

# Legacy Schools Board of Directors

## Minutes

### Meeting of the Legacy Prep School Board of Directors

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**Date and Time**

Tuesday October 12, 2021 at 4:30 PM

**Location**

The meeting will be held virtually until further notice.

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**Directors Present**

Darlene Wilson (remote), Orazio Mancarella (remote), Ruqayyah Abdullah (remote)

**Directors Absent**

*None*

**Guests Present**

Brandy Tucker (remote), Carol Hollis (remote), Willie Davis (remote)

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**I. Opening Items****A. Record Attendance****B. Call the Meeting to Order**

Ruqayyah Abdullah called a meeting of the board of directors of Legacy Schools Board of Directors to order on Tuesday Oct 12, 2021 at 4:36 PM.

**II. Governance Updates****A. Litigation Policy**

Orazio Mancarella made a motion to To approve.

Darlene Wilson seconded the motion.

This policy ensures that we provide transparency to our parents in matters that might impact our scholars' education pertaining to pending or active litigation, including any other legal challenges that may affect Alabama Charter Schools as a whole. The policy

includes time frames and parameters for notifying parents. This policy has to be adopted by the Board every 3 years and is a part of our compliance monitoring.  
The board **VOTED** unanimously to approve the motion.

#### **B. Code of Conduct**

Orazio Mancarella made a motion to Approve Code of Conduct.  
Darlene Wilson seconded the motion.

The Code of Conduct is an affirmation for each board member to uphold the oath of office. The code is affirmed by verbal commitment and also by signing the document.

All members verbally affirmed to uphold the Mode of Conduct.

The board **VOTED** unanimously to approve the motion.

#### **C. Bylaws**

Darlene Wilson made a motion to Adopt the Amended and Restated Bylaws of Legacy Schools.

Orazio Mancarella seconded the motion.

Updates include:

Increasing board term from 2 to 3 years

Changing the Annual meeting from December to September

Naming the CEO as Ex Officio of the Finance Committee

Updating out of date/compliance terminology so that it is in line with what we are required to do by Alabama Statutes.

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The board **VOTED** unanimously to approve the motion.

### **III. Development**

#### **A. Grant Writer (Contractor)**

Darlene Wilson made a motion to Approve contract to start on Thursday.

Orazio Mancarella seconded the motion.

The contracted amount would remain the same....\$8,640. The contract would begin on Thursday, October 14, 2021.

The board **VOTED** unanimously to approve the motion.

### **IV. Finance Updates**

#### **A. June - August Financials**

Darlene Wilson made a motion to Approve financial statements for June, July, and August, 2021.

Orazio Mancarella seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**B. FY 2021 Amended Budget**

Orazio Mancarella made a motion to approve the FY 2021 Amended Budget.  
Darlene Wilson seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**C. Hires**

Darlene Wilson made a motion to Approve hire of part time gifted teacher (to be paid out of Foundation Fund) and Special Education Teacher (to be paid out of High Needs Grant) to be in compliance with state mandates.  
Orazio Mancarella seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**D. AASB Membership**

Darlene Wilson made a motion to Approve payment for annual membership to the Alabama Association of School Boards.  
Orazio Mancarella seconded the motion.  
Membership to the AASB is required for all Alabama Public School Boards.  
The board **VOTED** unanimously to approve the motion.

**V. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:11 PM.

Respectfully Submitted,  
Carol Hollis