APPROVED

Whatcom Intergenerational High School

Minutes

Board Meeting

Date and Time
Thursday June 29, 2023 at 6:00 PM

Location
In-person or via Zoom

Join Zoom Meeting
https://us06web.zoom.us/j/82854048341?pwd=K0o1bnA2eElvUEszSmhvMXNJa0xlQT09
Meeting ID: 828 5404 8341
Passcode: 367367

Directors Present
C. Espina (remote), G. Goulet (remote), J. McGill (remote), K. Lieberman (remote), N. Mughal-Barrows (remote)

Directors Absent
None

Ex Officio Members Present
D. Walker

Guests Present
B. Luu (remote), C. Baron (remote)

I. Opening Items

A. Call the Meeting to Order

C. Espina called a meeting of the board of directors of Whatcom Intergenerational High School to order on Thursday Jun 29, 2023 at 6:05 PM.
G. Goulet made a motion to adopt the board meeting agenda.
K. Lieberman seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Land Acknowledgement

K. Lieberman read the WIHS Land Acknowledgement.

C. Mission & Vision

J. McGill read the WIHS Mission & Vision.

D. Record Attendance

Other guests in attendance:

- Adan Juarez Cordova, WA Charters Director of Talent and Culture
- Leah Reisberg, Chief of Staff at RVLA, development and fundraising, board governance, operations
- Corey Baron, Joule Growth Partners
- Jessica de Barros, CSC
- Mitch Price, WA Charters

E. Approve Minutes from May 25, 2023 board meeting

J. McGill made a motion to approve the minutes from Board Meeting on 05-25-23.
G. Goulet seconded the motion.
The board **VOTED** unanimously to approve the motion.

F. Consent Agenda

K. Lieberman made a motion to approve the consent agenda.
J. McGill seconded the motion.
The following payments as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursements claims certified, as required by RCW 42.24.090, are approved for payment. In addition, payroll payments in the amount of $59,971.65 are also approved.

General Fund
Accounts Payable
Total electronic payments totaling $107,618.19 and

Check number 190, 192, 193, 196, 197 totaling $2,999.64

Non-AP Cash Disbursements

Total electronic payments totaling $6,546.63 and
Check number 191, 194, 195, 198 totaling $1,164.33

Payroll

Total electronic payments totaling $61,423.14 and
Payroll check numbers N/A through N/A totaling $0

The board **VOTED** unanimously to approve the motion.

II. Public Comment

A. Public Comment

No public comment.

III. Governance

A. Charter Commission Update

C. Espina gave an update about our progress on the Corrective Action Plan, specifically the Board's work to recruit more board members. The monthly CAP report will be submitted tomorrow.

B. Upcoming Board Tasks

G. Goulet and D. Walker will meet on July 5th to review the evaluation results. We will discuss the evaluation and action plan during July's board meeting.

We are aiming to vote for new board members and elect board officers in July, per our approved Board calendar.

C. Review board self assessment

C. Espina reviewed the board self-assessment findings from BoT. We are seeking new board members who have backgrounds in:

- Academic Excellence
- Development
- Facilities
- Finance
- Governance

- HR

IV. Academic Excellence & School Updates

A. Academic Excellence

D. Walker gave an overview of enrollment, unenrollment, recruitment and retention. As of today, we are at 69 fully enrolled students and have 8 prospective students.

D. Walker shared the draft for the 2023-24 school calendar and daily schedule that were developed with teacher input. WIHS number of instructional minutes meets the state requirements for number of instructional minutes.

Smarter Balanced Assessment results were reviewed. We still see lower math test scores across the board.
Makeup tests were offered to students who were absent. Participation rates have increased significantly; no student opted out of testing.

B. Staff positions

Two teacher positions open and a paraeducator position is open.

V. Finance/Fundraising

A. Review monthly financials

C. Baron reviewed the monthly financials, given current enrollment.

B. Finance Updates

The SAO audit has concluded and we are still waiting for their final report. The report will be presented at the July board meeting.

VI. Executive Session

A. Executive Session

Starting at 7:15 pm, the board met in an executive session to discuss with legal counsel regarding current or potential litigation as allowed by RCW 42.30.110(i):

(i) To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.

The board reconvened the public meeting at 8:06 pm.

VII. Anti-Racism and Transformative Justice Work

A. Announcements: Local anti-racist and transformative justice opportunities

- We are all invited to participate in NWYS Healing Pages book club. They are reading the book *Elite Capture*
- BIPOC celebration was great. Gail made connections for potential volunteers or potential board members.
- Upcoming Bellingham PRIDE Parade is July 9th, J. McGill invited WIHS to walk with NWYS as they will be Grand Marshal at the parade. J. McGill to send D. Walker the information so she can include it in the next parent and student newsletter.

VIII. Other Business

A. Announcements

No more WSSDA Equity Trainings this summer. More trainings should be available in late summer and fall.

IX. Board Goals

A. Board Debrief and Evaluation

At the conclusion of each meeting, the board will evaluate its success against its norms.
Norms
(Y) or (N) Board members should understand the Mission and Vision of the school
(Y) or (N) Board Agenda should be sent out 24hours to the board.
(Y) or (N) Responding to emails in a 24hr time span
(Y) or (N) All board members should RSVP to meetings through Board on Track

X. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:13 PM.

Respectfully Submitted,
C. Espina