



Hope Academy

Board Meeting

Date and Time

Tuesday June 29, 2021 at 7:30 AM EDT

Location

Rachelle Gardner is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://zoom.us/j/94687835157?pwd=WEhIamZMOE9ZOUJGUy9aRDd6ck1qUT09>

Meeting ID: 946 8783 5157

Passcode: 6XYcr0

Agenda

	Purpose	Presenter	Time
I. Opening Items			7:30 AM
Opening Items			
A. Record Attendance and Guests		Marissa Manlove	1 m
By Roll Call			
B. Call the Meeting to Order		Marissa Manlove	
C. Approve Minutes	Approve Minutes	Marissa Manlove	2 m
Approve minutes for Board Meeting on April 27, 2021			
II. Public Comment			7:33 AM
A. Open comment period	Discuss		
III. Finance			7:33 AM
A. Audit Presentation	Vote	Tyler Dickey from Blue	15 m

	Purpose	Presenter and Company	Time
B. 990	Vote	Blue and Company	10 m
C. Budget FY 2021	Vote	Brian Anderson and Rachelle Gardner	20 m
D. Finance Committee Report	Discuss	Janine Shopp and Brian Anderson	5 m

SY 2020-21 Finance Committee Board Goal

- **By April 2021, the Board will approve a balanced and fiscally sound budget that aligns with school program needs for SY 2021-22**
 - Tactic 1: Will create a contingency budget that takes into account days of cash on hand and enrollment.
 - Tactic 2: Will present over-arching goals for 2021-2022 school year to inform the new budget.
 - Tactic 3: Compare new budget projections to 5 year Proforma.
 - Tactic 4: Present Draft Budget to committee for feedback.
- April Financials
- Brian to give update on May Financials

E. Goal Progress	Discuss	Janine Shopp	2 m
Goal Tracker			
F. Collaboration/Concerns	Discuss	Janine Shopp	1 m

IV. Academic Excellence

8:26 AM

A. Student Handbook	Vote	Rachelle Gardner	5 m
B. Employee Handbook	Vote	Rachelle Gardner	5 m
C. Policies and Procedures	Vote	Rachelle Gardner	5 m
D. Principals Report	Discuss	Phyllis Usher and Linda Gagy	3 m

SY 2020-21 Academic Excellence/Recovery Management Board Goal:

- **Achieve at least 60% retention rate of eligible students by June 2021**
 - Tactic 1: Individualized transitions meetings with 100% of student body in April and May of 2021.
 - Tactic 2: Engage at least 50% of parents through weekly parent education groups.
 - Tactic 3: Increase student participation in weekly afterschool and summer activities by 50%.
 - Tactic 4: Monitor all school specific goals
 - Tactic 5: Monitor all non school specific goals

	Purpose	Presenter	Time
<ul style="list-style-type: none"> • Enrollment/Enroll Indy Update • Update on School Activities • Professional Development • Formative Assessments • Cross Curricular Activities 			
E. Goal Progress		Deb Leser	10 m
Academic Dashboard School Data Dashboard Goal Tracker			
F. Collaboration/Concern	Discuss	Linda Gagy	1 m
V. Governance Committee			8:55 AM
A. Election of Board Members/New Board Members	Vote	Marissa Manlove	10 m
Victoria Wilburn Nomination to the Board Eric Afuseh Nomination to the Board			
B. Slate of Officers	Vote	Marissa Manlove	5 m
C. Governance Committee	Discuss	Marissa Manlove	5 m
SY 2020-21 Governance Committee Board Goal: Improve diversity in board/committee membership by recruiting individuals that are reflective of student population <ul style="list-style-type: none"> • Tactic 1: Reach out to individuals suggested by OEI, document outcome of follow up • Tactic 2: Connect with community and faith-based organizations and businesses to help identify potential members to reach goal of at least 10% of committees reflect the demographics of Hope students • Tactic 3: Conduct outreach activities with Hope alumni/parents 			
Board Self Assessment School Leader Evaluation			
D. Goal Tracking	Discuss	Marissa Manlove	
Goal Tracker			
E. Legislative Update	Discuss	Amy Levander	1 m
F. Collaboration/Concern	Discuss	Marissa Manlove	
VI. Marketing Committee			9:16 AM
A. Marketing Report	Discuss	Angela Tomlin	5 m

	Purpose	Presenter	Time
SY 2020-21 Marketing Committee Board Goal:			
Increase the number of referred students from top 10 referral sources by 10% by June 2021			
<ul style="list-style-type: none"> • Tactic 1: Increase new referral sources in each referral category by 2 for a total of 10 new referral sources. • Tactic 2: Increase our awareness to our current referrals sources by touching them with information 5 times by June of 2021. • Tactic 3: Increase Social Media Post by 2 a week through June 2021 			
B. Goal Progress	Discuss	Angela Tomlin	
Goal Tracker			
C. Collaboration/Concerns	Discuss	Angela Tomlin	
VII. Development Committee			9:21 AM
A. Development Committee Report	Discuss	Colleen Kenney	5 m
SY 2020-21 Development Committee Board Goal:			
Hope Academy will raise \$300,000 by June 2021			
<ul style="list-style-type: none"> • Tactic 1: Have a retention rate of current donors of 50 %. • Tactic 2: Complete 4 Direct Mail pieces including an Annual Report • Tactic 3: Complete 2 Fundraising events • Tactic 4: Continue to renew current grants and look for new grant opportunities • Tactic 5: Identify 5 new donors and steward current list of donors through phone calls, newsletters, direct mail, etc. 			
B. Goal Progress	Discuss	Colleen Kenney	
Dashboards			
Goal Tracker			
VIII. Executive Director Report			9:26 AM
A. IPS Innovation	FYI	Rachelle Gardner	2 m
B. Simon Youth Foundation Update	FYI	Rachelle Gardner	1 m
C. Parent Orientation Group	FYI	Rachelle Gardner	
D. Aspire Update	FYI	Rachelle Gardner	
E. School Level Concern/Complaints	FYI	Rachelle Gardner	1 m

	Purpose	Presenter	Time
IX. Closing Items			9:30 AM
A. Adjourn Meeting	Vote	Marissa Manlove	