

APPROVED



WHATCOM
INTERGENERATIONAL
HIGH SCHOOL

Whatcom Intergenerational High School

Minutes

Governance Committee

Date and Time

Monday August 14, 2023 at 12:00 PM

Location

WIHS Board is inviting you to a scheduled Zoom meeting.

Topic: WIHS Governance Committee

Time: This is a recurring meeting Meet anytime

Join Zoom Meeting

<https://us06web.zoom.us/j/89256847115?pwd=L01ycEp1cG0vNS9jeWxyOFpSc09RQT09>

Meeting ID: 892 5684 7115

Passcode: 979293

One tap mobile

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+1 312 626 6799 US (Chicago)

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Committee Members Present

B. Luu (remote), C. Espina (remote), D. Walker (remote)

Committee Members Absent

N. Mughal-Barrows

Guests Present

G. Goulet (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

C. Espina called a meeting of the Governance Committee Committee of Whatcom Intergenerational High School to order on Monday Aug 14, 2023 at 12:02 PM.

II. 6. Governance

A. Review Notice of Perceived Problem

- We will investigate and share information on the Community Education Board requirements. What is a [Community Engagement Board? website](#)
- Discussed the status of the attendance policy and procedures.
 - D. Walker will send a draft attendance policy and procedures to board members by the end of this week for review. The attendance policy will be included in the August consent agenda.
 - D. Walker plans to pull attendance records both excused and unexcused absences to verify numbers.
 - WA Charters staff will be on site this Wednesday to support this work.
- Discussed ideas for attendance tracking and communication system.

B.

Board recruitment updates

We are still waiting for pending applications.

We are in contact with prospective board members. We expect a few observers at the August board meeting.

C. Review compliance and board calendar

Board and compliance calendars reviewed.

D. Prepare August board meeting agenda

- School Specific Goals/Performance Targets
- Board recruitments
- Fundraising ideas for SY 23-24
- Enrollment updates
- New staff
- Upcoming events
- Academic Committee meeting updates
 - Attendance monitoring should go to Academic Committee
- Reach out to CSC about their presentation
- CAP updates

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 1:05 PM.

Respectfully Submitted,
C. Espina