APPROVED

Hope Academy

Minutes

Hope Academy Board of Directors Meeting

Date and Time
Tuesday June 27, 2017 at 7:30 AM

Location
Martz Boardroom at Fairbanks

Directors Present
A. Levander, A. Tomlin, B. Elliott, C. Kenney, G. Eckart, J. Gabe, J. Shopp, K. Turner, L. Mannweiler, M. Manlove, P. Usher, T. Brown, U. Oruche

Directors Absent
J. Finke, R. Kelly

Directors who left before the meeting adjourned
M. Manlove

Guests Present
B. Dickey, D. Edwards-Byerly, L. Gagyi, M. Williams, Melissa Danich, R. Gardner

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

L. Mannweiler called a meeting of the board of directors of Hope Academy to order on Tuesday Jun 27, 2017 at 7:30 AM.

C. Approve Minutes

A. Levander made a motion to approve minutes.
A. Tomlin seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. New Business

A. Presentation by Board On Track

Melissa Danich gave an overview of the use and how Hope Academy will use Board on Track going forward. Board member are asked to complete their profile and assessments in Board on Track. Board on Track is currently being funded by the Fairbanks Foundation, and will be available to Hope for 2 years.

B. Presentation by Office of Education Innovation (Mayor's Office) on Core Question 1, 2, and 3

Mr. Dickey, of the Office of Innovation, presented the information and explanations about Hope Academy's scoring on the Academic Performance Framework Core Question 1: Is the Education Program a Success, Financial Performance Framework Core Question 2: Is the organization in sound fiscal health and Governance and Leadership Performance Framework Core Question 3: Is the organization effective and well run.

C. Election of Officers

Ms. Mannweiler announced that Mr. Turner has agreed to continue as Vice Chair of the Hope Academy School Board and Ms. Usher has agreed to continue as the Secretary of the Hope Academy School Board. Ms. Shopp will serve as the Treasurer of the Hope Academy School Board as required by her position as Chief Financial Officer of Fairbanks. Ms. Mannweiler also announced her intent to step down as Chair of the Hope Academy School Board, she will remain an active School Board member. Ms. Levander has indicated a willingness to serve as Chair of the Hope Academy School Board, but should any other Board members have an interest in serving as the Chair please notify Ms. Mannweiler. Election of the officers will occur at the August 22,2017 Hope Academy School Board Meeting.

D. 2017-2018 Hope Academy Budget

C. Kenney made a motion to Approve the 2017-2018 Hope Academy Budget.
G. Eckart seconded the motion.
The board **VOTED** unanimously to approve the motion.

Ms. Shopp presented FY18 Budget for Hope Academy, along with a summary of assumptions. Upon motion and duly made and seconded, the following resolution was unanimously approved:

Resolved, that the Fiscal Year 2018 Budget is approved

E. Changes for 2017-2018 in Employee Handbook

Ms. Gardner presented changes in the 2017-2018 Employee Handbook for approval, including the Code of Ethics, Dress Code, Reference Checks, and Bereavement Leave. Discussion occurred regarding the revision to the Dress Code. Approval of proposed changes was pended to the August 22, 2017 Hope Academy School Board Meeting.

F. 2017-2018 Changes to Hope Academy Policies and Procedures

J. Gabe made a motion to To Approve the 2017-2018 Hope Academy's Policies and Procedures.
K. Turner seconded the motion.
The board **VOTED** unanimously to approve the motion.
Ms. Gardner presented Hope Academy's Policies for approval. Following a brief discussion, and upon motion duly made and seconded, the following resolution was unanimously approved:

Resolved, that the 2017-2018 Policies for Hope Academy are approved.

G. Employee Salaries

G. Eckart made a motion to Approve Hope Academy Salaries.
C. Kenney seconded the motion.
The board **VOTED** unanimously to approve the motion.
Ms. Gardner presented the 2017-2018 Hope Academy staff Salary/Wage Proposal. Upon motion duly made and seconded, the following resolution was unanimously approved:

Resolved, that the 2017-2018 Hope Academy staff Salary/Wage proposal is accepted.

H. Report of the Secretary with Respect to Certain Transactions

M. Manlove left.
The directors received a Report of the Secretary with Respect to Certain Transactions as prepared by Ms. Usher. The Secretary's Report was based upon the individual disclosures made by directors as summarized in the report.

I. Formation of Hope Academy Committees

Board members discussed an interest in having representation form Hope Academy School Board on each of the Fairbanks Board committees. Gina Eckhart is currently on the Fairbanks Finance Committee and John Finke is on the Fairbanks Development

Committee. Ms. Mannweiler also discussed forming Hope Academy Board Committees. We will discuss in further detail at the August Board meeting. Please inform Ms. Mannweiler of your interest in serving on a specific committee.

III. Old Business

A. Counseling Grant Presentation

Due to lack of time, the Agenda item will be pended to a future meeting

IV. Standing Business

A. Accounts Payable Voucher Register/Monthly Financials

In accordance with the State Board of Accounts regulations that all expenditures be reviewed and approved by the charter School Board of Directors, expenditures made in February 2017, March 2017, April 2017, and May 2017 were reviewed. Upon motion duly made and seconded, the following resolution was unanimously approved;

Resolved, that all appropriation of funds on behalf of Hope Academy were accepted.

B. Marketing Report

Ms. Stanich presented a brief overview of the current marketing campaign that began in March of 2017, including FY 17 and FY 18 Hope Academy budget and target market. Staff are currently developing a sales strategy, with Fairbanks/Hope Academy combined focus, as well as just a Hope Academy strategy.

C. Development Report

Ms. Williams gave a brief update from Development. For FY 17, Hope Academy exceeded its' fundraising goal of $150,000 by $30,074. School Starts on August 3, 2017 and Taste of Hope has been scheduled for February 25, 2018

V. COO Report

A. COO Report

Ms. Gardner presented the COO's Report (attached to minutes)

VI. Principals Report

A. Principal's Report

Ms. Gagyi presented the Principal's Report
1) Highlights
2) Important Dates
3) Enrollment

4) Data

VII. Closing Items

A. Adjourn Meeting

T. Brown made a motion to adjourn the meeting.
G. Eckart seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:30 AM.

Respectfully Submitted,
L. Mannweiler