared** for the next grade level or course and are on track for college and career readiness.

Distinguished Learners demonstrate advanced proficiency in the knowledge and skills necessary at this grade level/course of learning, as specified in Georgia's content standards. The students **are well prepared** for the next grade level or course and are well prepared for college and career readiness.

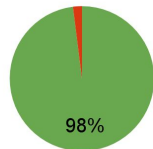
2017 3rd Grade ELA

● Developing Learner and Above
● Beginning Learner

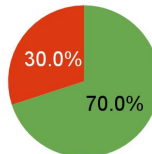
2017 Dekalb



2017 GLOBE



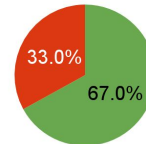
2017 Georgia



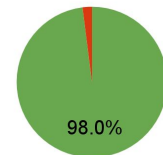
2017 3rd Grade Math

● Developing Learner and Above
● Beginning Learner

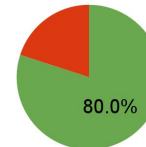
2017 Dekalb



2017 GLOBE



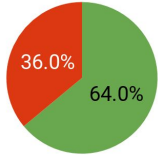
2017 Georgia



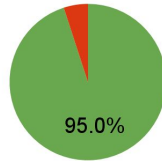
2017 4th Grade ELA

● Developing Learner and Above
● Beginning Learner

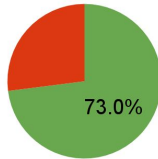
2017 Dekalb



2017 GLOBE



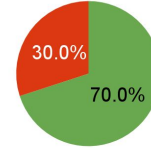
2017 Georgia



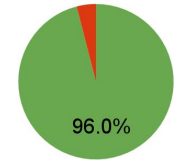
2017 4th Grade Math

● Developing Learner and Above
● Beginning Learner

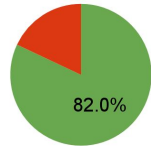
2017 Dekalb



2017 GLOBE



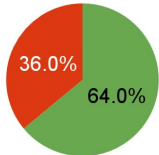
2017 Georgia



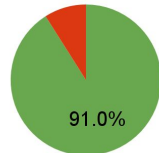
2017 5th Grade ELA

● Developing Learner and Above
● Beginning Learner

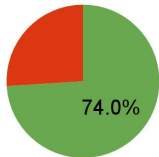
2017 Dekalb



2017 GLOBE



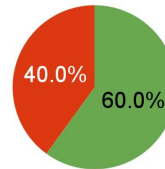
2017 Georgia



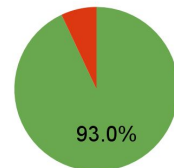
2017 5th Grade Math

● Developing Learner and Above
● Beginning Learner

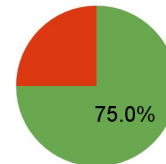
2017 Dekalb



2017 GLOBE



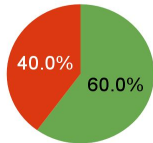
2017 Georgia



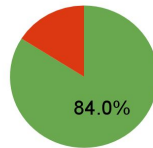
2017 6th Grade ELA

● Developing Learner and Above
● Beginning Learner

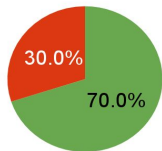
2017 Dekalb



2017 GLOBE



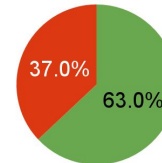
2017 Georgia



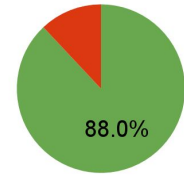
2017 6th Grade Math

● Developing Learner and Above
● Beginning Learner

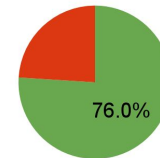
2017 Dekalb



2017 GLOBE



2017 Georgia



2017 Milestones Scores - CCRPI 90.2

96,95,83,84	Dekalb	Georgia	GLOBE
3rd ELA	59%	70%	98%
4th ELA	64%	73%	95%
5th ELA	64%	74%	91%
6th ELA	60%	70%	84%
3rd Math	67%	80%	98%
4th Math	70%	82%	96%
5th Math	60%	75%	93%
6th Math	63%	76%	88%

2016 Milestones Scores - CCRPI 84.1

88,88,83,67	Dekalb	Georgia	GLOBE
3rd ELA	59%	70%	%
4th ELA	64%	73%	%
5th ELA	64%	74%	%
6th ELA	60%	70%	%
3rd Math	67%	80%	%
4th Math	70%	82%	%
5th Math	60%	75%	%
6th Math	63%	76%	%

2015 Milestones Scores - CCRPI 88.9

92,85,88,74	Dekalb	Georgia	GLOBE
3rd ELA	59%	70%	%
4th ELA	64%	73%	%
5th ELA	64%	74%	%
6th ELA	60%	70%	%
3rd Math	67%	80%	%
4th Math	70%	82%	%
5th Math	60%	75%	%
6th Math	63%	76%	%

GLOBE Milestones Data Spring 2018

GA Milestones Achievement Level Descriptors

Beginning Learners do not yet demonstrate proficiency in the knowledge and skills necessary at this grade level/course of learning, as specified in Georgia's content standards. The students **need substantial academic support** to be prepared for the next grade level or course and to be on track for college and career readiness.

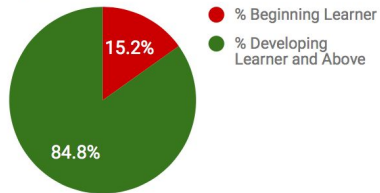
Developing Learners demonstrate partial proficiency in the knowledge and skills necessary at this grade level/course of learning, as specified in Georgia's content standards. The students **need additional academic support** to ensure success in the next grade level or course and to be on track for college and career readiness.

Proficient Learners demonstrate proficiency in the knowledge and skills necessary at this grade level/course of learning, as specified in Georgia's content standards. The students **are prepared** for the next grade level or course and are on track for college and career readiness.

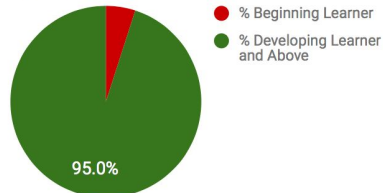
Distinguished Learners demonstrate advanced proficiency in the knowledge and skills necessary at this grade level/course of learning, as specified in Georgia's content standards. The students **are well prepared** for the next grade level or course and are well prepared for college and career readiness.

3rd Grade

3rd ELA

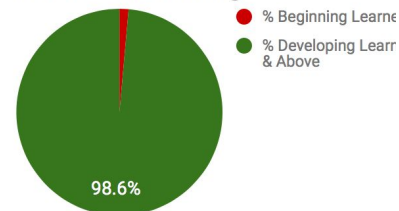


3rd Math

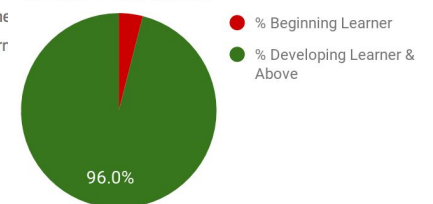


4th Grade

GLOBE 4th Reading

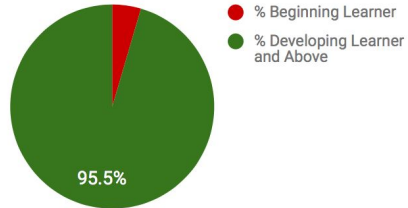


GLOBE 4th Math

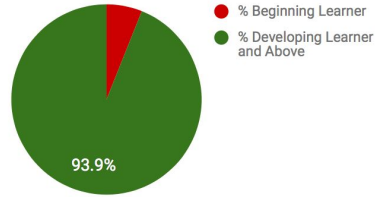


5th Grade

GLOBE 5th Reading

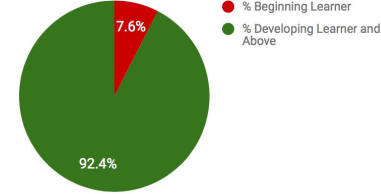


GLOBE 5th Math

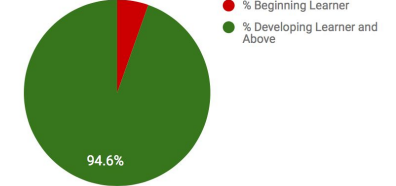


6th Grade

GLOBE 6th Reading

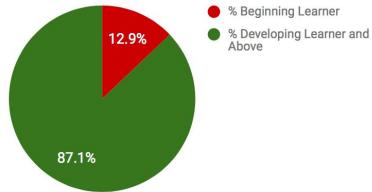


GLOBE 6th Math

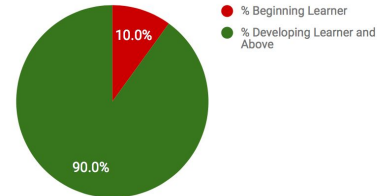


7th Grade

2018 GLOBE



2018 GLOBE



CCRPI Scores

2014 (K-3)	76.4
2015 (K-4)	88.9
2016 (K-5)	84.1
2017 (K-6)	92.1

Cover Sheet

Academic Committee Report

Section: V. Administration and Committee Reports
Item: B. Academic Committee Report
Purpose: Discuss
Submitted by:
Related Material: 2018.05.16 Academic Committee Report.pdf



The GLOBE Academy
Academic Committee Report
May 16, 2018

Committee Chair: Ryan Hudak

Report Type: Update

Attendees: Ryan Hudak, Christi Elliott-Earby, Zakia Funchess, Judy Limor, Katie Monroe, Melissa Young

Update:

1. Two potential members, Katie Monroe and Melissa Young, attended our February meeting. Katie has PhD in Higher Education Leadership and works as a program director for an academic health program at Emory University. Melissa Young has a PhD in Nutrition and serves as an Assistant Professor of Global Health at Emory University.
2. Sandra led a discussion on how to support our students as they transition to HS. She shared that she put together a spreadsheet of where our current students are zoned to HS. The staff wants to start reaching out to HSs to ensure they have the programming to support our kids. We'd like to explore dual enrollment at HS and college to get college language credit. Utah has a program like this. HS students have enough credits to graduate with a minor in a language. Sandra has been in contact with Patrick Wallace, the head of the language department for the State of Georgia. Zakia shared that Colorado and Utah are about 10 years ahead of Georgia in terms of immersion language education and proposed investigating online classes.
3. Zakia recommended putting together a fact/question sheet that parents can take to their prospective HS to have a conversation on how to help students continue language education.
4. Zakia gave feedback on STAMP Meeting, middle school model.
5. Judy gave some context for the new committee members around the history of the school.
6. We talked about attrition.
7. Next meeting: TBD.

End of Report

Cover Sheet

Finance Committee Report

Section: V. Administration and Committee Reports
Item: C. Finance Committee Report
Purpose: Discuss
Submitted by:
Related Material: GLOBE Financial as of 4.30.18 and 18-19 GLOBE Budget.pdf
GLOBE_facility_use_policy_adopted.5.30.2018.pdf

The GLOBE Academy

BALANCE SHEET

As of March 31, 2018

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
10-1001 Operations - 3018874	1,949,023
10-1003 Fundraising - 3019066	210,223
10-1004 Aftercare Account - 3019155	376,357
10-1005 Field Trip Account - 733019163	5,768
10-1007 Clubs 3027459	1,508
10-1008 Paypal	1,692
10-1011 Operation Fund 87238	4,946
10-1012 After School 86622	114,382
Total Bank Accounts	\$2,663,899
Accounts Receivable	
10-153 Accounts Receivable	-0
Total Accounts Receivable	\$ -0
Other Current Assets	
10-181 Prepaid Expense	29,841
Total Other Current Assets	\$29,841
Total Current Assets	\$2,693,740
Fixed Assets	
10-221 Leasehold Improvement	701,315
10-222 Accumulated Depreciation	-158,948
10-231 Buildings Owned	309,021
10-241 Furniture and Equipment	20,270
10-242 Accumulated Depreciation- Equipment	-3,822
Total Fixed Assets	\$867,836
Other Assets	
10-182 Security Deposits	23,116
Total Other Assets	\$23,116
TOTAL ASSETS	\$3,584,692
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
10-421 Accounts Payable	-2,796
10-4220 Salaries Payable - Net	236,569
10-471 FIT Payable	74,755
10-472 Georgia Income Tax Payable	69,954
10-473 TRS Payable	-173,287
10-475 Group Health Ins Payable	95,578
10-476 Other Group Insurance Payable	36,778
10-477 FICA Payable	38,530

	TOTAL
10-479 OTHER PAYROLL	1,259
WITHHOLDINGS PAYABLE	
100-479 Other Payroll Whlds	404
Total Accounts Payable	\$377,743
Other Current Liabilities	
100-473 Teacher Retirement Payable	-82,321
Total Other Current Liabilities	\$ -82,321
Total Current Liabilities	\$295,421
Total Liabilities	\$295,421
Equity	
10-700 Opening Balance Equity	-10
10-711 Invested in Capital Assets, net of related debt	298,500
10-740 Unrestricted Net Assets	1,692,858
Net Income	1,297,923
Total Equity	\$3,289,271
TOTAL LIABILITIES AND EQUITY	\$3,584,692

The GLOBE Academy

PROFIT AND LOSS

July 2017 - April 2018

	JUL 2017	AUG 2017	SEP 2017	OCT 2017	NOV 2017	DEC 2017	JAN 2018	FEB 2018	MAR 2018	APR 2018	TOTAL
Income											
10-000 Revenues	649,054	706,747	711,118	684,758	767,835	690,782	1,287,972	673,425	677,947	657,770	\$7,507,408
Total Income	\$649,054	\$706,747	\$711,118	\$684,758	\$767,835	\$690,782	\$1,287,972	\$673,425	\$677,947	\$657,770	\$7,507,408
GROSS PROFIT											
\$649,054 \$706,747 \$711,118 \$684,758 \$767,835 \$690,782 \$1,287,972 \$673,425 \$677,947 \$657,770 \$7,507,408											
Expenses											
10-1000 Instruction	462,235	443,348	362,489	361,516	396,292	361,652	366,661	374,678	365,748	397,754	\$3,892,374
10-2100 Pupil Services	18,529	21,789	17,846	20,449	24,157	21,387	22,340	23,444	31,271	22,861	\$224,074
10-2210 Improvement of Instruct Service		35,594	12,918	12,439	13,454	19,891	16,023	9,455	9,000	19,089	\$147,863
10-2220 Educational Media Services	1,969	1,861	1,848	1,877	1,848	1,848	1,914	1,829	1,849	1,849	\$18,692
10-2300 General Adminstration	22,455	10,843	9,528	20,638	15,065	14,849	2,262	3,070	6,210	3,672	\$108,590
10-2400 School Administration	61,950	58,503	71,474	69,311	71,121	66,342	72,488	73,055	70,674	72,149	\$687,067
10-2500 Support Services- Business	14,016	14,221	14,172	13,997	14,249	13,997	14,414	14,298	14,298	14,334	\$141,997
10-2600 Maint & Oper-Plant Services	79,266	85,212	54,742	42,594	47,079	47,498	44,012	47,519	49,296	41,178	\$538,397
10-2900 Fundraising Activities-	35	278	1,802	552	3,418	634	3,573	2,400	100	100	\$12,892
10-3100 School Nutrition Program		5,385	5,619	6,495	6,181	5,168	5,654	4,762	8,099		\$47,363
10-3300 ASP Operations	23,092	32,882	33,528	29,006	39,704	38,659	22,028	35,241	30,512	36,854	\$321,507
Total Expenses	\$683,547	\$709,917	\$585,967	\$578,874	\$632,569	\$591,926	\$571,369	\$589,750	\$587,057	\$609,840	\$6,140,815
NET OPERATING INCOME	\$ -34,493	\$ -3,170	\$125,151	\$105,884	\$135,266	\$98,856	\$716,603	\$83,675	\$90,890	\$47,930	\$1,366,592
Other Expenses											
66901 Suspense			5,587	7,196	3,978	3,978					\$20,740
Total Other Expenses	\$0	\$0	\$5,587	\$7,196	\$3,978	\$3,978	\$0	\$0	\$0	\$0	\$20,740
NET OTHER INCOME	\$0	\$0	\$ -5,587	\$ -7,196	\$ -3,978	\$ -3,978	\$0	\$0	\$0	\$0	\$ -20,740
NET INCOME	\$ -34,493	\$ -3,170	\$119,564	\$98,688	\$131,288	\$94,878	\$716,603	\$83,675	\$90,890	\$47,930	\$1,345,853

The GLOBE Academy, Inc.

OPERATIONAL BUDGET & 5 Year Projection

		FY 2018/2019
FTE (BOY)		866
Income		
10-000 Revenues		
	1215 Club Dues	0
	1225 Fund raising/Misc. Sales	250,000
	1340 After School Program Revenue	421,569
	1701 Field Trip	47,300
	4520 Grant Income - IMP	0
	3120 Total Quality Basic Education F	9,009,614
Total Income		9,728,483
		Y
Expenses		
	Total 10-1000 Instruction	5,865,333
	Total 10-2100 Pupil Services	299,590
	Total 10-2210 Improvement of Instruct Service	245,025
	Total 10-2220 Educational Media Services	61,049
	Total 10-2300 General Administration	139,517
	Total 10-2400 School Administration	964,582
	Total 10-2500 Support Services-Business	232,536
	Total 10-2600 Maint & Oper-Plant Services	872,180
	Total 10-2900 Fundraising Activities-	17,100
	Total 10-3100 School Nutrition Program	80,000
	Total 10-3300 ASP Operations	448,249
	Total 10-5100 Debt Services	0
Total Expenses		9,225,162
Net Operating Income		503,321
Net Income		503,321

The GLOBE Academy, Inc.
 OPERATIONAL BUDGET & 5 Year Projection

	FY 2017/2018	FY 2018/2019	FY 2019/2020	FY 2020/2021	FY 2021/2022	FY 2022/2023
FTE (BOY)	782	866	896	922	922	922
Income						
10-000 Revenues						
1215 Club Dues	0	0	0	0	0	0
1225 Fund raising/Misc. Sales	240,000	250,000	258,595	266,307	266,307	266,307
1340 After School Program Revenue	407,000	421,569	421,569	430,000	438,600	447,372
1701 Field Trip	43,000	47,300	50,611	51,623	52,656	53,709
4520 Grant Income - IMP	0	0	0	0	0	0
3120 Total Quality Basic Education F	8,010,000	9,009,614	9,505,738	9,985,017	10,184,717	10,388,412
Total Income	8,702,500	9,728,483	10,236,512	10,732,947	10,942,280	11,156,799
Expenses						
Total 10-1000 Instruction	4,905,000	5,865,333	6,204,032	6,479,124	6,602,336	6,739,198
Total 10-2100 Pupil Services	254,000	299,590	312,483	321,656	329,651	337,946
Total 10-2210 Improvement of Instruct Service	162,000	245,025	290,633	299,658	305,651	311,764
Total 10-2220 Educational Media Services	23,000	61,049	53,809	54,886	55,983	57,103
Total 10-2300 General Administration	137,000	139,517	141,537	143,088	144,670	146,283
Total 10-2400 School Administration	841,000	984,582	989,555	1,012,010	1,034,937	1,058,560
Total 10-2500 Support Services-Business	189,000	232,536	238,061	243,775	249,691	255,621
Total 10-2600 Maint & Oper-Plant Services	620,000	872,180	834,694	849,520	867,004	884,883
Total 10-2900 Fundraising Activities-	15,000	17,100	17,702	18,236	18,728	18,836
Total 10-3100 School Nutrition Program	60,000	80,000	82,750	84,405	86,093	87,815
Total 10-3300 ASP Operations	428,000	448,249	445,300	453,999	463,133	472,456
Total 10-5100 Debt Services	0	0	0	0	0	0
Total Expenses	7,634,000	9,225,162	9,610,557	9,960,357	10,157,878	10,370,666
Check						
Net Operating Income	1,068,500	503,321	625,956	772,590	784,401	785,133
Net Income	1,068,500	503,321	625,956	772,590	784,401	785,133
Cash Beginning at BOY	1,388,315	2,456,815	2,960,136	3,586,092	4,358,682	5,143,083

OTHER CASH OUTLAYS	FY 2017/2018	FY 2018/2019	FY 2019/2020	FY 2020/2021	FY 2021/2022	FY 2022/2023
	0	0	0	0	0	0
Cash on hand at year-end	2,456,315	2,960,136	3,586,092	4,358,682	5,143,083	5,928,216
Charter Cash On Hand 30 day benchmark	627,452	758,232	789,909	818,659	834,894	852,384
Charter Cash On Hand 5% benchmark	435,125	486,424	511,826	536,647	547,114	557,790
5% budget	435,125	486,424	511,826	536,647	547,114	557,790
Net Income	1,068,500	503,321	625,956	772,590	784,401	785,133
Add-back BUMC rental Expense	-	332,200	338,800	345,532	352,399	359,403
less Opex at BUMC	-	131,540	134,171	136,854	139,591	142,383
less opex reserve	-	100,000	100,000	100,000	100,000	100,000
less other cash expense (1% buffer)	-	92,252	96,106	99,604	101,579	103,707
Cash for P&I	1,068,500	511,730	634,479	781,664	795,630	798,446
Annual P&I from Model Page	-	405,051	405,051	405,051	405,051	405,051
Cash Source/Use	-	106,678	229,428	376,613	390,579	393,395
EOY Cash Balance	2,456,815	2,563,493	2,782,921	3,169,534	3,560,113	3,953,508
Months Cash on Hand	3.2	3.2	3.4	3.7	4.1	4.5
DSC Ratio (Goal = 1.25x)	-	1.26	1.57	1.93	1.96	1.97

7th \$ 10,242.97 \$ 8th 10,404.00

	FY 2017/2018	FY 2018/2019	Comments - for 2018/19	% change FY 2018/2019	% of total rev FY 2018/2019
	782	866		11%	
1215 Club Dues	-	-			0%
1220 Donations	-	-			0%
1225 Fund raising/Misc. Sales	240,000	250,000	Increases by FTE beg 17/18	4%	3%
1340 After School Program Revenue	407,000	421,569	Tied to prior year + 1/3 of % increase in FTE count	4%	4%
1701 Field Trip	43,000	47,300	Tied to FTE % increase	10%	0%
3120 Total Quality Basic Education F	8,010,000	9,009,614	Linked to FTE sheet from 2016-17 on until school full; then increase by inflation	12%	93%
4520 Grant Income - IMP					
5510 Grants Other than State and Federal	2,500			-100%	0%
Total 10-000 Revenues	8,702,500	9,728,483	CORRECT 17-18 funding assumed as base +1% inflation going forward	12%	100%
Total Income	8,702,500	9,728,483			100%
Gross Profit	8,702,500	9,728,483			
100-110 Inst-Teachers	2,801,675	3,399,115	Staff Spreadsheet for 18/19; then increase FTE % + inflation		0%
100-113 Inst-Subs / Teacher Assistant					0%
100-114 Inst-Subs (Non-Certified)	100,000	115,000	Per CEE		0%
100-118 Inst-PE/ART/MUSIC/FOREIGN LANG.					0%
100-140 Inst-Aids and Parapro	634,930	630,519	Staff Spreadsheet for 18-19; then increase FTE % increase until school full, then inflat	-1%	6%
100-200 Inst- Emp Ins Benefits	201,994	260,536	Fiat as % of salary + health care inflation assumptions	29%	3%
100-220 Inst-Payroll Tax	66,096	78,086	6.2% SS for non-TRS; 1.45% Medicare	18%	1%
100-230 Inst-TRS	571,305	842,194	Tied to Input Page	47%	9%
100-250 Inst-Unemployment	91,663	108,589	Calculated - 0.0262%	18%	1%
100-260 Inst- Worker's Comp	19,782	21,906	Increase by staff increase til full then inflation	11%	0%
100-300 INS - Purchased Professional & Tech Service	40,000	0	No more Marie	-100%	0%
100-443 Inst-Rental of Computer Equipment	18,011	19,945	Copier - tied to FTE increase	11%	0%
100-580 Travel	31,212	31,836	Host Payments???	2%	0%
100-609 Inst-Curriculum Material	111,877	115,891	\$20k Dibble; \$30k Daniel; \$12k Mann; \$3k PE UC & LC; Music \$8k General, \$19k inst	4%	1%
100-610 Inst-Supplies	48,697	53,926		11%	1%
100-611 Supplies Technology	29,674	30,268		2%	0%
100-612 Inst-Software	29,303	32,450	MAP and STAMP - assumes about \$35/FTE	11%	0%
100-615 Inst-Expendable Equip	42,840	60,000	4 new LC and 4 new UC classrooms	40%	1%
100-616 Inst-Expendable Computer Equip	65,941	65,071	Tied to FTE % Increase + new CB @ \$350/new FTE + 6 Chromecarts + 10 teacher la	-1%	1%
Total 10-1000 Instruction	4,905,000	5,865,333			60%
10-2100 Pupil Services					0%
210-110 PS-SST Coordinator					0%

210-163 Pupil Services - Nurse	63,000	68,243	FT Nurses at both campuses	8%	1%
210-172 PS-Counselor	61,800	62,480	LC FT	1%	1%
210-173 PS - Counselor Middle Grades	50,000	60,660	UC FT	21%	1%
210-200 PS - Employee Benefits	15,000	18,065	Flat as % of salary + health care inflation assumptions	20%	0%
210-220 Pupil Services - Payroll Tax	2,500	2,550	Inflation	2%	0%
210-230 Pupil Services - TRS	28,220	39,999	Inflation	42%	0%
210-250 PS - UI Benefits	200	204	Inflation	2%	0%
210-300 PS-Purchased Professional Services	31,280	45,265	Field Trips - grows at FTE + Inflation; \$2k for Space Camp Scholarship \$8k for 8th gr	0%	0%
210-323 Contracted Counselor	-	-		0%	0%
210-563 Pupil Services - Tuition to Private Sources	-	-		0%	0%
210-610 PS-Supplies	2,000	2,125	Tied to General Inflation; includes \$880 for capes;	0%	0%
210-810 PS-Dues and Fees	-	-		3%	0%
Total 10-2100 Pupil Services	254,000	299,590			
10-2210 Improvement of Instruct Service					
221-300 IIS-Purchased Prof. Services	50,000	95,025	C/CD (\$6000) + Other Prof Dev - approx 1% of revs (\$15k for RW/WWW training)	90%	1%
221-301 IIS-Purch-Confucius Institute	90,000	90,000	Assumes 4 CI Tas at \$1800/month each for 10 month	1%	1%
221-302 IIS-Purch-Professional & Tech	20,000	50,000	\$25k for staff retreat; Responsive Classroom training \$25k	1%	1%
221-580 Travel	2,000	10,000	PLUG - \$10,000 for 2018-19	0%	0%
221-610 IIS-Supplies	0	0		0%	0%
Total 10-2220 Educational Media Services	162,000	245,025			
222-165 EMS-Media Specialist	20,600	48,225	FT for 2018-19	0%	0%
222-220 EMS-Employee Benefits	1,206	1,206	2.5% of salary	0%	0%
222-220 EMS-FICA	1,576	699	Medicare Tax 1.45%	0%	0%
222-230 EMS Media - TRS	10,079	10,079		0%	0%
222-250 EMS - State Unemp Insurance	0	0		0%	0%
222-610 EMS-Supplies	824	840		2%	0%
Total 10-2220 Educational Media Services	23,000	61,049			
10-2300 General Administration					
230-300 GA-Purchased Professional & Tech Services	64,424	64,000	\$30k for Strategic Plan + \$17k auditor + \$7k Board retreat + \$5k Kholder + \$5k Copl	-1%	1%
230-332 GA-Background Check & Drug Test	1,040	1,061	Tied to General Inflation	2%	0%
230-340 GA-Legal Fees	32,000	35,436	Legal - grows with FTE - then inflation	11%	0%
230-520 GA-Insurance (Other than benefits)	27,050	27,591	Tied to General Inflation	2%	0%
230-530 GA-Communication	1,040	1,061	Tied to General Inflation	2%	0%
230-531 GA-Communi-Website	4,162	4,245	Tied to General Inflation	2%	0%
230-532 GA-Communi-Internet	1,040	1,061	Tied to General Inflation	2%	0%
230-533 GA-Communi-Postage & Supplies	1,040	1,061	Tied to General Inflation	2%	0%
230-561 GA - Tuition to Other Georgia LUAs	0	0		0%	0%
230-580 GA-Travel Employees	0	0	Tied to General Inflation	0%	0%
230-810 GA-Dues & Fees	5,202	4,000		-23%	0%
Total 10-2300 General Administration	137,000	139,517			
10-2400 School Administration					

240-130 SA-Director	110,000	112,676	Tied to Staff Sheet	2%	1%
240-131 SA-Assistant Principal	296,800	333,630	Tied to Staff Sheet	12%	3%
240-142 SA-Clerical	141,000	164,603	Tied to Staff Sheet + Fac Admin Asst (\$20k)	17%	2%
240-200 SA-Employee Benefits	23,000	29,497	Flat as % of salary + health care inflation assumptions	28%	0%
240-220 SA-FICA	9,000	9,286	Input Tab	3%	0%
240-230 SA-TRS	94,664	127,660	Input Tab	35%	1%
240-250 SA - ER UI Benefits	1,475	1,601	Calculated at 0.262%	9%	0%
240-303 SA-Purch-Consultant	86,400	100,678	Tech Support + \$9k Lottery+ \$3.6k Jphelps +\$1.4k outreach	17%	1%
240-580 School Admin - Staff Travel	8,000	10,000	240 level travel	25%	0%
240-595 SA-Other Purchased Services				0%	0%
240-610 SA-Supplies	22,889	23,347	General Inflation	2%	0%
240-611 SA-Supplies Technology	5,867	5,984	General Inflation	2%	0%
240-612 SA-Computer Software	0	0	General Inflation	0%	0%
240-630 SA - Purchased Food	4,855	6,008	Food for staff functions	24%	0%
240-810 SA-Dues and Fees	27,050	27,591	VIBE Expenses and Other	2%	0%
240-890 SA - Staff Relations	10,000	12,000	Principal's Fund	20%	0%
Total 10-2400 School Administration	841,000	964,582			10%
10-2500 Support Services-Business					0%
250-142 Support Services - Clerical	62,830	85,083	HR/Payroll with 1/2 Tgoforth to 240 (\$25k)	35%	1%
250-148 SSB-Accountant	87,550	91,475	CFO	4%	1%
250-200 SSB-Employee Benefits	9,473	12,234	Flat as % of salary + health care inflation assumptions	29%	0%
250-220 Support Services - Payroll Tax	2,181	2,560	Input Tab	17%	0%
250-230 Support Services - TRS	25,279	36,901	Input Tab	46%	0%
250-250 SS - ER UI Benefits	394	463	Input Tab	17%	0%
250-300 Purchased Prof & Tech Services - Consultant		1,500	Training	0%	0%
250-332 Fingerprint, Drug & Alcohol Testing	0	0		0%	0%
250-610 Support Services - Business - Supplies	1,294	1,000	Check stock and other supplies; grows with inflation	2%	0%
250-810 Support Services - Dues and Fees	189,000	232,536	Bank fees - wires, checks; Saasant, Lynda, Non-Profit Issues	23%	2%
Total 10-2500 Support Services-Business					
10-2600 Maint & Oper-Plant Services					0%
260-181 MOPS-Maintenance Staff	84,660	165,516		96%	2%
260-186 MOPS-Custodial	3,000	6,452	Flat as % of salary + health care inflation assumptions	115%	0%
260-200 MOPS-Employee Benefits	6,000	2,400	6.2% SS for non-TRS, 1.45% Medicare	-60%	0%
260-220 MOPS - Payroll Tax	12,000	34,593	Input Tab	188%	0%
260-230 MOPS - TRS	120	434	Input Tab	261%	0%
260-250 MOPS - ER UI Benefits	47,551	48,187	General + School Safety Officer	1%	0%
260-300 MOPS-Purch. Prof. & Tech Svcs	25,000	25,500		2%	0%
260-410 MOPS-Water, Sewer, Cleaning	132,110	52,000		-61%	1%
260-430 MOPS-Repair and Maint. Svcs	5,500	5,610		2%	0%
260-431 MOPS-R&M-Ground					0%
260-432 MOPS-R&M-HVAC					0%
260-441 MOPS - Rental Expense	264,088	516,660		96%	5%

			\$12k for cafeteria tables for UC	
260-490 MOPS-Other Purchased Property	500	12,000	2300%	0%
260-520 MOPS-Insurance(Non-Employee)				0%
260-530 MOPS-Communications	20,000	20,400	2%	0%
260-610 MOPS-Supplies	27,000	27,540	2%	0%
260-620 MOPS-Energy	50,600	51,612	2%	1%
260-742 MOPS-Depreciation				0%
260-810 MOPS-Dues and Fees	163	166	2%	0%
260-990 MOPs Allocation to ECP	(58,292)	(96,909)	66%	-1%
Total 10-2600 Maint & Oper-Plant Services	620,000	872,180	41%	9%
10-2900 Fundraising Activities-				0%
290-300 FD-Purchased Professional & Tech Service	10,000	12,000	20%	0%
290-610 FD - Supplies	1,561	1,582	2%	0%
290-810 FD - Dues & Fees	3,439	3,508	2%	0%
Total 10-2900 Fundraising Activities-	15,000	17,100	14%	0%
10-3100 School Nutrition Program				0%
310-630 Purchased Food	60,000	80,000	33%	1%
Total 10-3100 School Nutrition Program	60,000	80,000	33%	1%
10-3300 ASP Operations				0%
330-190 ECP - Manager/Admin	50,745	52,153	3%	1%
330-191 ECP - PT Staff	260,000	250,000	-4%	3%
330-220 ASP - FICA	30,647	19,525	-36%	0%
330-250 ECP - ER UI Benefits				0%
330-300 Enrichments	5,202	5,306	2%	0%
330-301 ASP - Other Purchased Services	5,192	5,471	5%	0%
330-610 ASP - Supplies	9,440	9,947	5%	0%
330-630 ASP-Purchased Food	8,482	8,937	5%	0%
330-990 ASP Operations-Other	58,292	96,909	66%	1%
Total 10-3300 ASP Operations	428,000	448,249	5%	5%
Total 10-5100 Debt Services				
Total Expenses	7,634,000	9,225,162	21%	95%
Net Operating Income	1,068,500	503,321	-53%	5%
Other Expenses				0%
66901 Suspense				0%
Total Other Expenses				0%
Net Other Income				0%
Net Income	1,068,500	503,321	-53%	5%
OTHER CASH OUTLAYS				0%
Beg Cash On Hand	1,388,315	2,456,815	77%	25%
Ending Cash On Hand	2,456,815	2,960,136	20%	30%
1 month of following year's expenses	787,086	784,139	0%	8%
2 months of following year's expenses	1,272,333	1,537,527	21%	16%

25%
2%
18%

3 months of following year's expenses	2,361,258	2,402,639
# of months of following year's expenses	3.1	3.7
Meet Strategic Plan Goal for Cash?	YES	YES

Cash on hand after loan payment

	FY 2017/2018	FY 2018/2019
Net Income	1,068,500	503,321
Add-back BUMC rental Expense		332,200
less Opex at BUMC		131,540
less opex reserve		100,000
less other cash expense (1% buffer)		92,252
Cash for P&I	1,068,500	511,730
Annual P&I from Model Page		405,051
Cash Source/Use		106,678
EOY Cash Balance	2,456,815	2,563,493
Months Cash on Hand	3.1	3.2
DSC Ratio (Goal = 1.25x)		1.26



FACILITIES USE POLICY

GLOBE's Board of Directors wishes to make GLOBE's facilities reasonably available to the community in a way that does not take away from its primary responsibility.

Additionally, in keeping with the terms of GLOBE's leases with Dekalb County School District and Briarcliff United Methodist Church, any and all subletting must be approved by GLOBE's Board of Directors prior to commencement.

It shall be the policy of the School to allow the reasonable use of certain facilities by public and private organizations and individuals provided:

1. Such use will not interfere with the Board and School's primary responsibilities,
2. Such use shall not jeopardize the person or property of the School, the user or any participant,
3. Such use shall not materially burden the School with additional costs or risk of liability.

This policy does not apply to School sponsored organizations such as school clubs and societies (National Honor Society, Yearbook, etc.), school athletic teams, school visual and performing arts groups (band, drama club, etc.) and other GLOBE affiliated groups. GLOBE premises, including facilities and all surrounding property, may not be used as a public forum by any individual, group or organization other than the GLOBE Board of Directors or designee. Any use of school facilities by any other entity for purposes such as the signing of petitions, is expressly prohibited.

Program Requirements:

The Applicant agrees to provide a minimum ratio of 1 adult (18 and over) to 12 students.

GLOBE is not a sponsor of, or affiliated in any way, with the program other than as owner of the facility to be used by the Applicant.

The Applicant is to prepare, organize and lead the classes included in its program. All necessary preparations and materials must be provided by the Applicant.

All program participants (and their parents) must be provided, in writing, with a statement of the Applicant's acknowledgement that GLOBE is not a sponsor of, or affiliated in any way with, the Program and has no liability for any injuries incurred during the Applicant's and Program Participants use of its facilities.

Applicants must bring their own First Aid Kits and must administer their own first aid as needed.

Two weeks prior to the start of the program, GLOBE must have on file:

- A copy of the Program's written guidelines (as provided to all Program Participants and their Parents), including the following statement: **"THE GLOBE ACADEMY IS NOT A SPONSOR**

OF THIS PROGRAM AND IS IN NO WAY AFFILIATED WITH THIS PROGRAM OR ITS ADMINISTRATION. THE GLOBE ACADEMY IS MERELY ALLOWING THIS CAMP TO USE ITS FACILITIES.”

- Current background checks for all Program Staff and Employees;
- Current Health Forms (generated by the Applicant) for each Program Participant;
- Current CPR and First Aid Certification for at least one-half of the program staff members who must be onsite at all times while program participants are present;
- A copy of all release waivers signed by Parents of Program Participants holding GLOBE harmless from any liability for injuries or claims of the Parents or Program Participants;
- Certificate of General Liability Insurance of \$1,000,000.00 on any one occurrence naming The GLOBE Academy as additional insured;
- A copy of the Applicant’s Program Participant accident policy; Workers Compensation insurance covering all Camp Staff/Employees;
- A completed W-9
- A refundable deposit of: \$200 for non-profit and governmental Applicants; and \$500 for all other Applicants.

Failure to provide the above documents at least two weeks prior to the start of the Program may result in the Program’s cancellation at the sole discretion of The GLOBE Academy.

Priority of Use

The priority of use for GLOBE's facilities will be as follows:

- Globe-sponsored groups and organizations (GLOBE Camps, GLOBE Athletic teams, etc.);
- GLOBE-affiliated organizations;
- Youth oriented community organizations where 80% of the program participants are enrolled at
- GLOBE;
- Departments or Agencies of local government;
- Non-profit organizations;
- For-profit organizations;

Non-profit organizations

To be considered a “Non-Profit Organization” for the purpose of this policy, the organization must be registered as a Non Profit Corporation with the Secretary of State of Georgia.

For-profit organizations

For-profit organization are considered all other organizations and business who are not registered as Non Profit Corporations with the Secretary of State of Georgia.

Facility Use

- Only public use spaces are available for use unless an exception is granted by the Head of School. Public use spaces include the Gymnasium, Cafeteria, Media Center and other multipurpose rooms;
- An approved Facilities Use Agreement may be revoked with two-weeks’ notice when the facility is needed for the fulfillment of the School’s primary roles and responsibilities;
- Use of the School telephones is prohibited except in the case of an emergency (such as police, fire, ambulance, etc.);
- Applicants desiring to cancel a prescheduled use of the facility must notify the School in writing no less than two (2) weeks prior to the scheduled use for a refund of fees;
- Applicants use this facility at their own risk.

- Applicants agrees not to damage, destroy, or deface any property of the School and agrees to be responsible for the cost of repair or replacement of any School property damaged, destroyed or defaced by those associated with the camp program.
- The GLOBE Academy does not assume any responsibility for the damage or loss of any equipment, merchandise or articles left on School grounds prior to, during, or following a Program.
- Facilities (including all fixtures and equipment) must be left in a clean and orderly condition. Failure to do so will result in charges based on time/cost required to return the facility or equipment to its proper condition.
- Applicants understand that The GLOBE Academy does not provide supplies or general cleaning services; all supplies must be brought in by the Applicant and general cleaning must be arranged/done by the Applicant;
- Set up and breakdown of chairs and tables are the responsibility of the Applicant.
- All food and snack arrangements must be made by the Applicant. Food and beverages are not allowed in the school Gym or Media Center. The Applicant is responsible for communicating this information and enforcing its implementation with its program participants. Preparation/cooking of food in the kitchen is not permitted.

The following are **strictly prohibited** in this facility:

- Possession or use of alcoholic beverages, smoking and/or illegal drugs of any kind shall not be permitted on the School grounds;
- Alterations to existing facilities, or installation of equipment, signs, posters, or decorations on or about the school premises without prior written approval and supervision by GLOBE.
- No nails, tacks, hot glue guns, screws or similar articles may be driven into or applied to plaster, brick, cinder block or wood surfaces;
- Applicant(s) must adhere to school fire and safety codes and regulations;
- Use of school playing fields is not permitted while it is raining, or if the field is wet and such activity may present a safety hazard to Program Participants or the integrity of the field.

Facility Access

School keys and School access codes must remain in the possession of authorized School employees at all times. Buildings will be opened, attended and closed by an authorized School employee.

Damage to Facilities

Applicants are responsible for the condition in which they leave the facilities. Applicant must pay for any breakage, damage or loss of School property. The cost of damage or lost will be determined by the School's Head Custodian in cooperation with the Head of School and will be billed to the Applicant as soon as practicable. The Applicant has two (2) weeks to pay the cost of repair or replacement in full. Failure to do so will result in cancellation of the Applicant's Facility Use Agreement and the School reserves the right to take all appropriate measures, including legal action, to collect all fees and charges for damages and/or replacement of School property.

Amendment of the Facilities Use Guidelines

This Facilities Use Guideline may be amended from time to time. Applicants should regularly check with the School to ensure full compliance with all rules and guidelines regarding the use of this facility.

Fee Structure

Non-Profits

- \$75/half day AND \$150/full day PER SPACE (SPACES are the Gym OR Media OR Cafeteria, etc.) for non-profits

- \$25/half day OR \$50/full day per classroom or for use of fields

For-Profit

- \$115/half day OR \$200/full day PER SPACE (Gym OR Media OR Cafeteria, etc.) for private businesses and organizations;
- \$50/half day OR \$100/full day per classrooms of for use of fields.

Revised rates can be negotiated with the Head of School if multiple spaces are needed for an extended period of time, etc.

Cover Sheet

Facilities Committee Report

Section: V. Administration and Committee Reports
Item: D. Facilities Committee Report
Purpose: Discuss
Submitted by:
Related Material: 2018.05.29 Facilities Committee Report.pdf



The GLOBE Academy

Facilities Committee Report

May 29, 2018

Committee Chair: Juan Archila

Report Type: Meeting Report. No Board Action Required.

Committee Meeting Dates: May 1 and May 15

I. Task List Review

A. Upper Campus:

1. Per our May 1 notice, we are in the process of purchasing the Briarcliff United Methodist Church site.
2. Both in our May 1 and May 15 meetings (the latter of which was held at the Upper Campus), our committee met with administration and developed a project wish list, both for the short and long term. We will continue to update and refine this list and I propose to revisit this at least once a year, preferably once a semester.
3. Each project will be on its own timeline but the priority is to a) prepare for needs for Fall 2018, including campus security, play area expansion and miscellaneous repairs and b) remove religious iconography. The Church will do most of the removal, but there will undoubtedly be some items left for us to handle – and some will be more complex than others.

B. Lower Campus Fall 2018 Modulars:

1. We have still not received official word from Dekalb County on the Land Disturbance Permit (LDP), although we know that Watershed is the last department left to approve. Pond & Company is proactively working with Dekalb and also putting together the Building Permit application, which is the next layer of approval (can occur simultaneously with grading and site prep).
2. We are working on a standard AIA contract with Mark Howell, Inc. The latest price, with county-mandated changes and with electrical scope captured, comes to about \$88,000 (up from \$81,000).
3. Construction was to have started today but it cannot occur without the LDP. Weather could be an issue as well.

Next Meeting: TBD

End of Report

cc: Jason Bitar, Denise Clayton-Purvis, Doreen DeFlavis, Christi Elliott-Earby, Darren Fagan, Josh Gregory, Ryan Hudak, Brad Jones, James Minderhout, Elizabeth Oliver, Amy Stone, Denise Procida, Chip White, Mira Williams, Anna Witte, Delilah Wynn-Brown

DRAFT

Cover Sheet

Governance Committee Report

Section: V. Administration and Committee Reports
Item: G. Governance Committee Report
Purpose: Discuss
Submitted by:
Related Material: Amendment to Globe Bylaws.pdf

DRAFT

Amendment to Bylaws of
The GLOBE Academy, Inc.

Section 1 of the Bylaws shall be amended and restated in its entirety to read as follows:

Section 1. *General Powers.* The property, affairs and business of The GLOBE Academy shall be managed and directed by its Board of Directors. The Board of Directors shall be empowered to determine the size of the Board, provided that the Board shall consist of not less than five (5) and not more than thirteen (13) directors or voting members. Additionally, the Executive Director, or Head(s) of School/principal(s), for both elementary and middle schools of The GLOBE Academy, will serve as ex-Officio (non-voting) members of the board. In the event that The GLOBE Academy has an Executive Director on staff, the Executive Director also serves as an ex-officio (non-voting) member of the Executive Committee. The board will include at least two (2) parent-guardians of students at The GLOBE Academy from different families. A maximum of two (2) directors employed or similarly engaged with the same person or entity shall be permitted to serve at a given time on the Board of Directors. The Board of Directors shall set policy, appoint officers and perform its duties as set forth herein.

Section 2 of the Bylaws shall be amended and restated in its entirety to read as follows:

Section 2. *Election, Term, Vacancies.*

The term of office for each director shall commence upon the next election of each applicable office and run concurrently with the term of the office held by each director. The terms of directors shall be three (3) years and shall be staggered pursuant to O.C.G.A. §14-3-806, as amended; therefore, one-third of the total number of directors shall be selected annually by the other members of the Board of Directors. In the event the removal, resignation or other vacancy of a director, said directorship shall be filled by the person succeeding to the office held by the departing director, if any. Directors shall be natural persons who have attained the age of 18 years, but need not be residents of the State of Georgia, and may be nominated by the Officers of the Globe Academy, Directors serving on the Board of Directors, Committee members serving on a Board created and standing committee, Advisory Board members, or Parents, Teachers or Students at The Globe Academy.

There will be three (3) classes of board members, composed of one-third of the board.

- Class A: first term was one year (through 2013-2014), followed by a three year term (through 2016-2017) and thereafter ending every 3 years as defined by The Globe Academy fiscal year.
- Class B: first term was two years (through 2014-2015), followed by a three year term (through 2016-2017) and thereafter ending every 3 years as defined by The Globe Academy fiscal year.
- Class C: first term was three years (through 2015-2016), followed by a three year term (through 2017-2018) and thereafter ending every 3 years as defined by The Globe Academy fiscal year.

DRAFT

No director shall serve more than two consecutive three (3) year terms (“Term Limit”). The appointment and fulfillment of an interim term for a departing director shall not count towards the Term Limit.

Section 6 of the Bylaws shall be amended and restated in its entirety to read as follows:

Section 6. *Quorum. Voting.* At all meeting of the Board of Directors, a majority of directors in office at any time shall constitute a quorum for the transaction of business, and the act of a majority of the voting Directors present at a meeting where there is a quorum shall be the act of the Board of Directors, except as may be otherwise specifically provided by law or by these Bylaws. Each director shall have one equal vote. In the event of a tie vote of the members of the Board of Directors, the Chairman of the Board of Directors shall have the casting vote.