APPROVED

Legacy Schools Board of Directors

Minutes

Legacy Prep Board of Directors meeting

Date and Time
Tuesday September 12, 2023 at 5:15 PM

Location
Legacy Prep
1500 Daniel Payne Drive
Birmingham, AL 35214

Directors Present
Adrienne Brooks, Earlisha Williams, LaTasha Nix (remote), Orazio Mancarella, Reginald Chapple, Ruqayyah Abdullah

Directors Absent
Desire Crumb

Ex Officio Members Present
Reneta Johnson

Guests Present
Carol Hollis, Willie Davis

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Ruqayyah Abdullah called a meeting of the board of directors of Legacy Schools Board of Directors to order on Tuesday Sep 12, 2023 at 5:15 PM.

II. Consent Agenda

A.

Approve Previous Board Minutes

Orazio Mancarella made a motion to approve the minutes from Legacy Prep Board of Directors meeting on 08-08-23.
Adrienne Brooks seconded the motion.
The board **VOTED** unanimously to approve the motion.

III. Finance Committee

A. July Financials

Orazio Mancarella made a motion to approve the financial statements based on bank reconciliations for the month ending July 31, 2023.
Adrienne Brooks seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Proposed Budget 2023-2024

Orazio Mancarella made a motion to approve the proposed budget for fiscal year 2023-2024, as a consent agenda item.
Earlisha Williams seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Capital Improvement Plan

Orazio Mancarella made a motion to approve the Capital Improvement Plan, as a consent agenda item.
Earlisha Williams seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Salary Schedule

Orazio Mancarella made a motion to approve the 2023-2024 salary schedule, as a consent agenda item.
Earlisha Williams seconded the motion.
The board **VOTED** unanimously to approve the motion.

IV. School Update

A. Registration Update and ADM Update

Dr. Reneta Johnson, Legacy Prep Head of Schools, presented the school update. We have 438 scholars enrolled. We began with 518 scholars accepted ,with 39 withdrawing at the end of the year due to many relocating to another part of the city or county. We began August with 479 scholars and 41 withdrew, 34 due to transportation and 7 due to dissatisfaction.

Average daily (ADA) 90% or above for all grades with ADA for the system being 91.5%

ADA 91.5%

School wide updates:
October 10, is Charter Renewal Hearing at Gordon Persons building in Montgomery, AL. One goal is to have a bus for parents and scholars to go to Montgomery to show support.

Family Conference Week was a success.
The bus transportation survey for 2024-2025 has been released
Cheerleading and Majorette Programs have begun.
We will be receiving a $1,000 donation from UAB to support the cheerleading program.
We are partnering with Let's Move Birmingham to explore other sports opportunities in basketball, softball, track, flag football). A survey will be sent out to gage student/parent interest.

B. School Calendar

C. Organizational Chart (Detailed View)

Vote on the Organizational Chart was tabled.

D. Charter Renewal Update

Dr. Johnson updated the board on the charter renewal hearing which is October 10, with the application due on September 29th. A draft will be available to the board mid September.

V. Academic Excellence

A. Summer Conference 2023

Mrs. LaTasha Nix shared details and notes from the Association of School Boards Summer Conference 2023. She said the conference gave her an opportunity to gain great information about board membership and responsibilities. She left the Board with the question to ponder, "As board members, how do we ensure that we stay abreast and well versed in the laws that affect education, the State of Alabama and how do we gain support?" Mrs. Nix said other topics discussed in detail during the conference were, financial sustainability, assessments, and the science of learning.

VI. Governance

A. Board Officer Elections

Ruqayyah Abdullah made a motion to nominate Adrienne Brooks as Board secretary.
Earlisha Williams seconded the motion.
The board **VOTED** unanimously to approve the motion.
Orazio Mancarella made a motion to nominate Orazio Mancarelli as Board Treasurer.

Earlisha Williams seconded the motion.
The board **VOTED** unanimously to approve the motion.
Orazio Mancarella made a motion to nominate Desire Crumb as Board Vice President/President Elect.
Earlisha Williams seconded the motion.
The board **VOTED** unanimously to approve the motion.
Ruqayyah Abdullah made a motion to nominate Ruqayyah Abdullah as Board President/Chairman.
Orazio Mancarella seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Committee

The following committees were formed for the academic year 2023-2024:

Academic Committee - Mrs. Desire Crumb, Chair
Mrs. LaTasha Nix
Dr. Reneta Johnson
Dr. Labrenica Harris

Finance Committee - Mr. Orazio Mancarella, Chair
Mr. Willie Davis

Development Committee - Mrs. Ruqayyah Abdulla, Chair
Mr. Reginald Chapple
Dr. Reneta Johnaon
Director of Development (when hired)

Governance Committee - Mrs. Ruqayyah Abdulla, Chair
Dr. Reneta Johnson to serve until (Director of Development is Hired)
The Governance Committee is made up of the Executive Committee.

Board Chair Abdullah shared the roles and responsibilities for each committee. Between now and the next board meeting, committee members should schedule their meetings and share the dates/times on Board on Track and post on the state's meeting website. This should be done by the next board meeting. The second task is to have a meeting before the next board meeting.

C. Board Self-Assessment/Individual Assessments

Tabled until next board meeting.

D.

Taskforce

E. Head of School and CFO Evaluation

The evaluation document for the Head of Schools and Chief Financial Officer were made available.

VII. Board Member - Renewed Commitment (school year)

A. Board Member Agreements - Affirmation

Board Chair Abdullah asked all members present to sign the Board Member Agreement and Affirmation documents.

VIII. Upcoming Board Training Opportunities and Activities

A. District 5 Fall Meeting

Board Secretary Brooks said the District 5 Fall meeting would be Thursday, September 12, 2023, at Homewood High School. Dinner will be served. The topic of the meeting will be Navigating Student Discipline.

B. AASB Fall Conference

Mrs. Books announced that the AASB Fall Conference will start on Sunday, October 1, 2023 through Monday, October 2, 2023 in Montgomery, AL. The conference will award 6 continuing education hours to participants.

C. Other Training Opportunities

Mrs. Brook shared other conferences and workshops available to Board members. Each board member must complete 6 hours annually, with 2 hours being whole board training. Ms. Gina Favrot, Senior Governance Coach with Board on Track will be present at our next board meeting to give us overview of Board on Track as well help organize the committee work.

IX. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:17 PM.

Respectfully Submitted,
Carol Hollis

Documents used during the meeting

None