APPROVED

Hope Academy

Minutes

August Board Meeting

Date and Time
Tuesday August 25, 2020 at 7:30 AM

Location
3919 Madison Ave Suite 100
Indianapolis, IN 46227

Directors Present
A. Levander (remote), A. Tomlin, C. Kenney, J. Shopp (remote), K. Turner (remote), L. Mannweiler (remote), M. Austin, M. Manlove, P. Usher (remote), U. Oruche (remote)

Directors Absent
J. Finke, J. Gabe

Guests Present
Ariana Martin (OEI compliance) (remote), Brian Anderson (remote), Deb Leser, J. Panyard, L. Gagyi, M. Williams, R. Gardner, Victoria Wilburn (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

M. Manlove called a meeting of the board of directors of Hope Academy to order on Tuesday Aug 25, 2020 at 7:40 AM.

C. Approve Minutes

L. Mannweiler made a motion to approve the minutes from Board Meeting on 06-16-20.
K. Turner seconded the motion.
Clarified that those who abstained from the vote at the last meeting were not Hope 2.0 board members
The board **VOTED** to approve the motion.

Roll Call	
L. Mannweiler	Aye
A. Levander	Aye
A. Tomlin	Aye
P. Usher	Aye
J. Gabe	Absent
C. Kenney	Aye
J. Shopp	Aye
J. Finke	Absent
M. Manlove	Aye
K. Turner	Aye
U. Oruche	Aye
M. Austin	Aye

II. New Business

A. Special Presentation by Victoria Wilburn IUPUI Occupational Health and Human Sciences

Victoria Wilburn of IUPUI Occupational Therapy shared information on the work she has done with Hope Academy students to prepare them for graduation in conjunction with the Basic Skills Class. Her slides will be available for review.

B. Introduction of the 2020-2021 Hope Academy Staff

Marissa Manlove and Rachelle Gardner introduced the Hope Academy staff;
Jordan Mills, Social Studies
Alex Shaffer, Recovery Coach
Sarah Mokaitis, School nurse
Christina Steigerwalt, Science
Anita Frauli, Math & Business
Janet Phelps, Spec. Ed
Bill Jensen, English
Jonathan McClure, Art
Deb Leser, Guidance Counselor
Jane Panyard, Dir of Operations
Linda Gagyi, Prinicipal
Mariann Williams, Dir of Development

Rachelle Gardner, Exec. Dir.
President Manlove complemented the staff on the transition and an enthusiastic start to the school year.

C. 2020-21 School Policies

Linda Gagyi reviewed COVID plan and reported that the students and staff are complying well with the procedures. The plan is posted on the Hope Academy website.
Rachelle Gardner reviewed emergency and non-emergency procedures that were updated to reflect the new facility. The COVID plan will be added to the school policy handbook.
A. Tomlin made a motion to approve the policies.
C. Kenney seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

M. Manlove	Aye
L. Mannweiler	Absent
J. Gabe	Absent
J. Shopp	Aye
K. Turner	Aye
M. Austin	Aye
U. Oruche	Aye
C. Kenney	Aye
A. Levander	Aye
P. Usher	Aye
J. Finke	Absent
A. Tomlin	Aye

D. Board Terms

Marissa Manlove reviewed the Open Door policy.
Board meeting agendas will be posted publicly on the bulletin board in the admin area as well as on the Hope Academy website. Committee meeting minutes are not public.
Board members present will be asked to sign the Open Door policy today, others will sign at another time.
Due to COVID, the board retreat will be postponed.
The presentation planned by Janice Gabe will not occur today because Janice is not feeling well.
Marissa Manlove reviewed the classes/terms of board membership as presented in the meeting materials.
P. Usher made a motion to approve the terms of board membership as presented by the governance committee.
C. Kenney seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

L. Mannweiler	Aye
J. Finke	Absent
J. Shopp	Aye
C. Kenney	Aye
A. Tomlin	Aye
M. Austin	Aye
U. Oruche	Aye
M. Manlove	Aye
K. Turner	Aye
J. Gabe	Absent
P. Usher	Aye
A. Levander	Aye

E. ADA Funding

Changes to ADA funding and new state budget session coming up were discussed by Amy Levander and Rachelle Gardner.
1. In July, Hope Academy received a new school number and verified ADA funding will go to Hope 1.0.
2. Alternative Education application - waiting to hear if this needs to be renewed or re-apply
3. DOE has authority to increase or reduce amount of funding. The DOE intends to cut 15% of their budget at the request of the governor. However, they will not cut Hope Academy's $10K funding this year or next year.
Board members are encouraged to contact their state senators to ask for continued support of Hope Academy and send feedback to Amy Levander. Amy will send talking points to the board so our messaging to the legislators will be consistent.

F. ARS Position on Equity and Inclusion

The board was asked to review the Association of Recovery Schools position Statement on Racism, Equity and Inclusion. This will be included in the ARS accreditation process going forward.
The board feels that we are making good strides in reaching a diverse student population based on race, gender, and ethnicity. The governance committee will continue to seek out more representation on the board to reflect the Indianapolis population as well as the recovery community.

A. Tomlin made a motion to support the ARS Statement on Racism, Equity and Inclusion and asked to have this posted on the Hope Academy website.
U. Oruche seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

K. Turner	Aye

Roll Call

J. Shopp	Aye
A. Tomlin	Aye
L. Mannweiler	Aye
J. Finke	Absent
P. Usher	Aye
C. Kenney	Aye
M. Austin	Aye
A. Levander	Aye
J. Gabe	Absent
M. Manlove	Aye
U. Oruche	Aye

III. Executive Director Report

A. Facilities Update

Rachelle encouraged the board to tour the new facility. We are pleased to have a working internet, especially since we have an e-learning day coming up. All inspections have been approved - fire, building, and health department.
The Hope Academy sign on the building will be put up soon. Waiting for landlord to repair the space for the sign.

B. Staff/Enrollment update

Fully staffed .with 23 students. A few more student interviews are scheduled.
Grand Opening has gone well and we will follow up to build relationships with those who have visited. A mailing to Indy treatment providers was sent to invite them to the Grand Opening and to encourage enrollment. The Southside Times is writing a cover story.
Rachelle was interviewed last weekend on the radio program Now Hear This.
We expect the GPS grant to be awarded soon.
All but one student is using Hope Academy bus transportation and there have been no transportation issues.

We will have more conversations with Enroll Indy about keeping our enrollment open throughout the year.

C. CSP Grant

Submitted with a request for $505,000 grant for supplies to support academics and marketing, (no new programming from this request will be required). Expect to hear in mid-September about approval which will be as reimbursement. Will total $900K over 2 years. Rachelle feels confident that we will be approved.

IV. Standing Business

A. Academic and Recovery Committee Report

Rachelle referred to data points included in meeting materials provided by Deb Leser.

Linda reviewed the 6 academic goals for last year. Not all measurements were able to be reported due to COVID. and e-learning. She noted that some students who struggled with e-learning have the best current attendance.

The committee is working on recovery goals and looking at other recovery schools to see what they measure.

B. Finance Committee Report

Janine Shopp, chair of the finance committee and Brian Anderson, financial consultant reviewed the process of the transition from The Recovery High School at Fairbanks to Hope Academy.
The reports in the meeting packet are as of June 30, 2020 . Next month the accountants will report on Hope 2.0 July -August.
Brian reviewed the financials as presented in the meeting materials.
Accounts payable is the amount due to Fairbanks/Community Health Network.
Projected cash position at the end of August is favorable, although need reconciled accounts to confirm this.
Enrollment will matter. Alt Ed funding will be critical. Budget is based on 34 students - we are not there yet. Count date is likely to be in December which may be helpful in the short term.

Cash transfer from Hope 1.0 to Hope 2.0 will happen in September. The amount payable to Fairbanks/Community will be settled prior to the cash transfer.
C. Kenney made a motion to approve the salaries schedule for the staff.
A. Tomlin seconded the motion.
Art teacher is Part-Time, rather than Full time as in the past, increased Social Studies teacher's salary to include responsibilities for IT support.
Employees pay for part of the health insurance premium which will be reviewed in the next budget discussion.
The board **VOTED** to approve the motion.

Roll Call

A. Levander	Aye
K. Turner	Aye
M. Manlove	Aye
C. Kenney	Aye
L. Mannweiler	Aye
J. Finke	Absent

Roll Call

U. Oruche	Aye
P. Usher	Aye
M. Austin	Aye
J. Shopp	Aye
A. Tomlin	Aye
J. Gabe	Absent

C. Development Committee Report

Colleen Kenney, Development Committee chair reviewed the materials presented in the meeting packet. We finished 2019-20 strong,exceeding goals.
This year's goal for fundraising is $300,000.
We have a strong Events Committee, who with the Development Committee have determined that fund raising events this year will be virtual. Mark November 12 for Rise & Shine for Hope as a virtual event and Sounds of Hope in the spring.
Our approach for sponsorship will be a Booster Club approach - materials are being developed and will be distributed soon. The board's help in securing new boosters and renewing previous sponsors will be needed.

D. Marketing Committee Report

Angie reported that goal of increasing referral sources by 10% and that contrary to the committee minutes, Linda Gagyi was present.

E. Governance Committee

The final draft of the charter has been received and needs to be signed by each board member. by September 1. The board is the authorizer of the charter.

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:45 AM.

Respectfully Submitted,
M. Williams

Documents used during the meeting

- Emergency Response Procedure Booklet2020 final.doc
- Reopening Document Final 8-24-20.docx
- Non-emergency policies.doc

- 2020-21 Initial Board Terms.docx
- _ARS statement on Racism_Equity .docx
- 2020_07_29_academic_excellence_committee_meeting_minutes.pdf
- Hope Academy Principals Report to the Board - August 2020 (002).docx
- Data Chart 2020-2021.docx
- Data Graphics 5 Year.docx
- 2020_07_28_finance_committee_meeting_minutes.pdf
- salary_grid_for_new_staff_board_meeting (3).xlsx
- Hope_Academy_Formatted_Financials_063020 (3).pdf
- 2020_07_28_development_committee_meeting_minutes (1).pdf
- FY2020_Hope_Academy_At_A_Glance_-_June.pdf
- Hope_Academy_Grants_Chart-June_2020 (2).xlsx
- July_2020_Donations_thru_72620 (2).xlsx
- 2020_07_23_marketing_committee_committee_meeting_minutes.pdf
- 2020_07_28_governance_committee_meeting_minutes.pdf
- Hope_Charter_Contract_unsigned.pdf