



Third Future Schools

TFS-CO Subsidiary Board Meeting

January Board Meeting

Published on January 18, 2023 at 12:23 PM MST

Amended on January 18, 2023 at 12:25 PM MST

Date and Time

Thursday January 19, 2023 at 1:00 PM MST

Location

Online via [Zoom](#)

Agenda

	Purpose	Presenter	Time
I. Opening Items			1:00 PM
A. Call the Meeting to Order			
B. Record Attendance			1 m
II. Public Comments			1:01 PM
Synergy and Teamwork			
A. Public Comments: 2 min. each up to 30 min.	Discuss		30 m

The Board welcomes input and questions from the community. Should a member of the public wish to provide input or notify the Board of a concern, he/she should send an email to the Board at board@thirdfuture.org. All emails sent to the Board at that address and prior to 48 hours before the start of the Board meeting will be disseminated to the Board prior to the next scheduled Board meeting.

	Purpose	Presenter	Time
III. Consent Agenda and Minutes			1:31 PM
Systems and Processes			
A. Approval of Agenda	Vote		1 m
B. Approval of Minutes	Vote		
IV. Revised Budgets			1:32 PM
Finance			
A. Revised budgets (action item – recommendation to TFS Board)	Vote		10 m
V. Assessment Discussion			1:42 PM
Achievement			
A. NWEA MAP assessments	Discuss		5 m
B. AOT assessments	Discuss		5 m
VI. Update on instruction			1:52 PM
Performance outcomes			
A. Update on instruction (successes and areas for improvement)	Discuss		10 m
VII. Review AAL Annual Performance Review			2:02 PM
Performance Outcomes			
A. Review AAL Annual Performance Review	Discuss		5 m
VIII. Update Colorado SAC Report			2:07 PM
Performance Outcomes			
A. Update Colorado SAC Report	Discuss		5 m
IX. Update on personnel and future workforce challenges			2:12 PM
Human resources			
A. Update on personnel and future workforce challenges	Discuss		10 m
X. Update on TFS expansion plans			2:22 PM
Strategy			
A. Update on TFS expansion plans	FYI		5 m

	Purpose	Presenter	Time
XI. Other items			2:27 PM
Operations			
A. Other items	FYI		5 m
a. C2 renewal			
b. Salvation Army camp near East campus			
XII. Board vacancy (review resume – Helen Morgan)			2:32 PM
Governance			
A. Board vacancy (review resume – Helen Morgan)	Discuss		5 m
XIII. TFS-CO Board reporting schedule for 2022-2023 school year			2:37 PM
Governance			
A. TFS-CO Board reporting schedule for 2022-2023 school year	FYI		3 m
• Next meeting 16 March in person			
XIV. Closing Items			2:40 PM
A. Adjourn Meeting	Vote		1 m

Coversheet

Approval of Agenda

Section: III. Consent Agenda and Minutes
Item: A. Approval of Agenda
Purpose: Vote
Submitted by:
Related Material: TFS-CO Board Agenda -- 19 Jan 2023 -- revised 17 Jan 2023.pdf

DRAFT

TFS-CO Subsidiary Board Meeting Agenda – 19 Jan 2023

1:00 p.m. to 2:00 p.m. – via Zoom

<https://us06web.zoom.us/j/9417910427>

This Board meeting will be held via Zoom. The public is welcome to view the meeting live by joining the Zoom meeting (link included above). The Board welcomes input and questions from the community. Should a member of the public wish to provide input or notify the Board of a concern, he/she should send an email to the Board at board@thirdfuture.org. All emails sent to the Board at that address and prior to 48 hours before the start of the Board meeting will be disseminated to the Board prior to the next scheduled Board meeting.

TFS-CO Board Agenda		
Agenda Item	Time Use Tracker	Estimated Time
I. Call to Order	Other	1 min.
II. Public Comments	Synergy and Teamwork	2 min. each up to 30 min.
III. Consent Agenda a. Approval of agenda b. Approval of minutes for 17 Nov 2022	Systems and Processes	1 min.
IV. Revised budgets (action item – recommendation to TFS Board)	Finance	10 min.
V. Assessment discussion a. NWEA MAP assessments b. AOT assessments	Achievement	10 min.
VI. Update on instruction (successes and areas for improvement)	Performance outcomes	10 min.
VII. Review AAL Annual Performance Review	Performance outcomes	5 min.
VIII. Update Colorado SAC Report	Performance outcomes	5 min.
IX. Update on personnel and future workforce challenges	Human resources	10 min.
X. Update on TFS expansion plans	Strategy	5 min.
XI. Other items a. C2 renewal b. Salvation Army camp near East campus	Operations	5 min.
XII. Board vacancy (review resume – Helen Morgan)	Governance	5 min.

XIII. TFS-CO Board reporting schedule for 2022-2023 school year; next meeting 16 March in person	Governance	3 min.
XIV. Adjourn	Other	1 min.

Documents:

1. Board Agenda – 19 Jan 2023
2. Board Minutes – 17 November 2022
3. Revised budgets
4. AAL Annual Performance Review
5. Colorado SAC Report
6. TFS NWEA Summary
7. Resume – Helen Morgan

Coversheet

Approval of Minutes

Section: III. Consent Agenda and Minutes
Item: B. Approval of Minutes
Purpose: Vote
Submitted by:
Related Material: TFS-CO Board Minutes -- 17 Nov 2022.pdf

DRAFT

TFS-CO Subsidiary Board Meeting Minutes – 17 Nov 2022

1:00 p.m. to 2:00 p.m. – via Zoom

<https://us06web.zoom.us/j/9417910427>

This Board meeting will be held via Zoom. The public is welcome to view the meeting live by joining the Zoom meeting (link included above). The Board welcomes input and questions from the community. Should a member of the public wish to provide input or notify the Board of a concern, he/she should send an email to the Board at board@thirdfuture.org. All emails sent to the Board at that address and prior to 48 hours before the start of the Board meeting will be disseminated to the Board prior to the next scheduled Board meeting.

Attendance: Jennifer Sward Miller, Rachel Trice, Mary Lindimore, Patrick Mills, Michele Moore, Sandi Massey, Jessica Lopez, Kerri Holt, Mike Miles, Heather Lauria, Whitney Nicholls, Zach Craddock, Anastasia Hawkins (CSI)

TFS-CO Board Agenda		
Agenda Item	Time Use Tracker	Estimated Time
I. Call to Order-meeting called to order at 1:01 Mountain time	Other	1 min.
II. Public Comments-no public comments were registered	Synergy and Teamwork	2 min. each up to 30 min.
III. Consent Agenda <ul style="list-style-type: none"> a. Approval of agenda b. Approval of minutes for 25 Oct 2022 c. Motion to approve by Trice, 2nd by Lindimore, all approve 	Systems and Processes	1 min.
IV. Assessment discussion <ul style="list-style-type: none"> a. NWEA MAP and DIBELS testing schedule- Zach Craddock updated the board on MOY testing schedules b. Practice tests- Massey briefed the board on mock state testing. This information provided us data on instructional focus and allowed us to practice with the online CMAS testing protocols 	Achievement	5 min.
V. Update on instruction (successes and areas for improvement)- Zach Craddock provided the board an overview of instruction. Success areas are continued growth in all four domains. Continued	Performance outcomes	10 min.

focus is centered around engagement and teaching of the Ls/S1s to increase spot averages in these areas		
VI. Update on personnel and future workforce challenges- Mr. Miles updated the board on current staffing challenges and outreach/recruitment plans for our Colorado schools	Human resources	10 min.
VII. Update on TFS expansion plans- Mr. Miles and Michele Moore briefed the board on current expansion opportunities and discussion that are currently underway	Strategy	5 min.
VIII. Update on budget-Kerri Holt provided an update on finance and budgeting	Finance	5 min.
IX. Update on C2 Renewal-Mr. Miles discussed current progress with the Coperni 2 charter renewal with CSI. We are in the final stages and it is expected that the CSI board will have this on their December agenda for final approval	Governance	5 min.
X. Board vacancy-update on any candidates for existing board candidates. Mr. Mills will provide a contact to Mr. Miles to contact	Governance	5 min.
XI. TFS-CO Board reporting schedule for 2022-2023 school year; next meeting 19 January via Zoom	Governance	3 min.
XII. Adjourn-meeting adjourned at 1:46 Mountain time	Other	1 min.

Documents:

1. Board Agenda – 17 November 2022
2. Board Minutes – 25 October 2022
3. Updated budget spreadsheet

Coversheet

Revised budgets (action item – recommendation to TFS Board)

Section: IV. Revised Budgets
Item: A. Revised budgets (action item – recommendation to TFS Board)
Purpose: Vote
Submitted by:
Related Material: FY23 Amended Budget Resolution C3 01.19.23.pdf
FY23 Amended Budget Resolution C2 01.19.23.pdf
FY23 Amended Budget Resolution AAL 01.19.23.pdf
Amended Budgets for Board -- Jan 2023.xlsx

- (1) The board of education of each school district shall adopt an appropriation resolution at the time it adopts the budget. The appropriation resolution shall specify the amount of money appropriated to each fund; except that the operating reserve authorized by section 22-44-106(2) shall not be subject to appropriation for the fiscal year covered by the budget, and except that the appropriation resolution may, by reference, incorporate the budget as adopted by a board of education for the current fiscal year.

- (2) The amounts appropriated to a fund shall not exceed the amount thereof as specified in the adopted budget. 22-44-107(2).

The next column shows a sample appropriation resolution which may be adopted at the time the board of education adopts the budget. See other appropriation resolutions in the Financial Policies and Procedures Handbook

APPROPRIATION RESOLUTION

Be it resolved by the Board of Education of Third Future Schools - Coperni 3 in El Paso County, that the amounts shown in the following schedule be appropriated to each fund as specified in the Amended Budget for the ensuing fiscal year beginning July 1, 2022 and ending June 30, 2023.

FUND	APPROPRIATION AMOUNT
1. General Fund	1 0
1a. Charter School Fund	1a. 3,145,909
1b. Insurance Reserve Fund	1b. 0
1c. Pre-School Fund	1c. 0
Special Revenue Funds:	
3. Food Service Special Revenue Fund	3 150,000
4. Governmental Designated-Purpose Grants Fund	4 1,063,958
5. Pupil Activity Special Revenue Fund	5 0
6. Full-Day Kindergarten Mill Levy Override Fund	6 0
7. Transportation Fund	7 0
8. Other Special Revenue Funds	8 186,552
Bond Redemption Fund	0
9a. Bond Redemption Fund	9a. 0
9b. Non-Voter Approved Debt Fund	9b. 0
Capital Projects Funds:	
10. Building Fund	10 117,372
11. Special Building and Technology Fund	11 0
12. Capital Reserve Capital Projects Fund	12 0
Enterprise Funds:	
13. DO NOT USE	13 0
14. Other Enterprise Funds	14 0
Internal Service Funds:	
15. Risk-Related Activity Fund	15 0
16. Other Internal Service Funds	16 0
Trust/Agency Funds:	
17. Pupil Activity Agency Fund	17 0
18. Trust and Other Agency Funds	18 0
19. Foundation Fund	19 0
20. Component Units	20 0
TOTAL APPROPRIATION	21 4,663,791

 (Signature, President of the Board) in accordance with 22-44-110(4).

 (Date of the adoption of the budget)

 (Signature of person attesting to the Board President signature)

- (1) The board of education of each school district shall adopt an appropriation resolution at the time it adopts the budget. The appropriation resolution shall specify the amount of money appropriated to each fund; except that the operating reserve authorized by section 22-44-106(2) shall not be subject to appropriation for the fiscal year covered by the budget, and except that the appropriation resolution may, by reference, incorporate the budget as adopted by a board of education for the current fiscal year.

- (2) The amounts appropriated to a fund shall not exceed the amount thereof as specified in the adopted budget. 22-44-107(2).

The next column shows a sample appropriation resolution which may be adopted at the time the board of education adopts the budget. See other appropriation resolutions in the Financial Policies and Procedures Handbook

APPROPRIATION RESOLUTION

Be it resolved by the Board of Education of Third Future Schools - Coperni 2 in El Paso County, that the amounts shown in the following schedule be appropriated to each fund as specified in the Amended Budget for the ensuing fiscal year beginning July 1, 2022 and ending June 30, 2023.

FUND	APPROPRIATION AMOUNT
1. General Fund	1 0
1a. Charter School Fund	1a. 2,736,810
1b. Insurance Reserve Fund	1b. 0
1c. Pre-School Fund	1c. 0
Special Revenue Funds:	
3. Food Service Special Revenue Fund	3 0
4. Governmental Designated-Purpose Grants Fund	4 743,635
5. Pupil Activity Special Revenue Fund	5 0
6. Full-Day Kindergarten Mill Levy Override Fund	6 0
7. Transportation Fund	7 0
8. Other Special Revenue Funds	8 35,264
Bond Redemption Fund	0
9a. Bond Redemption Fund	9a. 0
9b. Non-Voter Approved Debt Fund	9b. 0
Capital Projects Funds:	
10. Building Fund	10 10,661
11. Special Building and Technology Fund	11 0
12. Capital Reserve Capital Projects Fund	12 0
Enterprise Funds:	
13. DO NOT USE	13 0
14. Other Enterprise Funds	14 0
Internal Service Funds:	
15. Risk-Related Activity Fund	15 0
16. Other Internal Service Funds	16 0
Trust/Agency Funds:	
17. Pupil Activity Agency Fund	17 0
18. Trust and Other Agency Funds	18 0
19. Foundation Fund	19 0
20. Component Units	20 0
TOTAL APPROPRIATION	21 3,526,370

 (Signature, President of the Board) in accordance with 22-44-110(4).

 (Date of the adoption of the budget)

 (Signature of person attesting to the Board President signature)

- (1) The board of education of each school district shall adopt an appropriation resolution at the time it adopts the budget. The appropriation resolution shall specify the amount of money appropriated to each fund; except that the operating reserve authorized by section 22-44-106(2) shall not be subject to appropriation for the fiscal year covered by the budget, and except that the appropriation resolution may, by reference, incorporate the budget as adopted by a board of education for the current fiscal year.

- (2) The amounts appropriated to a fund shall not exceed the amount thereof as specified in the adopted budget. 22-44-107(2).

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APPROPRIATION RESOLUTION

Be it resolved by the Board of Education of Third Future Schools - Academy of Advanced Learning in Arapahoe County, that the amounts shown in the following schedule be appropriated to each fund as specified in the Amended Budget for the ensuing fiscal year beginning July 1, 2022 and ending June 30, 2023.

FUND	APPROPRIATION AMOUNT
1. General Fund	1 0
1a. Charter School Fund	1a. 9,842,831
1b. Insurance Reserve Fund	1b. 0
1c. Pre-School Fund	1c. 0
Special Revenue Funds:	
3. Food Service Special Revenue Fund	3 0
4. Governmental Designated-Purpose Grants Fund	4 2,053,295
5. Pupil Activity Special Revenue Fund	5 0
6. Full-Day Kindergarten Mill Levy Override Fund	6 0
7. Transportation Fund	7 0
8. Other Special Revenue Funds	8 123,446
Bond Redemption Fund	0
9a. Bond Redemption Fund	9a. 0
9b. Non-Voter Approved Debt Fund	9b. 0
Capital Projects Funds:	
10. Building Fund	10 325,000
11. Special Building and Technology Fund	11 0
12. Capital Reserve Capital Projects Fund	12 0
Enterprise Funds:	
13. DO NOT USE	13 0
14. Other Enterprise Funds	14 0
Internal Service Funds:	
15. Risk-Related Activity Fund	15 0
16. Other Internal Service Funds	16 0
Trust/Agency Funds:	
17. Pupil Activity Agency Fund	17 0
18. Trust and Other Agency Funds	18 0
19. Foundation Fund	19 0
20. Component Units	20 0
TOTAL APPROPRIATION	21 12,344,572

 (Signature, President of the Board) in accordance with 22-44-110(4).

 (Date of the adoption of the budget)

 (Signature of person attesting to the Board President signature)

Notice

The following file is attached to this PDF. You will need to open this packet in an application that supports attachments to pdf files, e.g. [Adobe Reader](#):

Amended Budgets for Board -- Jan 2023.xlsx

Coversheet

Board vacancy (review resume – Helen Morgan)

Section: XII. Board vacancy (review resume – Helen Morgan)
Item: A. Board vacancy (review resume – Helen Morgan)
Purpose: Discuss
Submitted by:
Related Material: Helen Morgan 2022.pdf

HELEN EMERY MORGAN

275 Haversham Drive

Colorado Springs, CO 80906

(714) 292-0022

EDUCATION

University of Southern California 1978 – 1982	Bachelor of Science, General Studies	Los Angeles, California
California State University, Dominguez Hills 1991 – 1993	Master of Arts, School Administration	Carson, California
National University 1999 – 2000	Tier II, School Administration	Costa Mesa, California
University of Southern California 2007 - 2010	EdD, Educational Leadership	Los Angeles, California

EXPERIENCE

2010 - 2022 Hawthorne School District Hawthorne, California

Superintendent

- Oversee all aspects of the operations of the Hawthorne School District
- Represent the school district to community and area stakeholders
- Establish and maintain a strong relationship with the Board of Trustees
- Develop and implement a Mission, Vision, and Strategic Plan for the District
- Create and maintain an environment of trust, respect, and understanding among all stakeholders
- Implement all areas of the five-year strategic plan(s)
- Maintain a focus on positive student outcomes

2011 – 2014 Hawthorne School District Hawthorne, California

Chief Business Official/ Superintendent

- Ensure fiscal solvency
- Ensure appropriate expenditure of funds
- Oversee the development of the School District Budget
- Co-author and implement a Local Control and Accountability Plan (LCAP) that meets or exceeds state requirements
- Oversee all fiscal aspects of the District
- Develop a team of individuals in the Business Office working together to meet the fiscal responsibilities of the District

2004 - 2010 Hawthorne School District Hawthorne, California

Director of Special Projects

- Serve as a member of the Superintendent's Cabinet
- Manage all aspects of state and federal categorical funds
- Consolidated Application
- Budgets and spending management
- Local Education Agency Plan
- Program Improvement Supervision (Site and District Level)
- Single Plans for Student Achievement
- Non-public school liaison for federal funds
- Categorical Program Monitoring Coordinator
- Supervise administrative and teaching staff supported by categorical programs
- California Basic Data System (CBEDS) Coordinator

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- Oversee all professional development for all district personnel

2001 – 2004

Hawthorne School District

Hawthorne, California

Professional Development Coordinator

- Plan, organize and/or conduct all professional development for all district personnel
- Beginning Teacher Support and Assessment (BTSA) Director
- Management of new teacher programs including: BTSA, Induction, Intern, Pre-intern, and PAR programs
- Placement of student teachers
- Supervision of teachers on special assignment who provide professional development
- Liaison to Peer Assistance and Review Panel

1998 – 2001

Hawthorne School District

Hawthorne, California

Principal

- Site educational leader
- Oversight of plant
- Certificated and Classified staff evaluations
- Site professional development

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1997 – 1998

Hawthorne School District

Hawthorne, California

Assistant Principal

- Directly responsible for all student discipline
- Parent liaison
- Certificated and Classified staff evaluations
- Supported principal on all educational issues

1982 – 1997

Hawthorne School District

Hawthorne, California

Teacher

- Special Projects Teacher, Jefferson School
- Teacher on Special Assignment, Year Round Specialist
- Grade Levels: 2, 4, 5, 6
- Auxiliary Teacher, Middle School

CREDENTIALS

- Clear Multiple Subject Teaching Credential (1982)
- Clear Administrative Credential (1997)

PROFESSIONAL ORGANIZATIONS AND ACCOMPLISHMENTS

- Board Member and Secretary for an independent charter high school, Academy for Recording Arts (September 2008 – June 2009)
- Certified Trainer:
 - California Formative Assessment and Support System for Teacher (CFASST)
 - Towards Equity
 - California English Language Development Test (CELDT)
 - Fred Jones Classroom Management
 - Esteem Builders
 - Teacher Expectations/Student Achievement (TESA)
 - Paraprofessional Training and Assessment Program (PTAP)
- Co-wrote SB2042 Induction document (approved by CCTC, February 2004)
- California Association of Latino Superintendents and Administrators (CALSA)
- Phi Delta Kappa
- California Teachers' Association (1982 – 1997)
- National Associations of Federal Education Programs Association (NAFEPA)
- California Association of Administrators of State and Federal Education Programs (CAASFEP)
- Association for Supervision and Curriculum Development (ASCD)
- Association of California School Administrators (1992 – Present)
- Hawthorne Elementary Teachers Association (HETA) (1982 – 1997)
President (1991 – 1997), Vice-President (1987 – 1991), Negotiations Chairperson (1985 – 1987)
- Mentor Teacher
- Recipient CTA WHO (We Honor Ours) Award
- Recipient Roger G. Bly Leadership Award – Hawthorne School District
- Association of California School Administrators Superintendent's Academy (Completion April 2010)
- ACSA Region 14, Superintendent of the Year (2012)
- Member, Schools First Federal Credit Union Advisory Board (2017)

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- Member, LACOE Superintendent's Advisory Council (2017)
- Secretary, Hawthorne President's Council
- Member, Hawthorne/Lennox/LAX Rotary