

# Legacy Schools Board of Directors

## Minutes

### Board of Directors Meeting

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**Date and Time**

Tuesday January 11, 2022 at 4:30 PM

**Location**

All Board meetings will be held virtually until further notice.

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**Directors Present**

Darlene Wilson (remote), Earlisha Williams (remote), Orazio Mancarella (remote), Ruqayyah Abdullah (remote)

**Directors Absent**

*None*

**Guests Present**

Carol Hollis (remote), Willie Davis (remote)

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**I. Opening Items****A. Record Attendance****B. Call the Meeting to Order**

Ruqayyah Abdullah called a meeting of the board of directors of Legacy Schools Board of Directors to order on Tuesday Jan 11, 2022 at 4:36 PM.

Board President, Mrs. Ruquyahh Abdulla, greeted and welcomed everyone to the first Legacy Prep Board of Directors of the year.

She recognized guests, including LP staff and families. She also recognized Dr. Craig Wilson and Dr. Karim Budhwani, who have supported us through the pandemic with their medical expertise to ensure the safety of our school.

**C. Approve the Agenda**

Mrs. Abdullah, asked for a motion to amend the agenda to add the following items to be considered and voted on as a consent agenda:

- October, 2021 financial statements based on bank reconciliations
- Regions Loan Renewal
- Technology Coordinator
- Instructional Operations Coordinator
- December, 2021 meeting minutes

Mr. Mancarella motioned that the agenda be amended to add the consent agenda items, Ms. Wilson seconded and the motion was passed by unanimous vote.

Ms. Wilson motioned that all items on the consent agenda be approved, Mr. Mancarella seconded the motion and it was passed unanimously.

#### **D. Approval of Minutes**

Orazio Mancarella made a motion to approve the minutes from Board of Directors Meeting on 12-14-21.

Darlene Wilson seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **II. School Update**

### **A. Operations**

Dr. Brandi Tucker reported on scholar and staff retention rates. She said that staff attrition is 21% and scholar retention is 98% based on an enrollment of 359 scholars on count day. Our year to date average daily attendance is 92.4%.

### **B. COVID Plan/Policy**

Interim Superintendent, Mr. Willie Davis updated the Board on Covid positive cases and Covid exposures at Legacy Prep. At this time he reported that we have 72 scholars who fall in this category, which represents 22% of our student population. This includes a Kindergarten and second grade class that are currently under quarantined. Mr. Davis asked the Board to allow us to close school on Friday, January 14, and return on Monday, January 24. During this time scholars would participate in virtual learning. He said he hoped to have UAB onsite and ready to do COVID testing of scholars and staff when scholars return to in person learning. Time was given for questions and input from the medical experts.

Darlene Wilson made a motion to allow Legacy Prep School to switch to virtual learning beginning Friday, January 14, 2022 and return to in person learning on January 24, 2022.

Orazio Mancarella seconded the motion.

The board **VOTED** unanimously to approve the motion.

Darlene Wilson made a motion to table the decision regarding the policy on staff and scholar quarantine length (5 days versus 10 days).

Orazio Mancarella seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **C. UAB MOU - COVID Testing**

Mr. Davis said we are waiting on the Memorandum of Understanding from UAB for onsite Covid testing once a week at Legacy Prep. He said parents would be sent information and consent forms in scholars' Thursday folders and well as digitally.

## **III. Finance Updates**

### **A. November and December Financials**

Orazio Mancarella made a motion to to approve the financial statements for the months ending November, 2021, and December, 2021, based on bank reconciliations.

Darlene Wilson seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **IV. Head of School Timeline/Search**

### **A. Timeline for Head of School Search**

Ms. Abdullah updated the Board on her recent conversation with the Alabama Association of School Boards, who can assist with the Superintendent's search. This is a service that is offered to us since we are members of the organization. She shared the timeline recommended by the AASB. Ms. Abdullah asked for a motion to allow her to negotiate with the AASB on the contract for the superintendent search. It was stressed that the Board would like to involve the entire Legacy Prep Village in the process.

Darlene Wilson made a motion to to accept the Superintendent's search timeline as presented by AASB and to allow Ms. Abdullah to negotiate a contract with AASB to provide services for a Superintendent's search for Legacy Prep School. The amount of the contracted services would not exceed \$10,000.

Orazio Mancarella seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **V. Board Training and Calendar**

### **A. Draft Calendar and Upcoming events**

Ms. Abdullah shared the schedule of training from the AASB. The Alabama School Board Governance Improvement Act requires school Board members to participate in training every year as well as orientation for new school board members. Training starts July 1 and ends June 30 of each year and is 8 hours in length. All board members are required to complete 8 hours of training in order for us to be in compliance. The act requires that the Board participate in 2 hours of whole board training and 4 hours of individual group

training along with 2 additional hours of training. Ms. Abdullah said she is already working on a formal training plan for each board member.

## **VI. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:01 PM.

Respectfully Submitted,  
Carol Hollis

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### **Documents used during the meeting**

*None*