DRAFT

WHATCOM INTERGENERATIONAL HIGH SCHOOL

Whatcom Intergenerational High School

Minutes

Monthly Finance & Fundraising Committee

Date and Time
Thursday April 18, 2024 at 4:30 PM

Location
Zoom Meeting

https://us02web.zoom.us/j/84442763410?pwd=TGZCK1NpOW5PTjVBTkpGT2NGZ0FyQT09

Please take a moment of silence to ground in the ancestral homelands where you reside and extend your deepest gratitude to the Coast Salish Peoples who have cared for and protected our shared lands and waterways since time immemorial.

Committee Members Present
A. Porter (remote), B. Kiolbasa (remote), B. Luu (remote), J. Ferrera (remote)

Committee Members Absent
A. Juarez Cordova, N. Mughal-Barrows, P. Freeland

Ex Officio Members Present
D. Walker

Guests Present
E. Zamora

I. Opening Items

A. Call the Meeting to Order

B. Luu called a meeting of the Finance & Fundraising Committee of Whatcom Intergenerational High School to order on Thursday Apr 18, 2024 at 4:35 PM.

B. Record Attendance

II. Finance Reports

A. Review March 2024 Financial Report & Items for Board Ratification

JGP changes-

- Katie joined last week, was on board of WNYA and a research company, will be personal lead for WIHS

Bill presented the consent agenda:

- Payroll summary
- AP register- review for anything larger (ex: running start bills)
- AP- debit card and other purchase

Finance review- shouldn't see big changes month to month

- AP date will change based on when payroll is run

Status report- 58% through year- ahead on claiming revenue- CSP/etc

Private revenue and expenditures

CSP funds- review of totals- $282,000

- Must be spent by end of Apr.
- Items to consider: white boards, computers, tech, furniture, walls, sink?

III. Other Business

A. Discussion and Planning for Spring 2024 Auction

EZ leading discussion

Fundraising- hard to get people motivated for donations

Talent show is well lined up- good mix of students and staff

Julia has reached out for some good leads and we need to reach out on more of them

EZ asked about Jeremy doing a financial lesson with students/parents/donations?

- May be a compliance issue and be a donation of service either way. Already free of charge.
- Jeremy will look into if it is legal

EZ will update list of what is avail and utilize new procurement form.

Discussion of auction items:

- Amber will not be able to contribute much time/commitment with her jobs, but husband's real estate company can help.
- Real estate $1000 donation to school for every house they close (Jeremy Porter)
- Will put up $500 to help with items

Board members are expected to bring 2 donation items and a plate of food for the event

- "committee requests get at least 2 items for auction, bring 10 people, and contribute a food item.
- "ask everyone to share the social media post, and register on givebutter"
- "can board come early to help set up?"

Jeremy will reach out to his network for other ideas-

Auction opening- discuss if should open on Wed or Thurs before Auction

- Agreed to opening half items on Thurs, and the rest on day of auction

Layout of event: move silent auction items into the classrooms?

- Keep in central space, so helps people continue to bid
- Givebutter can show donations and progress towards goals!

Must call it a "drawing" for items

- Maybe cash only?
- $5 per ticket, or 3 for $10
- "Anyone who donates above a certain amount will be in for a random raffle drawing"

Meet again on Thurs May 2nd at 4:30pm

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:35 PM.

Respectfully Submitted,
D. Walker