APPROVED

Hope Academy

Minutes

Hope Academy Board Meeting

Date and Time
Tuesday October 24, 2017 at 7:30 AM

Location
8102 Clearvista Parkway Indianapolis, IN 46256

Directors Present
A. Levander, A. Tomlin, B. Elliott, C. Kenney, G. Eckart, J. Finke, J. Gabe, J. Shopp, K. Turner, L. Mannweiler, M. Manlove, P. Usher, R. Kelly, T. Brown (remote), U. Oruche

Directors Absent
None

Guests Present
B. Dickey, D. Edwards-Byerly, J. Stanich, Jeff Reed, Blue and Co, Kurt Stahl, CVR, L. Erickson, L. Gagyi, R. Gardner, Tyler Dickey, Blue and Co

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

A. Levander called a meeting of the board of directors of Hope Academy to order on Tuesday Oct 24, 2017 at 7:35 AM.

C.

Approve Minutes

L. Mannweiler made a motion to approve minutes from the Hope Academy School Board on 08-22-17 Hope Academy School Board on 08-22-17.
J. Gabe seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. New Business

A. Year End Audit FY 17

Mr. Tyler Dickey and Mr. Jeff Reed, representatives of the accounting firm of Blue & Co, presented the results of the audit of the financial statements for Hope Academy for FY 2017. No significant deficiencies were encountered and no material issues were identified during the audit. Ms. Levander thanked Mr. Dickey and Mr. Reed for their work on behalf of Hope Academy. Mr. Dickey and Mr. Reed then left the meeting.
P. Usher made a motion to approve the FY 2017 year-end audit for Hope Academy.
G. Eckart seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Approval of Policies

The First Aid Policy has been updated to add Epi Pen and Narcan.
K. Turner made a motion to approved the updated First Aid Policy.
L. Mannweiler seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Committee Structure

The recently formed Hope Academy Board Committees were discussed, along with associated expectations.

1. Governance Committee chaired by Kevin Turner.
2. Development Committee chaired by Colleen Kenney.
3. Finance Committee chaired by Gina Eckart.
4. Marketing Committee chaired by Marissa Manlove.
5. Academic Excellence Committee chaired by Teresa Brown.

Committee organization meetings will be scheduled and held before the December 12, 2017 Hope Academy Board meeting. Rachelle Gardner will help facilitate the scheduling of these meetings. There were suggestions that clinical representatives, as well as non-Board members be asked to serve on each of these committees. Please direct any thoughts/feedback to Ms. Levander or Ms. Gardner.

Ms. Gardner also discussed an IUPUI Board Fellow opportunity. If accepted, this graduate level student would be available to Hope Academy for 8-10 hours per month,

December 2017 through May 2018. The suggestions was made that there be very clear expectations and responsibilities before proceeding with this opportunity.

III. Old Business

A. Development Report

Ms. Erickson gave an overview of her first three months at Fairbanks and outlined her vision for the Development Department.

1. Building a diversified revenue stream;
2. Building life-long giving relationships;
3. Working together with Hope Academy Board to develop a donor base.

Ms. Erickson also presented new print materials for Taste of Hope, Circle of Hope and the opportunity for combined sponsorships for both events this year. Donor profile highlights were shared, as well as an internal document detailing funding opportunities.

B. Marketing Report

Ms. Stanich and Mr. Stahl gave a brief overview of April 2017 - September 2017 Marketing data. Ms. Stanich also detailed local and national earned media for Hope Academy.

Marketing Metrics were reviewed, as well as a recommendation for moving forward with Marketing for Hope Academy. Business Development activities and materials were shared.

IV. Standing Business

A. Accounts Payable Voucher Register/Monthly Financials

In accordance with State Board of Accounts regulations that all expenditures be reviewed and approved by the charter School Board of Directors, expenditures were reviewed and approved.

Ms. Shopp gave an overview of the September 2017 Financials and noted that the Average Daily Attendance is 62, with 27 students attending Hope Academy on Count Day.

V. COO Report

A. COO Report

Ms. Gardner provided an update from the Chief Operations Officer.

VI. Principals Report

A. Principal's Report

Ms. Gagyi provided the Principal's Report, noting that Board members are invited to attend Hope Academy's Thanksgiving dinner on November 15, 2017. Current student demographics were also provided.

VII. Closing Items

A. Adjourn Meeting

L. Mannweiler made a motion to adjourn the meeting.
P. Usher seconded the motion.
The board **VOTED** unanimously to approve the motion.
The next meeting of the Hope Academy Board of Directors will be Tuesday, December 12, 2017 at 7:30 a.m. in the Martz Board Room.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:00 AM.

Respectfully Submitted,
A. Levander