



PUBLIC'S RIGHT TO KNOW/ACCESS TO INFORMATION

The Board is a public servant, and its meetings and records shall be matters of public information, subject to such restrictions as are set by federal law or regulation, by state statute, or by pertinent court rulings.

The Board wishes to support the right of the people to know about the programs and services of their schools and shall make every effort to disseminate information which federal or state law permits to be disseminated. Each principal is authorized to use all reasonable means available to keep parents/guardians and others of that particular school's community informed about the school's programs and activities.

The official minutes of the Board, its written policies and its financial records shall be open for inspection at the office of the Chief Executive Officer by any citizen desiring to examine them during hours when the office of the Chief Executive Officer is open. However, no records shall be released for inspection by the public or any authorized persons, either by the Chief Executive Officer or any other person designated as custodian for Network records if such disclosure would be contrary to the public interest or is not permitted to be released as described in state or federal law. The Network's financial information shall be posted online in accordance with the Public School Financial Transparency Act.

The Director of Communications shall be responsible for reviewing requests for information and filling or rejecting them in accordance with the accompanying regulations and pertinent state and federal laws. In responding to a request for the Network's public records, the Network may charge a fee for staff time spent in excess of one hour for the following: researching and retrieving the requested records; conducting searches for requested records; reviewing records to determine whether they are responsive to the request; and identifying and separating those records that are not public and/or are privileged or confidential. Such fee shall be \$30 per hour, which may be increased from time to time as permitted by applicable state law. The Network may also charge other reasonable fees in responding to a request for the Network's public records, in accordance with the accompanying regulation.

Legal

C.R.S. 22-9-109 (exemption from public inspection)

C.R.S. 22-32-109(1)(c) (documents available for public inspection)

C.R.S. 22-44-301 et seq. (Public School Financial Transparency Act)

C.R.S. 24-72-201 et seq. (access to public records)

C.R.S. 24-72-205(6)(a) (must adopt policy regarding the fee for research and retrieval of public records, if the district imposes such a fee; policy must be posted on website or otherwise published)

C.R.S. 24-72-205 (6)(b) (maximum hourly fee for research and retrieval of public documents adjusted on July 1, 2019, and every five-year period thereafter)

Cross References

BEDA - Notification of Board Meetings

BEDG - Minutes

DAB - Financial Administration

EGAEA - Electronic Communications

GBJ - Personnel Records and Files

JRA-R / JRC-R - Student Records/Release of Information on Students (Review, amendment and hearing Procedures)

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