APPROVED

Whatcom Intergenerational High School

Minutes

Board Meeting

Date and Time
Thursday March 30, 2023 at 6:00 PM

Location
In-person or via Zoom

Join Zoom Meeting
https://us06web.zoom.us/j/82854048341?pwd=K0o1bnA2eElvUEszSmhvMXNJa0xlQT09
Meeting ID: 828 5404 8341
Passcode: 367367

Directors Present
C. Espina (remote), G. Goulet (remote), J. McGill, K. Lieberman (remote), N. Mughal-Barrows

Directors Absent
None

Ex Officio Members Present
D. Walker

Guests Present
B. Luu (remote), M. Raeder (remote), R. Rodriguez

I. Opening Items

A.

Call the Meeting to Order

N. Mughal-Barrows called a meeting of the board of directors of Whatcom Intergenerational High School to order on Thursday Mar 30, 2023 at 6:03 PM.

B. Land Acknowledgement

J. McGill read the WIHS Land Acknowledgement.

C. Mission & Vision

Nasreen Mughal-Barrows read the WIHS Mission and Vision

D. Record Attendance

Guests in attendance

- Bill John, Lummi elder and prospective board member
- Shirley Williams, Whiteswan Environmental ED and WIHS co-founder
- Amber Porter, prospective board member
- Katherine Brossard, prospective board member
- Xyan Neider, prospective board member
- AJ Gammons-Reese, WIHS student
- Tehya Moberg, WIHS student
- ArinNaia Olson, WIHS parent
- Corey Baron, Joule Growth Partners
- Mitch Price, WA Charters Association
- Italiana Hughes, CSC
- Jess Saven Barton, CSC

E. Approve Minutes

J. McGill made a motion to approve the minutes from Board Meeting on 02-23-23.
K. Lieberman seconded the motion.
The board **VOTED** unanimously to approve the motion.

F. New Board Member Application

J. McGill made a motion to approve the application for Gail Goulet as a WIHS Board member.
K. Lieberman seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Public Comment

A. Public Comment

- Mr. Bill John would like to be a prospective board member.

- Tehya M. brought concerns about the service animal policy and requested full removal of another animal.
- AJ Gammons-Reese asked about having a student representative on the board, asked about expanding world languages (including Lummi language), police presence on campus, Indigenous students who left WIHS, requesting indigenizing curriculum, increasing the number of after-school programs, teachers and staff talking down to students, co-leading initiatives, supporting students and goals through fundraisers, topics involving communities. One question raised was how we might get transportation to make it easier and safer to increase access to community work?
- Shirley Williams shared opportunities for WIHS to partner with Whiteswan Environmental.

III. Governance

A. Whiteswan Environmental and WIHS Partnership

- Signed letter to Bernie Thomas will be sent to invite him to visit WIHS campus. Dawn made contact with Bernie Thomas and he plans to visit after spring break to build partnership with the Lummi Tribe and WE.
- **Action item**: We need to have a closed meeting within the next 2 weeks to have a sub-set of board members, so we do not have a quorum to create a plan that works for everyone. How to move forward on compensating WE to indigenize the curriculum?
    - Attendees at the closed meeting: Rachel Rodriguez, Dawn Walker, Whiteswan Environmental, Commission (Jessica de Barros), WA Charters Association reps, Gail Goulet, Corey Baron, Jason McGill

B. Charter Commission Update

Board recruitment: we are now at five board members, and we are still actively recruiting board members.
PE and Health (Wednesday Wellness): Focuses on mental health and physical well-being to receive all the credits for graduation.

We are now working with the Commission to work on a Corrective Action Plan, the next step after a Notice of Perceived Problem.

IV. Finance/Fundraising

A. February 2023 Financials

G. Goulet made a motion to approve the payroll check summary, accounts payable register, and non-accounts-payable cash for February 2023.
J. McGill seconded the motion.
February 2023 Payroll check summary: **$66,736.74**

Payments have been audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090. Those payments have been recorded on a listing which has been made available to the board. As of March 30, 2023, the Board, by a unanimous vote, approves payments totaling $66,736.74.

February 2023 Accounts Payable Register amount: **$86,101.46**

Payments have been audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090. Those payments have been recorded on a listing which has been made available to the board. As of March 30, 2023, the Board, by a unanimous vote, approves payments totaling $86,101.46.

February 2023 Non-Accounts-Payable Cash amount: **$19,217.45**

Payments have been audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090. Those payments have been recorded on a listing which has been made available to the board. As of March 30, 2023, the Board, by a unanimous vote, approves payments totaling $19, 217.45.
The board **VOTED** unanimously to approve the motion.
Discussion and clarification of how we receive funding and pay for WIHS students who are in Running Start. Dawn is following up with our registrar to see how WIHS is tracking this because Skyward does not communicate with Cedars, OSPI's electronic tracking system. The school has not received the funds for the Running Start students and WIHS has already paid BTC and WCC for the Running Start students.

B. Updated Financial Policies

J. McGill made a motion to Adopting the Financial and Fiscal Policies Updates - March 2023 to provide WIHS credit cards to the Director-level positions and the operations lead.
K. Lieberman seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
N. Mughal-Barrows	Aye
K. Lieberman	Aye
G. Goulet	Abstain
J. McGill	Aye
C. Espina	Aye

C. 2023-2024 Budget Prioritization and Projections

1. Background/How did we get here?

Original charter was written at 300 students. Move forward with a small high school model with a supported amendment. Drawback: model presents for little margin for error.
2. Core priorities for SY23-24 budget
Action item: Look at different mental health grants to cover Jordan's salary. Kira is willing to assist with writing any MH grants.
3. Hilltop catering setup last year. $8.50/student/meal - use 3 days/week. We need to investigate ways to decrease food costs. Discussed the option to pull in other smaller, local restaurants and caterers, and partnering with faith-based communities to assist with providing food.

D. Fundraising

Discussed the importance of partnering through grant writing, using the Grant Tracker, and hiring a grant writer as a staff.
Action item: We aim to launch the finance committee soon and meet with Bely Luu to discuss fundraising strategies.

V. Academic Excellence & School Updates

A. Review board progress against school goals

Will discuss this at next board meeting.

B. OSPI Equity Plan

J. McGill made a motion to adopt the OSPI Equity Plan.
G. Goulet seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Academic Excellence

Dawn shared the School Update and Academic Update

Action items for the April 2023 School Update:

- Dawn will present new enrollment and unenrollment by race
- Add data for ongoing and trends on enrollment and unenrollment.

D. Teacher share out

Maia Raeder, Art Teacher, shared about students' community service and Phenomenon Based Learning.

VI. Anti-Racism and Transformative Justice Work

A. Anti-racism and Transformative Justice Work

- NWYS Healing Pages book club is choosing another book to read. Jason will extend announcement to WIHS students.
- Get students activated on local events - No New Jail initiative. Jason will connect the NWYS staff with WIHS.

VII. Other Business

A. Events

Past Events

- Winter Formal - February 24th
- WIHS Rally for Missing and Murdered Indigenous Women - March 25th

Upcoming School Events

- Student Showcase will be April 21st from 2:15-3:30 pm
- Final Student Showcase will be June 9th

B. Announcements

For board members who started board membership after Jan 2022, they have two years to complete the two required equity trainings (one intro and one elective).

For board members who started before Jan 2022, they have four years to complete the two equity trainings (one intro and one elective).

- WA Charters Annual Conference "Reunited, Resilient, and Ready to Rally" - Hilton Seattle Airport & Conference Center, SeaTac, May 6th
  - Staff and board member discount $50/person
  - Current/Prospective parent discount $25/person
  - free childcare available

VIII. Board Goals

A. Board Debrief and Evaluation

At the conclusion of each meeting, the board will evaluate its success against its norms.
Norms
(Y) or (N) Board members should understand the Mission and Vision of the school
(Y) or (N) Board Agenda should be sent out 24hours to the board.
(Y) or (N) Responding to emails in a 24hr time span
(Y) or (N) All board members should RSVP to meetings through Board on Track

IX. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:08 PM.

Respectfully Submitted,
C. Espina