

APPROVED

# Legacy Schools Board of Directors

## Minutes

### Legacy Prep Board of Directors Meeting

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#### **Date and Time**

Tuesday November 8, 2022 at 4:30 PM

#### **Location**

Legacy Prep  
1500 Daniel Payne Drive  
Birmingham, AL 35214

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#### **Directors Present**

Adrienne Brooks, Earlisha Williams, LaTasha Nix, Ruqayyah Abdullah

#### **Directors Absent**

Orazio Mancarella

#### **Directors who arrived after the meeting opened**

Earlisha Williams, LaTasha Nix

#### **Guests Present**

Carol Hollis, Willie Davis

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### **I. Opening Items**

#### **A. Record Attendance**

#### **B. Call the Meeting to Order**

Ruqayyah Abdullah called a meeting of the board of directors of Legacy Schools Board of Directors to order on Tuesday Nov 8, 2022 at 4:36 PM.

At this time only two board members were present, Adrienne McElroy and Ruqayyah Abdullah.

### **II. Literacy 101**

#### **A.**

## **Literacy 101**

Alabama Literacy 101 presented a presentation regarding best practices to get scholars to read at grade level. The presentation included information on:

- The basics of reading
- What it is and what it is not
- Reading that is evidence based more than research based
- 5 Big Ideas from the National Reading Panel included

1. Phonemic Awareness
2. Phonics
3. Fluency
4. Vocabulary
5. Comprehension

She also shared free professional development opportunities for teachers. Information was provided on the Alabama Literacy Act Guide and mandatory documentation and communication to parents.

Earlisha Williams arrived at 5:05 PM.

### **B. Approval of Minutes**

Earlisha Williams made a motion to approve the minutes from Legacy Prep Board of Directors meeting on 10-11-22.

Adrienne Brooks seconded the motion.

The board **VOTED** unanimously to approve the motion.

LaTasha Nix arrived at 5:12 PM.

## **III. School Update**

### **A. Dashboard**

Dr. Johnson shared a software program dashboard. The software would provide a continuous of update of school information including info from PowerSchool including enrollment, attendance, and behavior. It would also connect with MAPS assessment. The cost would be \$400/monthly.

Dr. Johnson gave a school update. Enrollment is 401 and average daily attendance is 93%. She said that one major focus would be on chronic absences and tardies.

## IV. Finance

### A. Capital Campaign

Mrs. Abdullah shared information regarding Giving Tuesday on November 29, 2022, with a goal of \$20,000. She asked all board members and the LP Village to reach out to their networks with an email about LP and Giving Tuesday. A video is being produced as a promotional tool that can be shared.

### B. Financial Update

Mr. Willie Davis, Chief Finance Officer, updated the board on financial matters. He reported that we have a 2 month reserve, the state requires that all school systems keep at least 1 month in reserves. He also shared balances on the Portable Classrooms- \$139,068 and furniture - \$103,541. He estimated outstanding debt in the amount of \$540,887.

Adrienne Brooks made a motion to amend the agenda to include hiring.

LaTasha Nix seconded the motion.

The board **VOTED** unanimously to approve the motion.

### C. Hiring

Earlisha Williams made a motion to give Dr. Johnson the authority to hire 3 teaching positions with a salary up to \$49,597,.

LaTasha Nix seconded the motion.

The board **VOTED** unanimously to approve the motion.

## V. Closing Items

### A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:54 PM.

Respectfully Submitted,

Carol Hollis