



The GLOBE Academy

Board of Directors Meeting

Date and Time

Monday January 29, 2018 at 7:00 PM EST

Location

2225 Heritage Drive NE, Atlanta, GA 30345

Agenda

	Purpose	Presenter	Time
I. Opening Items			7:00 PM
Opening Items			
A. Record Attendance and Guests		Sharon Camara	
B. Call the Meeting to Order		Sharon Camara	
C. Vision, Mission and Core Values			5 m
Vision: To develop globally minded citizens who have the knowledge, skills, and attitudes to effect positive change in our world.			
Mission: The GLOBE Academy fosters Global Learning Opportunities through Balanced Education for children of all backgrounds. With a focus on dual-language immersion, an experiential-learning model, and a constructivist approach, GLOBE inspires students to be high- performing lifelong learners equipped to make a positive impact in the world.			
Core Values: The GLOBE Academy's core values are expressed in the acronym, CREST: Community, Respect, Empathy, Sustainability and Trust. These values are expected of the governing board, faculty, staff, parents, and students. They are woven into daily life at GLOBE and incorporated into the curriculum.			
• Community: We are inclusive, and we nurture and support one another.			
• Respect: We treat ourselves and each other with kindness and dignity.			
• Empathy: We strive to understand and share the feelings of others.			
• Sustainability: We aim to conserve our resources for optimal use in the present and future.			
• Trust: We are committed to honesty, transparency, and respectfully sharing our thoughts and encouraging others to do the same.			

	Purpose	Presenter	Time
II. Public Comment			7:05 PM
Academic			
A. Public Comment	FYI		20 m
			<ul style="list-style-type: none"> • Limited to 10 speakers. Each speaker is limited to two minutes. • Speakers may sign up via email at boardofdirectors@theglobeacademy.net or at the meeting.
III. Consent Agenda			7:25 PM
CEO Support And Eval			
A. Approve Agenda	Vote	Sharon Camara	
B. Approve Minutes	Approve Minutes	Sharon Camara	
			Approve minutes for Board of Directors Meeting on December 18, 2017
IV. Administration and Committee Reports			7:25 PM
Charter Renewal			
A. Head of School Report	Discuss	Christi Elliott-Earby	5 m
B. Academic Committee Report	Discuss	Ryan Hudak	5 m
C. Finance Committee Report	Discuss	Chip White	5 m
D. Facilities Committee Report	Discuss	Juan Archila	5 m
E. Development Committee Report	Discuss	Will Acree	5 m
F. Strategic Planning Committee Report	Discuss	Sharon Camara	5 m
G. Charter Renewal Committee Report	Discuss	Sharon Camara	5 m
H. Communications Committee Report	Discuss	Anita Patel	5 m
I. Diversity Committee Report	Discuss	Monique Hudson	5 m
V. New Business			
Communications			
VI. Closing Items			
A. Adjourn Meeting	Vote		

Coversheet

Approve Minutes

Section: III. Consent Agenda
Item: B. Approve Minutes
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for Board of Directors Meeting on December 18, 2017

APPROVED



The GLOBE Academy

Minutes

Board of Directors Meeting

Date and Time

Monday December 18, 2017 at 7:00 PM

Location

2225 Heritage Drive NE, Atlanta, GA 30345

Directors Present

A. Patel, C. White, J. Archila, M. Hudson, R. Hudak, S. Camara

Directors Absent

S. Moore, W. Acree

Guests Present

C. Elliott-Earby, K. Holder

I. Opening Items**A. Record Attendance and Guests**

Brian Williams was also absent.

B. Call the Meeting to Order

S. Camara called a meeting of the board of directors of The GLOBE Academy to order on Monday Dec 18, 2017 at 7:08 PM.

C. Vision, Mission and Core Values

Vision, Mission and Core Values were read by board members.

II. Public Comment

A. Public Comment

No public comments were made.

III. Consent Agenda

A. Approve Agenda

Sharon asked if there were any objections to approving the consent agenda. Hearing none, the consent agenda was approved.

B. Approve Minutes

S. Camara made a motion to approve minutes from the Board of Directors Meeting on 11-27-17 Board of Directors Meeting on 11-27-17.

R. Hudak seconded the motion.

The board **VOTED** unanimously to approve the motion.

IV. Administration and Committee Reports

A. Head of School Report

Lindsey Mann and Sandra Daniel will be making presentations at the Jan BOD meeting. All K-5 language teachers have completed math training of numbers and operations that were written in all three languages for all grade levels. The GA DOE has conducted several interviews and captured video of the school paving the way for it to be the face of DLI in Georgia. The school will be hosting DLI in a Day at Upper Campus on Jan 27, 2018. One hundred teachers from across the state have already signed up. Christi will serve on a panel during the event. In March, a group of GLOBE Academy students will perform at "International Day at the Capitol." GLOBE Academy was the only school that was asked to perform.

B. Academic Committee Report

Ryan noted that he will speak with Will about funding sources for the international trip. Ryan indicated he has received initial inquiries from two individuals from Emory University about joining the Academic Committee. An initial phone interview was held and Ryan plans to invite them to attend the Jan BOD meeting. Monique inquired if the funding sources would be used to offset the cost of the trip and if so, the prospect of giving timely notice to those who are interested in having their children go on the trip. Ryan stated that given the current timeline of the trip that there will not be an adequate answer regarding financial assistance by Jan 12, 2018. Ryan also stated that a decision about whether the

trip will be held regardless of the number of students needs to be made. More information will be provided at the Jan BOD meeting.

C. Finance Committee Report

Committee did not hold meeting prior to Dec BOD meeting. Financials will be presented for the end of Nov and possibly Dec at their next meeting. There have been discussions with Laura Stovall regarding the funding sheet, as there is a discrepancy between what is being used and what the state says should be used. Sharon said that they are confident the wrong sheet is being used. An update was provided, but the county did not initially receive the update. The county has since received it and there will be an increase in the school's funding, but the calculations are still off. Chip stated before budget changes are made or projections are adjusted prior to the renewal contract, they want the funding numbers to match or to receive an explanation about why the expected funding and the actual funding are different. The renewal contract will not be locked in until the funding numbers are reconciled. In an unrelated remark, Chip said he met someone who told him it would be worth the hassle of having their kids attend two different schools just as long as one of their children had the opportunity to attend GLOBE Academy.

D. Facilities Committee Report

Juan clarified the second item in the committee report, as he noted Mobile Modular beat out Vanguard and Modspace based on price, responsiveness "and/or" size of the proposed modular units. Mobile Modular would not have beat the others on price alone.

E. Development Committee Report

Anita stated that, according to the website, the current GLOBE trot total is \$123,094. Reconciliations are being done on the back end. There are \$13,985 in matching funds, which represents the highest total for sole matching funds for GLOBE trot. There are outstanding checks and cash that are being reconciled, which account for \$8,200. Last year, there were outstanding checks and cash that totaled \$8,000. Anita is working on resolving system issues. Excluding outstanding items, the GLOBE trot numbers are \$114,000, direct donations to Annual Fund total \$66,357 and \$39,050 from Facebook "Thankful Tuesday" (this total does not include possible matching funds from Facebook or the Gates Foundation, as there has been no final word whether any donations received on that date were matched). Recurring monthly donations plus matches from GLOBE trot and GLOBE Rocks! equals a total projected amount of \$226,000. Anita thanked the parents who have donated on a monthly basis.

F. Strategic Planning Committee Report

G. Charter Renewal Committee Report

GA DOE originally sent a contract with the Museum School's lottery formula attached to it as guidance. A discussion was held with them to clarify that GLOBE Academy's goals are different from the Museum School's, therefore following the same lottery formula would not

be ideal. Rob felt it was too much detail from them for a charter contract. It has been negotiated that the renewal contract will indicate that there is a weighted lottery policy that the state is allowed to review and if any changes are made, then the state will have 14 days to review it and provide feedback. There is also some language regarding surveys that feedback has yet to be given on. The plan is after this year when outreach is conducted, if the numbers are not achieved, then next year the weighted lottery is an option. Ryan asked if there was clarification about the metric that based absence percentage on the old CCRPI. Sharon stated she would have Rob officially ask about that.

Motion made by Monique to approve the proposed language for the lottery policy, surveys and to formally put the issue of the CCRPI attendance metric before the state. Second by Anita. Motion approved by all present.

H. Communications Committee Report

There is a new school logo. Three new logo files. There have been changes to the positions of the flags and minor tweaks to the flags of the countries included in the logo. Susan conducted research on countries to include those that speak the GLOBE Academy's core languages. Anita will circulate the logos for future BOD approval. Monique asked if the website will discuss the story behind the new logo. Anita said it will. Sharon stated that there are 150 applicants for the part-time communications support staff position. Anita commended Alison Mueller on crafting stories that are placed on the school's main page. Next month, Anita will report on this past semester's satisfaction surveys.

I. Diversity Committee Report

Committee met on Nov 30th. Half of the attendees were individuals who are new to the committee. Monique noted that the committee has an eclectic mix of people who will be actively engaged. Monique spoke about the importance of capturing accurate and complete data from the exit surveys.

Actions item for Anita

Update survey to allow parents to choose a board member to speak with

Get Susan to download the reasons for leaving from the exit surveys to place them in a graph and forward it to Monique

V. New Business

A. Mobile Modular contract

C. White made a motion to accept the second Mobile Modular quote dated 12/18/2017.

R. Hudak seconded the motion.

The board **VOTED** unanimously to approve the motion.

B.

BOD Code of Ethics

Sharon spoke about the Conflict of Interest policy and requested that each board member sign the acknowledgement page and return them to Kevin. Sharon asked Kevin to make a minor edit on the Code of Ethics, replacing "model" with "GLOBE."

C. White made a motion to accept the Code of Ethics.

M. Hudson seconded the motion.

The board **VOTED** unanimously to approve the motion.

VI. Closing Items

A. Adjourn Meeting

All board members are required to attend GLOBE Rocks! on Jan 27, 2018. A reminder will be sent out to all members. The next BOD meeting is scheduled for Jan 29, 2018 at 7 pm at Lower Campus.

S. Camara made a motion to adjourn the meeting.

R. Hudak seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:31 PM.

Respectfully Submitted,

K. Holder

Coversheet

Head of School Report

Section: IV. Administration and Committee Reports
Item: A. Head of School Report
Purpose: Discuss
Submitted by:
Related Material: 2018.01.29 HOS Report.pdf

HOS Report

1/29/18

Updates

Lindsay Mann - Board presentation of data.

Sandra Daniel - Board presentation of 8th grade capstone trip and details.

Judy Limor - Board presentation of Middle School Language.

Enrollment

May	Out/+	Aug.	Out/+	Aug.	-/+	Sept.	-/+	Oct.	-/+	Nov.	-/+	Dec.	+/-
K: 144		144		144		144	-1	143		143		143	+1
1: 144	0	144	-1	143	+1	144	-2	142 (twins)		142		142	+2
2: 67	12	132	-1	131		131				131		131	
3: 92	4	63	-1	62		62			-1	61		61	-1
4: 76	13	79	-2	77		77				77		77	
5: 93	7	69	-1	68		68			-1	67		67	
6: 70	+3	96		96		96			-1	95		95	
7: N/A	8	62	-1	61		61	+1	62		62		62	
Total: 686		789		783		784		782		778		778	

Nov.

K: 144
 1: 144
 2: 131
 3: 60
 4: 77
 5: 67
 6: 96
 7: 62

Total: 780

Kudos

Sandra Daniel - DLI in a Day! Huge success... teachers in DLI all over GA and two schools from TN, and one from AL.

Becca Mashburn, Brian Gay, Keesa Swaney, and all the wonderful volunteers for a great GLOBE Rocks.

In March we will have a group of students who will perform at International Day at the Capitol. We were the only school to be asked to perform.

Coversheet

Facilities Committee Report

Section: IV. Administration and Committee Reports
Item: D. Facilities Committee Report
Purpose: Discuss
Submitted by:
Related Material: 2018-01-29 FC Report.pdf



The GLOBE Academy
Facilities Committee Report
January 29, 2018

Committee Chair: Juan Archila

Report Type: Meeting Report. No Board Action Required.

Committee Meeting Dates: January 9, January 23

Attendees:

January 9, 2018

Juan Archila, Darren Fagan, Josh Gregory, James Minderhout

January 23, 2018

Juan Archila, Christi Elliott-Earby, Elizabeth Oliver

I. Call to Order and Roll Call

Mr. Archila called the meetings to order at 6:30pm and 6:37pm, respectively

II. Public Comment

No one spoke.

III. Task List Review

A. Lower Campus Fall 2018 Modulares:

1. Pond & Company is to have submitted the final drawings for a Land Disturbance Permit (LDP) to Dekalb County on Monday, January 29. Once the LDP is granted, we will need a building permit. We will hire a plan expediter to shepherd the process.
2. Mobile modular is under contract to provide the new modular classrooms, tracking a July 1 delivery date, which means the site preparation will need to be done between Memorial Day and the last week of June.
3. This week we will send the drawings to at least three qualified contractors to manage the grading, utilities and the modular company.

B. Master Planning at Lower Campus:

1. Perkins+Will provided a draft site plan for growth at the lower campus. The committee reviewed and provided comments related to phasing, fire lane access, play space, and emergency egress.
2. Perkins+Will should provide an updated draft before our next meeting.

IV. Adjournment

The committee voted to adjourn the meeting at 7:30pm and 7:57pm, respectively.

Next Meeting: Tuesday, February 6, 2018 at 6:30pm in the Lower Campus conference room

End of Report

cc: Jason Bitar, Denise Clayton-Purvis, Doreen DeFlavis, Christi Elliott-Earby, Darren Fagan, Josh Gregory, Ryan Hudak, Brad Jones, James Minderhout, Elizabeth Oliver, Amy Stone, Denise Procida, Chip White, Mira Williams, Anna Witte, Delilah Wynn-Brown

DRAFT

Coversheet

Development Committee Report

Section: IV. Administration and Committee Reports
Item: E. Development Committee Report
Purpose: Discuss
Submitted by:
Related Material: 2018.01.29 Development Committee Report.pdf

January 2018

Anita Patel apatel.globe@gmail.com

Will Acree wacree.globe@gmail.com

Development Committee Report

Update since the last Board meeting:

- Create two advisory boards:
 - Senior: Goal is to increase brand recognition in the community in anticipation of a capital campaign (senior business leaders, key connectors/influencers) - Want to identify 4-5 and then have those chosen to nominate another 4-5. Will meet quarterly.
 - Junior: Goal is to find "up and coming" leaders around the community that have not served on boards before but are seeking positions. We want to harness that energy of being their "first board". My task for this board is to come up with creative ways to solve the transportation issue for lower income families to send their kids to the Globe.
- Adopt financial system that allows us to accept appreciated securities for gift purposes. (in order to launch a capital campaign, many donors will want to give stocks that have gone up in value...we need a system that can accept these.)
- Bequests:
 - With Chad Dillard's help (Development director at GSU), we want to set up a system for bequests. If a grandparent wants to put the Globe in its Will...do we have the documents readily available to provide them.
 - Can we accept the gifts they bequeath to us (stocks, real estate, etc.).
- Grandparents Event:
 - How can we set up a grandparents event to see their grandchildren in action? Grandparents are great givers...and we need to make direct "asks" from them and make giving easy for them.
- New School Facility:
 - We need better coordination between the real estate group and the development committee. We cannot launch a capital campaign until we know what we are asking for (we need specific site, drawings, etc.). My goal is to have us ready to launch a capital campaign by this summer in preparation for the new school year.
- Grants:
 - Jason Goldstein is going to lead our grant making effort. Historically, this has been a little passive. With the help of Meghann Adams, a professional grant writer who has offered 20 hours a month of time, and F. G., we have a solid team in place. We want to set up a systemized process in place to complete grant requests.
 - We are evaluating several Grant databases/newsletters that require a subscription. We believe that we are going to subscribe to MEGA ("Monthly Education Grants Alert").