APPROVED

# Whatcom Intergenerational High School

# Minutes

## Whatcom Intergenerational High School Board Meeting

**Date and Time**
Thursday August 21, 2025 at 5:30 PM

**Location**
Hybrid meeting.  Available to join via Zoom or in person at WIHS.

**Directors Present**
A. Juarez Cordova (remote), J. Johnson (remote), M. Hudson (remote), N. Mughal-Barrows (remote), S. Clark (remote)

**Directors Absent**
*None*

**Directors who arrived after the meeting opened**
N. Mughal-Barrows

**Guests Present**
A. Lindgren (remote), C. Hackney (remote), Chintan Desi (remote), K. Silberstein (remote), Regina Reid (remote), S. Jara Arroyos (remote)

### I. Opening Items

#### A. Call the Meeting to Order

A. Juarez Cordova called a meeting of the board of directors of Whatcom Intergenerational High School to order on Thursday Aug 21, 2025 at 5:35 PM.

### B. Record Attendance & Welcome

### C. Land Acknowledgement

### D. Mission & Vision

### E. Approve Minutes

S. Clark made a motion to approve the minutes from July Board Meeting Whatcom Intergenerational High School Board Meeting on 07-24-25.
J. Johnson seconded the motion.
The board **VOTED** unanimously to approve the motion.

### F. Consent Agenda

S. Clark made a motion to Approve the consent Agenda with attachments.
J. Johnson seconded the motion.
The following payments as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursements claims certified, as required by RCW 42.24.090, are approved for payment. In addition, payroll payments in the amount of $62,049.71 are also approved.

**General Fund**

Accounts Payable
Total electronic payments totaling $73,860.69
Accounts Payable check number N/A totaling $0.00

Non-AP Cash Disbursements
Total electronic payments totaling $1,597.62
Non-Accounts Payable check #290, 291 totaling $1,112.38

Payroll
Total electronic payments totaling $62,049.71 and
Payroll check number N/A totaling $0
The board **VOTED** unanimously to approve the motion.

## II. Public Comment

### A. Public Comment

No Public Comment

## III. Financial Updates

### A.

**2025-2026 Budget**

J. Johnson made a motion to Approve the Budget for the 2025-2026 school year.
S. Clark seconded the motion.
Katie presented on the 2025-2026 Budget - explained that may need to file an extension if goes over even one cent
The board **VOTED** unanimously to approve the motion.

### B. Updated Financial Policies & Procedures Manual

J. Johnson made a motion to Approve the updated Financial Policies and Procedures Manual.
M. Hudson seconded the motion.
Katie presented on the updated policies so as to remain in good procedural standing
The board **VOTED** unanimously to approve the motion.

## IV. School Updates

### A. School Ops Scope Update

Anders provided and enrollment update - 115 students
Concluded the end of the SIS clean up
Gave overview of the Food Services and projection to save funds
The school ops team is at work identifying talent for DOE and DOO

### B. School Administration Updates

Adan presented that we were down to the finalists in the DOE and DOO hiring process.
Allowed for candidates to introduce themselves and answer questions from the Board

Chintan Desi finalist for DOO
Chimere Hackney finalist for DOE
Regina Reid finalist for DOE
N. Mughal-Barrows arrived.

### C. First Day of School

Adan presented on the interim plan to hire Lauren Ellis and Eric Zamora would continue in DOO role part time through the end of September.

## V. Governance

### A. Board Member Vote

### B. Executive Session

The WIHS Board will now go into Executive Session to discuss the qualifications of a public employee candidate (RCW 42.30.110(1)(g)). For 15 minutes starting at 6:49 and returning at 7:04

### C. CAP, Compliance, and Reporting Updates

Adan shared that the attendance CAPs have been closed and the compliance CAP is close. Adan is working with Eric to submit two submissions that are past due (there was a miscommunication between Adan and Eric as to who is submitting this).

## VI. Board Goals

### A. Board Development and Empowerment

Charter Renewal Work - have strong, actionable plans from the board.

## VII. Other Business

### A. Announcements

No announcements

## VIII. Closing Items

### A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:17 PM.

Respectfully Submitted,
A. Juarez Cordova
Sergio made a motion to Adjourn Meeting.
S. Clark seconded the motion.
The board **VOTED** to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:17PM.

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## Documents used during the meeting

- 2025_07_24_board_meeting_minutes.pdf
- 6a - AP Register July 2025.pdf
- 6b - Non-AP Cash Disbursements July 2025.pdf
- 5 - Payroll Summary July 2025.pdf
- 2 - Balance Sheet July 2025.pdf

- 7a - WIHS 25-26 Budget Summary.pdf
- 3 - Budget Status Report July 2025.pdf
- 1 - Finance Dashboard July 2025.pdf
- 4 - Payroll & AP Certification July 2025.pdf
- 8c - Sample Risk Assessment Questionnaire copy.docx.pdf
- 7b - SY25-26_Budget_Adoption Resolution_WIHS.pdf
- 7a - WIHS 25-26 Budget Summary.pdf
- 8a - 25-26 WIHS FPPM Updates.pdf
- 8c - Sample Risk Assessment Questionnaire copy.docx.pdf
- 8b - WIHS Financial Policies and Procedures Manual (UD 08-2025).pdf
- Sergio Jara Arroyos_Resume.pdf
- WIHS Board Interest Form 06_22_2022 (1).docx.pdf