APPROVED

Whatcom Intergenerational High School

Minutes

Whatcom Intergenerational High School Board Meeting

Date and Time
Thursday April 17, 2025 at 5:30 PM

Location
Hybrid meeting. Available to join via Zoom or in person at WIHS.

Directors Present
A. Juarez Cordova (remote), J. Johnson (remote), N. Mughal-Barrows (remote)

Directors Absent
M. Hudson, S. Clark

Ex Officio Members Present
D. Walker

Guests Present
E. Zamora, Elliot Lee (remote), Ocean Ging (remote), Scott Canfield (remote)

I. Opening Items

A. Call the Meeting to Order

J. Johnson called a meeting of the board of directors of Whatcom Intergenerational High School to order on Thursday Apr 17, 2025 at 5:38 PM.

B.

Record Attendance & Welcome

C. Land Acknowledgement

J.Johnson read the land acknowledgement

D. Mission & Vision

J.Johnson read the Mission and Vision

E. Approve Minutes

J. Johnson made a motion to approve the minutes from Whatcom Intergenerational High School Board Meeting on 03-20-25.
A. Juarez Cordova seconded the motion.
The board **VOTED** unanimously to approve the motion.

F. Consent Agenda

J. Johnson made a motion to Approve the consent agenda.
A. Juarez Cordova seconded the motion.
The March Financials as displayed below are to be voted on:
March Financials:

The following payments as audited and certified by the auditing officer, as required by RCW 42.24.080,
and those expense reimbursements claims certified, as required by RCW 42.24.090, are approved for
payment. In addition, payroll payments in the amount of $64,459.31 are also approved.

General Fund

Accounts Payable
Total electronic payments totaling $76,583.46

Accounts Payable check number N/A totaling $0.00

Non-AP Cash Disbursements
Total electronic payments totaling $1,438.27

Non-Accounts Payable check #281, 283, 284 totaling $1,282.38
Payroll

Total electronic payments totaling $64,459.31 and
Payroll check number N/A totaling $0
The board **VOTED** unanimously to approve the motion.

II. Public Comment

A. Public Comment

J.Johnson reminded prospective commenters to reach out to the board 24 hours prior to the meeting to reserve space. J.Johnson stated that there was no one online with comments. D.Walker stated that there was no one in person with comments.

III. School Updates

A. School Team Updates

D.Walker introduced two WIHS students, Elliot Lee and Ocean Ging, who were present for the board meeting to share about recent experiences presenting at the State Charter Commission meeting and about school wide events.

- E.Lee talked about their school experience and being a first year student at WIHS. They stated how they were really looking for a place to connect with others, and WIHS has been a great fit for them.
- O.Ging talked about their experience at WIHS from Freshman to Senior year, especially around relationships and personal growth.
- Both students shared information about recent school events, including the Women's History Celebration, field trips, and school activities.

D.Walker gave a brief overview of enrollment, attendance, and upcoming assessment review months.

- D.Walker shared an enrollment update from Julia Fochtman at SchoolOps that WIHS has 95 confirmed students for SY 25-26, and 101 total including current applications. The next open house is Saturday, April 19th. Additional summary information can be found here.

J.Johnson and A.Juarez Cordova thanked the WIHS students for their participation, and J.Johnson expressed that we should have students at every one of our board meetings.

B. Enrollment Update

See notes above

C. WIHS Academic Overview

See notes above

IV. Financial Updates

A. Financial Updates

D.Walker shared a brief overview of the March Financials provided by Katie Silberstein at JGP:

March 2025 Financial Packet Overview- JGP

- Dashboard
  - Enrollment – average FTE through March is 95 (actual for March was 92), so
    still over the budgeted amount
  - Public Revenue
    - Federal claims were placed last month
    - Slight gap is due to TBIP and HiCap:
      - TBIP funds were in the board-approved budget, but no TBIP students have been reported to OSPI (in monthly P223 reports)
      - HiCap funds have not yet been received - haven't heard back from
        OSPI about thisPrivate Revenue – on target (no change)
  - Expenditures – on target
  - Days Cash – on target
- Balance Sheet
  - 2103 Capital One – no credit balance in March because of the double-payment in
    February
  - 2501 Construction Loan – good practice to confirm that the monthly loan

    payment was made (~$5k), which it was!
    - Note: payment timing has been slightly irregular over the last few months
      (12/16/24, 1/31/25, 3/1/25) compared to end-of-month in Sept-Nov
- Budget status
  - March is 7 months through the fiscal year (58.3%)
  - Revenue –
    - Federal – claims made, ahead of pace
    - State – "General" is on pace; "Special" is lagging due to TBIP/HiCap
    - Local Support – lagging
    - Expenses – generally on pace; ultimately we know that "student recruitment" will
      be over-budget as a result of the SchoolOps contract
- Consent agenda – payroll, AP, nonAP

25-26 Budget process

- Legislative session is done in May – will know about levy equalization soon
- Should we plan to review a draft budget in May/June?
  - Reminder: final budget approval required by 8/31/25

V. Cultural Engagement Committee Update

A. Cultural Engagement Committee Update

The cultural engagement committee update was postponed because S.Clark was unable to attend tonight.

VI. Governance

A. CAP, Compliance, and Reporting Updates

D.Walker shared that WIHS was approved to start the Charter renewal process. Next steps include meeting with J.Johnson to review the data provided by the Commission, and begin discussion with board members on areas of support.

Currently the school is 100% in compliance with their CAPs, but the board still needs to continue expanding its membership.

D.Walker provided an updated on the CEDAR data and State reporting issue, stating that WIHS has identified the issue that caused data not to transfer to CEDARS/OSPI. WIHS is in the process of updating this and getting the corrected data to the commission as part of the renewal process.

All board members congratulated D.Walker, E.Zamora, and the WIHS team for the work they put into the school. D.Walker stated that WIHS is a story of growth and learning.

VII. Board Goals

A. Board Development and Empowerment

J.Johnson and N.Mughal Barrows discussed the board development plan, with a focus on seeking new members who can support with fundraising.

VIII. Other Business

A. Announcements

D.Walker invited the board and community to attend the upcoming WIHS PhBL Showcase (6/2), Short Film Festival (TBD), and Graduation (6/11).

Graduation will be held at:
Fisherman's Pavillion

2599 S. Harbor Loop Dr.
Bellingham, WA

Wednesday, June 11th 1:00pm-3:00pm

B. Anti-Racism and Transformative Justice Work

No new information shared at this time.

IX. Closing Items

A. Board Debrief and Evaluation

J.Johnson led the board members in the debrief and evaluation. Board members agreed to work on RSVP in BoT, but they also communicate regularly via chat.

B. Adjourn Meeting

J. Johnson made a motion to Adjourn the April Board Meeting at 6:22 pm.
A. Juarez Cordova seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:25 PM.

Respectfully Submitted,
D. Walker