APPROVED

Whatcom Intergenerational High School

Minutes

Board Meeting

Date and Time
Thursday October 26, 2023 at 6:00 PM

Location
WIHS Board is inviting you to a scheduled Zoom meeting.
Topic: WIHS Board Meeting
Time: Feb 23, 2023 06:00 PM Pacific Time (US and Canada)

Every month on the Fourth Thurs until Dec 28, 2023, 11 occurrence(s)
Feb 23, 2023 06:00 PM
Mar 23, 2023 06:00 PM
Apr 27, 2023 06:00 PM
May 25, 2023 06:00 PM
Jun 29, 2023 06:00 PM
Jul 27, 2023 06:00 PM
Aug 24, 2023 06:00 PM
Sep 28, 2023 06:00 PM
Oct 26, 2023 06:00 PM
Nov 23, 2023 06:00 PM
Dec 28, 2023 06:00 PM

Please download and import the following iCalendar (.ics) files to your calendar system.
Monthly: https://us06web.zoom.us/meeting/tZYlcu2oqjMpHtWevhYSp-jAfN1S8r6Ni7rI/ics?icsToken=98tyKuGqpj4uGtCdsx2GRpwQGo_4LPTwiFxegrdqmQntOhNDLwnXMMwTAeptRvbZ
Join Zoom Meeting
https://us06web.zoom.us/j/82854048341?pwd=K0o1bnA2eElvUEszSmhvMXNJa0xlQT09
Meeting ID: 828 5404 8341
Passcode: 367367

One tap mobile
+12532158782,,82854048341#,,,,*367367# US (Tacoma)
+12532050468,,82854048341#,,,,*367367# US
Dial by your location
+1 253 215 8782 US (Tacoma)
+1 253 205 0468 US
+1 720 707 2699 US (Denver)
+1 346 248 7799 US (Houston)
+1 669 444 9171 US
+1 719 359 4580 US
+1 309 205 3325 US
+1 312 626 6799 US (Chicago)
+1 360 209 5623 US
+1 386 347 5053 US
+1 507 473 4847 US
+1 564 217 2000 US
+1 646 558 8656 US (New York)
+1 646 931 3860 US
+1 689 278 1000 US
+1 301 715 8592 US (Washington DC)
+1 305 224 1968 US
Meeting ID: 828 5404 8341
Passcode: 367367
Find your local number: https://us06web.zoom.us/u/kr1iWn2i0

Directors Present
A. Juarez Cordova (remote), C. Espina (remote), G. Goulet (remote), J. Johnson (remote), M. Hudson (remote), N. Mughal-Barrows (remote)

Directors Absent
J. Montes

Guests Present
B. Luu (remote), C. Baron (remote), E. Zamora (remote), J. Stoppani (remote), M. Torron-Gomez (remote)

I. Opening Items

A. Call the Meeting to Order

N. Mughal-Barrows called a meeting of the board of directors of Whatcom Intergenerational High School to order on Thursday Oct 26, 2023 at 6:02 PM.

M. Hudson made a motion to adopt the amended agenda, we will postpone J. de Barros' presentation.
A. Juarez Cordova seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Land Acknowledgement

M. Hudson read the land acknowledgment.

C. Mission & Vision

M. Hudson read the WIHS mission and vision.

D. Record Attendance

- Jess Saven Barton, CSC
- Scott Canfield, CSC consultant
- Mitch Price, WA Charters Association

E. Consent Agenda

G. Goulet made a motion to approve the minutes from Board Meeting on 09-28-23.
J. Johnson seconded the motion.
The board **VOTED** unanimously to approve the motion.
G. Goulet made a motion to approve the ratification of SY 23-24 contracts over $20K.
J. Johnson seconded the motion.
The board **VOTED** unanimously to approve the motion.
G. Goulet made a motion to approve the September 2023 financial report.
J. Johnson seconded the motion.
The following payments as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursements claims certified, as required by RCW 42.24.090, are approved for payment. In addition, payroll payments in the amount of $55,592.51 are also approved.

General Fund
Accounts Payable
Total electronic payments totaling $74,618.96 and
Check numbers 204, 207 totaling $4,233.38

Non-AP Cash Disbursements
Total electronic payments totaling $3,527.58 and
Check number N/A totaling $0.00

Payroll

Total electronic payments totaling $55,592.51 and

Payroll check number N/A totaling $0

The board **VOTED** unanimously to approve the motion.

II. Public Comment

A. Public Comment

No public comment.

III. Academic Excellence & School Updates

A. WIHS Partnership with Whiteswan Environmental

- G. Goulet gave a report on a recent meeting to discuss steps to make an MOU/partnership agreement. Attendees included
  - Shirley Williams, WIHS Co-Founder and Whiteswan Environmental Executive Director;
  - Gemara Gifford, a WE consultant;
  - A. Juarez Cordova, WIHS Board Member;
  - D. Walker, WIHS Director of Education and Learning;
  - E. Zamora, WIHS Director of Operations;
  - C. Kolk, WIHS teacher
- Next steps: We will continue meeting with Whiteswan Environmental and WIHS about our partnership
  - Discussion on possibly creating an ad hoc board committee to support strengthening our partnership.

B. School Updates

E. Zamora and J. Stoppani shared the School Update.

- Three new students who started in October; four pending enrollees who will start Quarter 2
- Target enrollment for this year is 80 students for funding, ideal number is 120. Next year, target enrollment is 100-120.
- Attendance updates shared
- 9th-grade recruitment efforts include text blasts and social media, tours, shadowing a student, outreach to high school counselors and homeschool programs, school clubs and events
- Action item: Request to have an enrollment dashboard for next school year so the board can monitor enrollment numbers. J. Stoppani will work on developing this for the board soon.

- Update on school clubs (art club, leadership club) and school events (dance, after-school events)
- J. Stoppani is exploring partnerships with WWU Woodring College of Education for after-school tutors

- Update on partnership work, including Whiteswan Environmental on planetarium project, Innovation Grant with WA Charters to hire a part-time Lummi language/culture teacher, review of WIHS curriculum through a lens of equity, voice, and Indigenous principles of learning
- Reported the current student demographics by race and gender identity

C. Staffing

Action item: D. Walker will send the board the job description for the school nurse and mental health counselor positions to distribute to our networks.

D. Charter School Commission Update

- E. Zamora reported on the current attendance process and the goal of documenting accurate attendance in Skyward and updated rosters

E. Teacher share out

M. Torron-Gomez shared some of her recent experiences with students and about the Hispanic Heritage Celebration held on Monday, Oct 23rd.

IV. Finance/Fundraising

A. Financial Status Update

C. Baron gave an overview of the September 2023 finance dashboard.

B. Fundraising

C. Espina and E. Zamora gave an update on the Silent Auction event scheduled for November 17th.
Board members are encouraged to send out donor and sponsorship letters to their networks.

The next Silent Auction fundraising committee is scheduled for November 2nd for any board members who would like to attend.

V. Governance

A. Board and Commission Roles

J. de Barros is unable to attend today's meeting, and this presentation is postponed for a later board meeting.

B. Leadership Evaluation

As agreed in the SY 23-24 DEL contract, the 6-month DEL Evaluation will occur in March of 2024.

C. Board capacity

- J. Montes resigned from the board due to limited capacity.
- C. Espina met with a prospective board member who is considering applying.

VI. Anti-Racism and Transformative Justice Work

A. Announcements: Local anti-racist and transformative justice opportunities

N. Mughal-Barrows shared about recent local events lead by a newly organized group, Whatcom Families for Justice.

VII. Other Business

A. Announcements

Board members were reminded to complete the board assessment on BoT before early November.

C. Espina shared the links to resources for Board Member PD and mandatory training.

VIII. Board Goals

A. Board Debrief and Evaluation

(Y) or (N) Board members should understand the Mission and Vision of the school
(Y) or (N) Board Agenda should be sent out 24hours to the board.
(Y) or (N) Responding to emails in a 24hr time span
(Y) or (N) All board members should RSVP to meetings through Board on Track

IX. Closing Items

A. Adjourn Meeting

G. Goulet made a motion to adjourn the meeting.
M. Hudson seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:07 PM.

Respectfully Submitted,
C. Espina