



The GLOBE Academy

Board of Directors Meeting

Date and Time

Monday February 26, 2018 at 7:00 PM EST

Location

2225 Heritage Drive NW, Atlanta, GA 30345

Agenda

	Purpose	Presenter	Time
I. Opening Items			7:00 PM
Opening Items			
A. Record Attendance and Guests		Sharon Camara	
B. Call the Meeting to Order		Sharon Camara	
C. Vision, Mission and Core Values			5 m
Vision: To develop globally minded citizens who have the knowledge, skills, and attitudes to effect positive change in our world.			
Mission: The GLOBE Academy fosters Global Learning Opportunities through Balanced Education for children of all backgrounds. With a focus on dual-language immersion, an experiential-learning model, and a constructivist approach, GLOBE inspires students to be high- performing lifelong learners equipped to make a positive impact in the world.			
Core Values: The GLOBE Academy's core values are expressed in the acronym, CREST: Community, Respect, Empathy, Sustainability and Trust. These values are expected of the governing board, faculty, staff, parents, and students. They are woven into daily life at GLOBE and incorporated into the curriculum.			
• Community: We are inclusive, and we nurture and support one another.			
• Respect: We treat ourselves and each other with kindness and dignity.			
• Empathy: We strive to understand and share the feelings of others.			
• Sustainability: We aim to conserve our resources for optimal use in the present and future.			
• Trust: We are committed to honesty, transparency, and respectfully sharing our thoughts and encouraging others to do the same.			

	Purpose	Presenter	Time
II. Public Comment 7:05 PM			
Academic			
A. Public Comment	FYI		20 m
<ul style="list-style-type: none"> • Limited to 10 speakers. Each speaker is limited to two minutes. • Speakers may sign up via email at boardofdirectors@theglobeacademy.net or at the meeting. 			
III. Consent Agenda 7:25 PM			
CEO Support And Eval			
A. Approve Agenda	Vote	Sharon Camara	
B. Approve Minutes	Approve Minutes	Sharon Camara	
Approve minutes for Board of Directors Meeting on January 29, 2018			
IV. PTCC Report			
V. Administration and Committee Reports 7:25 PM			
Charter Renewal			
A. Head of School Report	Discuss	Christi Elliott- Earby	5 m
B. Academic Committee Report	Discuss	Ryan Hudak	5 m
C. Finance Committee Report	Discuss	Chip White	5 m
D. Facilities Committee Report	Discuss	Juan Archila	5 m
E. Development Committee Report	Discuss	Will Acree	5 m
F. Strategic Planning Committee Report	Discuss	Sharon Camara	5 m
G. Governance Committee Report	Discuss	Stacey Moore	5 m
H. Communications Committee Report	Discuss	Anita Patel	5 m
I. Diversity Committee Report	Discuss	Monique Hudson	5 m
VI. New Business			
Communications			
VII. Closing Items			

	Purpose	Presenter	Time
A. Adjourn Meeting	Vote		

Coversheet

Approve Minutes

Section: III. Consent Agenda
Item: B. Approve Minutes
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for Board of Directors Meeting on January 29, 2018

APPROVED



The GLOBE Academy

Minutes

Board of Directors Meeting

Date and Time

Monday January 29, 2018 at 7:00 PM

Location

2225 Heritage Drive NE, Atlanta, GA 30345

Directors Present

B. Williams, J. Archila, M. Hudson, R. Hudak, S. Camara, W. Acree

Directors Absent

A. Patel, C. White, S. Moore

Guests Present

K. Holder

I. Opening Items

A. Record Attendance and Guests

Notice of this meeting was posted at campus and on the GLOBE website in accordance with O.C.G.A. § 50-14-1.

B. Call the Meeting to Order

S. Camara called a meeting of the board of directors of The GLOBE Academy to order on Monday Jan 29, 2018 at 7:02 PM.

C.

Vision, Mission and Core Values

Vision, Mission and Core Values were read by board members.

II. Public Comment

A. Public Comment

Parent Melissa Montgomery asked a question about students having the ability to earn high school credits for foreign language.

III. Consent Agenda

A. Approve Agenda

The agenda and minutes were passed by consent without objection.

B. Approve Minutes

S. Camara made a motion to approve minutes from the Board of Directors Meeting on 12-18-17 Board of Directors Meeting on 12-18-17.

R. Hudak seconded the motion.

The board **VOTED** unanimously to approve the motion.

IV. Administration and Committee Reports

A. Head of School Report

A formal report was included in the agenda packet.

Lindsey Mann, the school's data coordinator, conducted a presentation on MAP results and projections on reading and math for Winter 17/18.

Sandra Daniel, the school's language coordinator, presented on capstone trips, specifically the variables considered, the company chosen, associated costs and a status update. A discussion was held regarding the Board having an opportunity to review the Educational Tours contract. In addition, a discussion was held about the possibility of dedicated fundraising to offset the cost of trips.

Judy Limor, the UC Assistant HOS, conducted a presentation on Middle School Language, addressing specifically focused word study and gaps in knowledge. Judy also spoke about the way in which student could obtain high school credits for foreign language.

B. Academic Committee Report

No meeting was held this month, due to inclement weather. Meeting will be held next month. Ryan reported that there are four people who have expressed interest in joining

the committee. Two of the interested parties have a background in second language acquisition. Follow-up will be conducted to further gauge their interest.

C. Finance Committee Report

There is no formal report this month. The most current financials have been updated on the school's website. There is a pending update on the budget.

D. Facilities Committee Report

A formal report was included in the agenda packet. Discussions are still being held to obtain the certificate of occupancy for the house adjacent to Upper Campus.

E. Development Committee Report

A formal report was attached in the agenda packet. No meeting was held this month. A meeting will be held within the next few weeks. Will said that the board should explore the possibility of establishing a reserve fund. A future vote will be held on establishing a reserve fund.

F. Strategic Planning Committee Report

There is no formal report this month. The previous Strategic Plan needs to be closed out, as there are a few outstanding items. Preparations for the new Strategic Plan are already in the works.

G. Charter Renewal Committee Report

There is no formal report this month. The GLOBE's charter was recently renewed. This committee will cease to exist, save for the final action of allocating items to the respective committees to monitor in order to produce an annual report.

H. Communications Committee Report

There is no formal report this month. Based on preliminary estimates, GLOBE Rocks! was a success. Final results will be provided in a future meeting.

I. Diversity Committee Report

There is no formal report this month. There was no meeting this past month. Monique reported that there will be a future meeting to plan out the work of the subcommittee, which will be chaired by Brian. In addition, a follow-up meeting will be held with Christi within the next 10 days.

V. Closing Items

A. Adjourn Meeting

The next scheduled meeting will be held on Monday, February 26, 2018 at 7 p.m. at Lower Campus.

J. Archila made a motion to adjourn the meeting.

R. Hudak seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:47 PM.

Respectfully Submitted,

K. Holder

Coversheet

Finance Committee Report

Section: V. Administration and Committee Reports
Item: C. Finance Committee Report
Purpose: Discuss
Submitted by:
Related Material: GLOBE Interim Financials as of 1.31.18.pdf

The GLOBE Academy

Balance Sheet

As of January 31, 2018

	Total
ASSETS	
Current Assets	
Bank Accounts	
10-1001 Operations - 3018874	2,707,035
10-1003 Fundraising - 3019066	198,031
10-1004 Aftercare Account - 3019155	299,115
10-1005 Field Trip Account - 3019163	7,065
10-1007 Clubs 3027459	3,550
10-1008 Paypal	1,692
10-1011 Operation Fund 87238	6,069
10-1012 After School 86622	105,239
Total Bank Accounts	\$ 3,327,796
Accounts Receivable	
10-153 Accounts Receivable	.0
Total Accounts Receivable	\$ 0
Other Current Assets	
10-181 Prepaid Expense	29,339
Total Other Current Assets	\$ 29,339
Total Current Assets	\$ 3,357,135
Fixed Assets	
10-221 Leasehold Improvement	7,450
10-2211 Winter Construction	315,627
10-2212 Leasehold Improvements - BUMC	378,238
Total 10-221 Leasehold Improvement	\$ 701,315
10-222 Accumulated Depreciation	-158,948
10-231 Buildings Owned	
10-2311 Buildings - 4096	307,946
Total 10-231 Buildings Owned	\$ 307,946
10-241 Furniture and Equipment	20,270
10-242 Accumulated Depreciation-Equipment	-3,822
Total Fixed Assets	\$ 866,761
Other Assets	
10-182 Security Deposits	23,116
Total Other Assets	\$ 23,116
TOTAL ASSETS	\$ 4,247,012
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
10-421 Accounts Payable	91,158
10-4220 Salaries Payable - Net	834,683

10-471 FIT Payable	129,743
10-472 Georgia Income Tax Payable	71,773
10-473 TRS Payable	-51,629
10-475 Group Health Ins Payable	75,416
10-476 Other Group Insurance Payable	25,791
10-477 FICA Payable	44,377
10-479 OTHER PAYROLL WITHHOLDINGS PAYABLE	-149
100-479 Other Payroll Whlds	652
Total Accounts Payable	\$ 1,221,818
Other Current Liabilities	
10-422 Payroll Liabilities	-865
100-473 Teacher Retirement Payable	-82,321
Total Other Current Liabilities	-\$ 83,187
Total Current Liabilities	\$ 1,138,631
Total Liabilities	\$ 1,138,631
Equity	
10-700 Opening Balance Equity	-10
10-711 Invested in Capital Assets, net of related debt	297,425
10-740 Unrestricted Net Assets	1,692,858
Net Income	1,118,108
Total Equity	\$ 3,108,381
TOTAL LIABILITIES AND EQUITY	\$ 4,247,012

Thursday, Jan 18, 2018 01:47:58 PM GMT-8 - Accrual Basis

The GLOBE Academy
Statement of Cash Flows
 July 2017 - January 2018

	Jul 2017	Aug 2017	Sep 2017	Oct 2017	Nov 2017	Dec 2017	Jan 2018	Total
OPERATING ACTIVITIES								
Net Income	-34,493	-1,499	119,529	99,238	131,328	101,347	702,658	1,118,108
Adjustments to reconcile Net Income to Net Cash provided by operations:								0
10-153 Accounts Receivable	684	-468						216
10-181 Prepaid Expense	11,082	582	582	582	582	11,262	-26,294	-1,622
10-421 Accounts Payable	152,563	-84,608	-8,941	-105,529	-53,689	44,519	-17,581	-73,266
10-4220 Salaries Payable - Net	23,227	25,156	-4,022	-7,409	14,817	0	0	51,770
10-471 FIT Payable	5,774	3,830	-326	29,130	1,640	30,770	30,770	101,587
10-472 Georgia Income Tax Payable	1,581	2,394	-234	15,068	7,309	15,919	15,919	57,957
10-473 TRS Payable	402	2,885	-58,867	-176	10,597	20,843	-58,115	-82,431
10-475 Group Health Ins Payable	12,993	-687	15,003	15,003	15,003	0	15,003	72,318
10-476 Other Group Insurance Payable	5,103	-508	-868	5,225	5,249	0	5,249	19,451
10-477 FICA Payable	211	1,748	27	6,800	10,106	10,106	10,106	39,106
100-479 Other Payroll Whids	297	8	0	-8	248	248	0	792
10-422 Payroll Liabilities			-1,532					-865
100-473 Teacher Retirement Payable						-80,789		-82,321
Total Adjustments to reconcile Net Income to Net Cash provided by operations:	\$ 213,918	\$ 49,670	\$ 59,179	\$ 42,178	\$ 11,863	\$ 52,878	\$ 24,942	\$ 102,690
Net cash provided by operating activities	\$ 179,425	\$ 51,169	\$ 60,350	\$ 57,059	\$ 143,191	\$ 154,225	\$ 677,717	\$ 1,220,798
INVESTING ACTIVITIES								
10-2212 Leasehold Improvement:Leasehold Improvements - BUMC	-7,450							-7,450
10-2311 Buildings Owned:Buildings - 4096			-1,000	-306,946				-307,946
Net cash provided by investing activities	-\$ 7,450	\$ 0	\$ 1,000	\$ 306,946	\$ 0	\$ 0	\$ 0	\$ 315,396
FINANCING ACTIVITIES								
10-700 Opening Balance Equity								
10-711 Invested in Capital Assets, net of related debt								
Net cash provided by financing activities	\$ 0	\$ 0	\$ 0	\$ 1,075	\$ 0	\$ 0	\$ 10	\$ 1,085
Net cash increase for period	\$ 171,975	\$ 51,169	\$ 59,350	\$ 250,961	\$ 143,191	\$ 154,225	\$ 677,707	\$ 904,317

Tuesday, Feb 20, 2018 06:01:53 PM GMT-8

The GLOBE Academy Profit and Loss July 2017 - January 2018

	Jul 2017	Aug 2017	Sep 2017	Oct 2017	Nov 2017	Dec 2017	Jan 2018	Total
Income								
10-000 Revenues	649,054	706,747	711,118	684,758	767,835	690,685	1,283,997	5,494,194
Total Income	\$ 649,054	\$ 706,747	\$ 711,118	\$ 684,758	\$ 767,835	\$ 690,685	\$ 1,283,997	\$ 5,494,194
Gross Profit	\$ 649,054	\$ 706,747	\$ 711,118	\$ 684,758	\$ 767,835	\$ 690,685	\$ 1,283,997	\$ 5,494,194
Expenses								
10-1000 Instruction	462,235	443,348	362,489	361,600	396,376	361,475	359,920	2,747,445
10-2100 Pupil Services	18,529	21,789	17,846	20,449	24,157	21,387	22,950	147,108
10-2210 Improvement of Instruct Service		35,594	12,918	12,439	13,454	14,371	20,302	109,078
10-2220 Educational Media Services	1,969	1,861	1,848	1,877	1,848	1,848	1,918	13,170
10-2300 General Administration	22,455	10,843	9,528	20,638	14,990	14,849	2,212	95,513
10-2400 School Administration	61,950	58,503	71,474	68,657	71,037	66,258	68,465	466,345
10-2500 Support Services-Business	14,016	14,221	14,172	13,982	14,249	13,997	14,202	98,840
10-2600 Maint & Oper-Plant Services	79,266	85,212	54,742	42,594	47,079	46,777	42,390	398,061
10-2900 Fundraising Activities-	35	278	1,837	587	3,453	569	3,442	10,201
10-3100 School Nutrition Program		5,385	5,619	6,495	6,181	5,168	5,500	34,348
10-3300 ASP Operations	23,092	31,211	33,528	29,006	39,704	38,659	36,059	231,259
Total Expenses	\$ 683,547	\$ 708,245	\$ 586,002	\$ 578,324	\$ 632,529	\$ 585,360	\$ 577,360	\$ 4,351,367
Net Operating Income	-\$ 34,493	-\$ 1,499	\$ 125,116	\$ 106,434	\$ 135,306	\$ 105,325	\$ 706,637	\$ 1,142,826
Other Expenses								
66901 Suspense			5,587	7,196	3,978	3,978	3,978	24,718
Total Other Expenses	\$ 0	\$ 0	\$ 5,587	\$ 7,196	\$ 3,978	\$ 3,978	\$ 3,978	\$ 24,718
Net Other Income	\$ 0	\$ 0	-\$ 5,587	-\$ 7,196	-\$ 3,978	-\$ 3,978	-\$ 3,978	-\$ 24,718
Net Income	-\$ 34,493	-\$ 1,499	\$ 119,529	\$ 99,238	\$ 131,328	\$ 101,347	\$ 702,658	\$ 1,118,108

Tuesday, Feb 20, 2018 05:39:54 PM GMT-8 - Accrual Basis

240-300 SA-Purchases Prof. & Tech Svcs.		0.00			0.00		1,330.00	0.00	1,330.00		
240-303 SA-Purch-Consultant	7,033.00	167.00	102.37%	7,200.00	7,033.00	167.00	102.37%	50,400.00	49,231.00	1,169.00	102.37%
240-361 SA-Travel		0.00				0.00		5.00	0.00	5.00	
240-580 School Admin - Staff Travel	0.00	28.96				0.00		5,389.05	920.00	4,469.05	585.77%
240-610 SA-Supplies	1,907.00	-1,848.04	3.09%	129.40	1,907.00	-1,777.60	6.79%	9,766.46	13,349.00	-3,582.54	73.16%
240-611 SA-Supplies Technology	0.00	0.00				0.00		3,001.97	6,242.00	-3,240.03	48.09%
240-630 SA - Purchased Food		75.29		917.04		917.04		1,135.23	0.00	1,135.23	
240-810 SA-Dues and Fees	2,254.00	-2,217.40	1.62%	585.00	2,254.00	-1,669.00	25.95%	11,875.57	15,778.00	-3,902.43	75.27%
240-890 SA - Staff Relations	1,167.00	-1,167.00	0.00%	1,137.01	1,167.00	-29.99	97.43%	2,574.02	8,169.00	-5,594.98	31.51%
Total 10-2400 School Administration	\$ 69,448.00	-\$ 3,189.94	95.41%	\$ 68,465.44	\$ 69,448.00	-\$ 982.56	98.59%	\$ 466,344.87	\$ 493,298.00	-\$ 26,953.13	94.54%
10-2500 Support Services-Business		0.00				0.00		0.00	0.00	0.00	
250-142 Support Services - Clerical	5,236.00	-0.16	100.00%	5,235.84	5,236.00	-0.16	100.00%	36,650.88	36,652.00	-1.12	100.00%
250-148 SSB-Accountant	7,296.00	-1,250.16	82.87%	6,045.84	7,296.00	-1,250.16	82.87%	42,320.88	51,072.00	-8,751.12	82.87%
250-200 SSB-Employee Benefits	789.00	-968.40	53.31%	420.60	789.00	-368.40	53.31%	3,096.60	5,523.00	-2,426.40	56.07%
250-220 Support Services - Payroll Tax	182.00	-8.66	95.24%	173.34	182.00	-8.66	95.24%	1,211.49	1,274.00	-62.51	95.09%
250-230 Support Services - TRS	2,107.00	-0.42	99.98%	2,106.58	2,107.00	-0.42	99.98%	14,746.14	14,749.00	-2.86	99.98%
250-250 SS - ER UI Benefits	33.00	-33.00	0.00%		33.00	-33.00	0.00%	121.03	231.00	-109.97	52.39%
250-610 Support Services - Business - Supplies		0.00				0.00		434.18	0.00	434.18	
250-810 Support Services - Dues and Fees	86.00	-71.01	17.43%	219.64	86.00	133.64	255.40%	258.53	854.00	-595.47	30.27%
Total 10-2500 Support Services-Business	\$ 15,729.00	-\$ 1,731.81	88.99%	\$ 14,201.84	\$ 15,729.00	-\$ 1,527.16	90.29%	\$ 98,839.73	\$ 110,355.00	-\$ 11,515.27	89.57%
10-2600 Maint & Oper-Plant Services		0.00				0.00		0.00	0.00	0.00	
260-186 MOPS-Custodial	7,055.00	-381.02	94.60%	6,673.98	7,055.00	-381.02	94.60%	46,722.56	49,385.00	-2,662.44	94.61%
260-200 MOPS-Employee Benefits	1,200.00	-938.92	21.76%	261.08	1,200.00	-938.92	21.76%	1,916.72	8,400.00	-6,483.28	22.82%
260-220 MOPS - Payroll Tax	102.00	308.04	402.00%	410.04	102.00	308.04	402.00%	2,577.39	714.00	1,863.39	374.98%
260-230 MOPS - TRS	1,186.00	-315.94	73.36%	870.06	1,186.00	-315.94	73.36%	6,090.46	8,302.00	-2,211.54	73.36%
260-250 MOPS - ER UI Benefits	19.00	-19.00	0.00%		19.00	-19.00	0.00%	89.88	133.00	-43.12	67.58%
260-300 MOPS-Purch. Prof. & Tech Svcs	2,500.00	4,729.54	289.18%	3,419.54	2,500.00	919.54	136.78%	27,646.18	17,500.00	10,146.18	157.98%
260-410 MOPS-Water, Sewer, Cleaning	1,000.00	785.92	178.59%	2,073.74	1,000.00	1,073.74	207.37%	14,489.17	7,000.00	7,489.17	206.99%
260-430 MOPS-Repair and Maint. Svcs	2,500.00	-1,120.91	144.84%	4,418.96	2,500.00	1,918.96	176.76%	118,098.87	17,500.00	100,598.87	674.85%
260-431 MOPS-R&M-Ground	387.00	1,200.00	77.52%	600.00	387.00	213.00	155.04%	3,675.00	2,709.00	966.00	135.66%
260-432 MOPS-R&M-Technology		0.00				0.00		-400.00	0.00	-400.00	
260-441 MOPS - Rental Expense	22,007.00	1,548.00	107.03%	22,756.00	22,007.00	749.00	103.40%	158,271.00	154,049.00	4,222.00	102.74%
260-490 MOPS-Other Purchased Property Services	85.00	-85.00	0.00%		85.00	-85.00	0.00%	385.00	595.00	-210.00	64.71%
260-530 MOPS-Communications	1,500.00	305.37	120.36%	1,497.97	1,500.00	-2.03	99.86%	11,868.73	10,500.00	1,368.73	113.04%
260-610 MOPS-Supplies	750.00	531.60	170.88%	505.45	750.00	-244.55	67.39%	14,456.33	5,250.00	9,206.33	275.36%
260-615 MOPS-Expendable Equip		0.00				0.00		1,012.23	0.00	1,012.23	
260-620 MOPS-Energy	4,000.00	-274.23	93.14%	3,613.31	4,000.00	-386.69	90.33%	34,196.91	28,000.00	6,196.91	122.13%
260-810 MOPS-Dues and Fees		0.00				0.00		20.00	0.00	20.00	
260-990 MOPs Allocation to ECP	-5,300.00	558.00	89.47%	-4,710.00	-5,300.00	590.00	88.87%	-43,155.00	-37,100.00	-6,055.00	116.32%
Total 10-2600 Maint & Oper-Plant Services	\$ 38,991.00	\$ 7,786.27	119.97%	\$ 42,390.13	\$ 38,991.00	\$ 3,399.13	108.72%	\$ 398,061.43	\$ 272,937.00	\$ 125,124.43	145.84%
10-2900 Fundraising Activities-		0.00				0.00		0.00	0.00	0.00	
290-300 FD-Purchased Professional & Tech Service	1,000.00	-965.00	3.50%	3,441.53	1,000.00	2,441.53	344.15%	8,092.56	5,965.00	2,127.56	135.67%
290-610 FD - Supplies	130.00	-130.00	0.00%		130.00	-130.00	0.00%	1,573.84	1,228.00	345.84	128.16%
290-810 FD - Dues & Fees	260.00	274.12	205.43%		260.00	-260.00	0.00%	534.12	1,822.00	-1,287.88	29.32%
Total 10-2900 Fundraising Activities-	\$ 1,390.00	-\$ 820.88	40.94%	\$ 3,441.53	\$ 1,390.00	\$ 2,051.53	247.59%	\$ 10,200.52	\$ 9,015.00	\$ 1,185.52	113.15%
10-3100 School Nutrition Program		0.00				0.00		0.00	0.00	0.00	
310-630 Purchased Food	3,500.00	1,668.30	147.67%	5,500.00	3,500.00	2,000.00	157.14%	34,348.25	21,000.00	13,348.25	163.56%
Total 10-3100 School Nutrition Program	\$ 3,500.00	\$ 1,668.30	147.67%	\$ 5,500.00	\$ 3,500.00	\$ 2,000.00	157.14%	\$ 34,348.25	\$ 21,000.00	\$ 13,348.25	163.56%
10-3300 ASP Operations		0.00				0.00		0.00	0.00	0.00	
330-190 ECP - Manager/Admin	4,229.00	69.82	101.65%	4,298.82	4,229.00	69.82	101.65%	28,251.15	29,603.00	-1,351.85	95.43%
330-191 ECP - PT Staff	23,500.00	-1,546.36	93.42%	21,953.64	23,500.00	-1,546.36	93.42%	123,902.16	151,000.00	-27,097.84	82.05%
330-220 ASP - FICA	2,765.00	-452.44	83.64%	2,312.56	2,765.00	-452.44	83.64%	13,883.61	18,090.00	-4,206.39	76.75%
330-250 ECP - ER UI Benefits		608.48		608.48		608.48		2,845.35	0.00	2,845.35	
330-300 Enrichments	520.00	-35.00	93.27%	2,020.75	520.00	1,500.75	386.61%	8,806.18	3,120.00	5,686.18	282.25%
330-301 ASP - Other Purchased Services	519.00	-364.00	29.87%	155.00	519.00	-364.00	29.87%	1,541.00	3,114.00	-1,573.00	49.49%
330-610 ASP - Supplies	944.00	3,147.69	433.44%		944.00	-944.00	0.00%	8,419.41	5,664.00	2,755.41	148.65%
330-630 ASP-Purchased Food	850.00	-850.00	0.00%		850.00	-850.00	0.00%	0.00	5,100.00	-5,100.00	0.00%
330-810 Community Services Operations - Dues and Fees		11.97				0.00		255.32	0.00	255.32	
330-990 ASP Operations-Other	5,300.00	-558.00	89.47%	4,710.00	5,300.00	-590.00	88.87%	43,355.00	37,100.00	6,255.00	116.86%
Total 10-3300 ASP Operations	\$ 38,627.00	\$ 32.16	100.08%	\$ 36,059.25	\$ 38,627.00	-\$ 2,567.75	93.35%	\$ 231,259.18	\$ 252,791.00	-\$ 21,531.82	91.48%
Total Expenses	\$ 620,706.43	-\$ 35,346.50	94.31%	\$ 577,360.05	\$ 619,745.10	-\$ 42,385.05	93.16%	\$ 4,351,367.12	\$ 4,333,177.48	\$ 18,189.64	100.42%
Net Operating Income	\$ 97,363.57	\$ 7,961.52	108.18%	\$ 706,636.65	\$ 53,324.90	\$ 653,311.75	1325.15%	\$ 1,142,826.38	\$ 392,472.52	\$ 750,353.86	291.19%
Other Expenses											
66901 Suspense		3,978.28		3,978.28		3,978.28		24,718.16	0.00	24,718.16	
Total Other Expenses	\$ 0.00	\$ 3,978.28		\$ 3,978.28	\$ 0.00	\$ 3,978.28		\$ 24,718.16	\$ 0.00	\$ 24,718.16	
Net Other Income	\$ 0.00	-\$ 3,978.28		-\$ 3,978.28	\$ 0.00	-\$ 3,978.28		-\$ 24,718.16	\$ 0.00	-\$ 24,718.16	
Net Income	\$ 97,363.57	\$ 3,983.24	104.09%	\$ 702,658.37	\$ 53,324.90	\$ 649,333.47	1317.69%	\$ 1,118,108.22	\$ 392,472.52	\$ 725,635.70	284.89%

Coversheet

Facilities Committee Report

Section: V. Administration and Committee Reports
Item: D. Facilities Committee Report
Purpose: Discuss
Submitted by:
Related Material: 2018.02.26 Facilities Committee Report.pdf



The GLOBE Academy
Facilities Committee Report
February 26, 2018

Committee Chair: Juan Archila

Report Type: Meeting Report. No Board Action Required.

Committee Meeting Dates: 2/6/18 (2/20/18 canceled due to school holiday)

Attendees:

Juan Archila, Darren Fagan, Josh Gregory, Brad Jones, James Minderhout

I. Call to Order and Roll Call

Mr. Archila called the meeting to order at 6:35pm

II. Public Comment

No one spoke.

III. Task List Review

A. Lower Campus Fall 2018 Modulars:

1. Pond & Company submitted the final drawings for a Land Disturbance Permit (LDP) to Dekalb County on 1/29/18. A roundtable meeting with all departments reviewing the LDP drawings is scheduled for 2/14/18 (Update: This meeting was attended by Brad Jones and Juan Archila and many questions were answered and approvals granted. Watershed has yet to review, however).
2. A Request for Qualifications / Request for Proposals (RFQ/RFP) will be sent for the grading, utilities, and management of the modular company for our classroom expansion project for the Fall. We would like three references and three recent projects for each bidding firm. We would like to give contractors the time needed to get their best numbers, within our time constraints, so we decided on four weeks, which puts the bid date in Mid-March. (Update: The RFQ/RFP was posted on 2/19/18 and the bid submission deadline is 3/20/18). The goal is to begin site work as soon as school ends in late May – therefore the contractor has to be engaged by early April and an LDP and building permit in hand by mid-May.

B. Master Planning at Lower Campus:

1. Perkins+Will provided an updated site plan that addresses previous committee concerns about phasing, carpool queuing, and parking.

2. This plan is a first step in determining the long-term viability of this site for our Lower Campus, and is not ready to share with the broader stakeholder community, but it will be. Our committee will first have conversations with Dekalb County School District about the potential plans as well as gather a ballpark estimate and preliminary phasing strategy.

C. Operations and Maintenance:

1. Darren is negotiating a plumbing maintenance contract over the summer with Plumbers 4 Real, who has performed most of the plumbing repairs/upgrades over the past couple of years.
2. An HVAC maintenance contract would be important to have also. We shall discuss this in our next meeting.

IV. Adjournment

The committee voted to adjourn the meeting at 7:30pm.

Next Meeting: Tuesday, March 6, 2018 at 6:30pm in the Lower Campus conference room

End of Report

cc: Jason Bitar, Denise Clayton-Purvis, Doreen DeFlavis, Christi Elliott-Earby, Darren Fagan, Josh Gregory, Ryan Hudak, Brad Jones, James Minderhout, Elizabeth Oliver, Amy Stone, Denise Procida, Chip White, Mira Williams, Anna Witte, Delilah Wynn-Brown

Coversheet

Strategic Planning Committee Report

Section: V. Administration and Committee Reports
Item: F. Strategic Planning Committee Report
Purpose: Discuss
Submitted by:
Related Material: 2018.02.26 Strategic Planning Committee Report.pdf



The GLOBE Academy
Strategic Planning Committee Report
26 February 2016

Committee Chair: Sharon Camara

Report Type: Update. No Board Action Required.

Outstanding Items

- a. Previous Strategic Plan:** Kevin Holder is going to work with CEE on documenting and closing out completed strategic planning items.
- b. Upcoming Board Strategic Planning Session:** The board is planning a session on 4/14 to review accomplishments and next steps to closing out the current strategic plan. In addition, the board will also discuss next steps for initiating our next plan.

Coversheet

Governance Committee Report

Section: V. Administration and Committee Reports
Item: G. Governance Committee Report
Purpose: Discuss
Submitted by:
Related Material: 2018.02.26 Governance Committee Report.pdf



The GLOBE Academy
Governance Committee Report
8 February 2018

Committee Chair: Stacey Moore

Report Type: Meeting Reporting. No Board Action Required.

Attendees: Sharon Camara, Christi Elliott-Earby, Kevin Holder, Michael Simms, Monique Hudson, Stacey Moore

- I. **Call to Order and Roll Call**
 - a. Stacey called the meeting to order at 6:17 p.m.

- II. **Outstanding Items**
 - a. **Board Terms and Succession Planning:** Malika is working on a template for succession planning. Update will be postponed until the next meeting.
 - b. **Background Check Update:** Ms. Patti has signed up the school with Cogent, the third-party vendor for national fingerprint-based background checks. Awaiting approval from Cogent in order for background checks for board members to be coordinated.
 - c. **Policy:** Monique is using template from Manual Makers to work on the policy. Update will be given next meeting.
 - d. **Board Dashboard and Development:** Michael will view examples from other schools, review BoardOnTrack dashboard, school charter and speak with others in order to make further progress on the dashboard
 - e. **Strategic Plan and Related Retreat:** Kevin and Christi, along with her admin team, will meet to go through the remaining items from the previous Strategic Plan. Brian is working on the process for conducting an Equity Audit. Sharon will send out notice for the Board to meet either on March 10th or March 24th in regards to closing out the current Strategic Plan.
 - f. **Annual Board Training:** Skills assessments will be completed by the Board to inform the recommendations for training. BoardOnTrack has established a new virtual training system.
 - g. **Bylaws:** Stacey is going to review the by-laws of other schools to better inform the review and update of GLOBE's by-laws.
 - h. **Committees (Descriptions, Members, and Potential Board Candidates):** Kevin and Sharon are working to capture the information from each respective

committee to post on BoardOnTrack. Some committees have submitted the information thus far.

III. Adjournment

The committee voted to adjourn the meeting at 7:33 p.m.

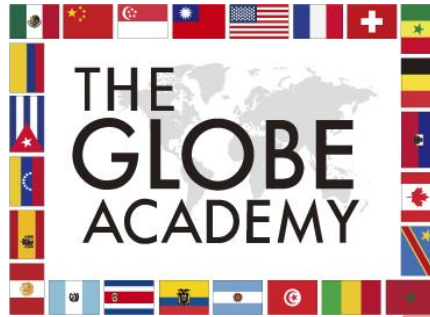
Next Meeting: March 8, 2018 at 6:15 p.m. at Lower Campus

DRAFT

Coversheet

Diversity Committee Report

Section: V. Administration and Committee Reports
Item: I. Diversity Committee Report
Purpose: Discuss
Submitted by:
Related Material: 2018.02.21 Diversity Committee Meeting Minutes.pdf



The GLOBE Academy
Diversity Committee Report
21 February 2018

Committee Chair: Monique Hudson

Report Type: Meeting Minutes. No Board Action Required.

Attendees: Susan Mellage, Christi Elliott-Earby, Sandra Daniel, Monique Hudson, Stacy Moore

- I. **Call to Order, Roll Call and Introductions:** Monique called the meeting to order at 6:49 p.m. Mila Konoyoomo is the only new DC member added since last meeting in November 2016. Mila has a host of ideas and great energy to offer the DC. Mila was unable to attend the 2-21-18 meeting but sent an email saying that she unexpectedly had family matters to attend to and regretted that she would miss the meeting.¹
- II. **Updates**
 - a. Two GLOBE Board of Directors meetings since last DC meeting in November
 - i. Questions pertaining to issues covered at BOD meetings
 1. Testing data as it relates to different demographics is in the process of being compiled in response to Board Member Brian Williams' request.
 2. 8th grade trip not going forward with current group due to participation numbers. Looking at ways to increase participation for future classes. Aware there may be economic and cultural barriers for some families. Other grades seem enthusiastic.
 - b. Diversity/Academic *ad hoc* committee work in progress.
 - i. Brian to update on equity audit, action items from charter renewal, and assistance he may need (if any) from DC.
- III. **Head of School (HOS) updates**
 - a. New disciplinary policy is a tool to address potential for disparate treatment in discipline. CEE clarified that disciplinary policy is not "new" but policy clarifies existing guidelines. The consequences are within the guidelines of the Code of Conduct signed by each parent and does not subject students to harsher penalties than those outlined in the Code of Conduct. The new policy helps

¹ DC member Jymiela Ervin also emailed that she had an emergency that prevented her attendance. Several other actively contributing DC members absent.

teachers apply behavior standards consistently and helps students and parents to know what to expect.

- b. Diversity in faculty and staff recruitment? HOS and Susan Mellage attended the Women of Color Teacher Recruitment Fair. Met many awesome candidates for the applicant pool. There is a rigorous process for hiring GLOBE teachers because of our model and culture, would love for these candidates to apply. Expect to have a few teacher openings for 2018-2019 but no administration openings expected. HOS suggested that she would figure out how to determine if any HBCUs teach/use the Reading Writing Workshop model and recruit diverse teachers with that background.
- c. Sandra Daniel highlighted the Lead with Languages campaign and how it showcased the many languages and cultures at GLOBE well beyond the target languages.

IV. Diversity in Student Recruitment

- a. Susan Mellage provided an update on her many recruitment efforts. Despite several curve balls, in the form of the flu and snow closures, she was able to attend festivals and events at racially and socioeconomically diverse preschools to recruit applicants (Sheltering Arms, Scottsdale Learning Academy, School Choice Fair, etc.). Income, race, gender, orientation, ethnicity, etc. demographics are not collected from lottery applicants but Susan intends to analyze the zip code data to determine where within Dekalb county recruitment efforts can be adjusted. Susan is interested in putting together a diverse and enthusiastic recruitment team for next year. She does not want to burn out her awesome volunteers that assist with events and tours. She also wants to explore ways to showcase the student body diversity during the evening tours where potential applicants do not have the benefit of observing GLOBE students during the school day. DC is here to help!

V. Committee Concerns (Diversity, Equity & Inclusion)- Nothing raised

VI. Committee Project

- a. Suggestions for a focus area, initiative, project, goal, event etc. will be discussed at next meeting. DC will remain an avenue for issues of diversity, equity, and inclusion to be presented to the BOD and Administration. We also wish to make proactive steps towards strengthening GLOBE culture in terms of diversity, equity, and inclusion.
 - i. Brief discussion held of creative ways to highlight diversity beyond our target languages:
 - 1. Community heritage maps where the countries where our student body and faculty identify their heritage are highlighted.
 - 2. Representation heritage flags in a main hall.
 - ii. Will explore initiatives that:
 - 1. Highlight our different identities, perspectives, and experiences (Diversity)
 - 2. Create an environment of involvement, respect, and connection with value on GLOBE's diversity (Inclusion)
 - 3. Remove predictability of success or failure traditionally, or due to bias, correlated with any social or cultural factors (Equity)

- VII. Next meeting scheduled for March 21, 2018, time TBA (8am or 4pm upon consent of majority)**

DRAFT