

APPROVED



WHATCOM
INTERGENERATIONAL
HIGH SCHOOL

Whatcom Intergenerational High School

Minutes

Board Meeting

Date and Time

Wednesday April 27, 2022 at 6:00 PM

Location

Join Zoom Meeting

<https://wwu-edu.zoom.us/j/94942930073?pwd=MmlCOVc3aFdxTHcwNE0xVGNhZD1ZIUT09>

Meeting ID: 949 4293 0073

Passcode: 495589

One tap mobile

+12532158782,,94942930073#,,,,*495589# US (Tacoma)

+16699006833,,94942930073#,,,,*495589# US (San Jose)

Dial by your location

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+1 669 900 6833 US (San Jose)

+1 346 248 7799 US (Houston)

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington DC)

Meeting ID: 949 4293 0073

Passcode: 495589

Join by SIP

94942930073@zoomcrc.com

Join by H.323

162.255.37.11 (US West)

162.255.36.11 (US East)

115.114.131.7 (India Mumbai)

115.114.115.7 (India Hyderabad)

213.19.144.110 (Amsterdam Netherlands)

213.244.140.110 (Germany)

103.122.166.55 (Australia Sydney)

103.122.167.55 (Australia Melbourne)

149.137.40.110 (Singapore)

64.211.144.160 (Brazil)

149.137.68.253 (Mexico)

69.174.57.160 (Canada Toronto)

65.39.152.160 (Canada Vancouver)

207.226.132.110 (Japan Tokyo)

149.137.24.110 (Japan Osaka)

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Directors Present

C. Espina (remote), C. Reuther (remote), D. Walker (remote), J. McGill (remote), K. Lieberman (remote), L. Robinson (remote), N. Mughal-Barrows (remote), T. Pyscher (remote)

Directors Absent

None

Guests Present

Patrick D'Amelio (remote), R. Rodriguez (remote)

I. Opening Items

A. Call the Meeting to Order

C. Espina called a meeting of the board of directors of Whatcom Intergenerational High School to order on Wednesday Apr 27, 2022 at 6:03 PM.

B. Land Acknowledgement

Read by J. McGill

C. WIHS Mission & Vision

Read by D. Walker

D. Record Attendance

E. Approve Minutes

L. Robinson made a motion to approve the minutes from Board Meeting on 03-23-22.

J. McGill seconded the motion.

The board **VOTED** to approve the motion.

F. Public Comment

No public comment.

G. Announcements: Upcoming community events

NWYS annual luncheon is scheduled for May 11th from 12-1pm at Hotel Bellwether Ballroom. WIHS community is invited to join.

II. 1. Academic Excellence

A. Academic Report

Academic report will be presented for next month.

III. Governance vs. Management 2.0 Training

A. Practice Exercise and Q&A

Rachel Ksenyak, Board on Track Senior Governance Coach, facilitated a Q&A session with the Board on Governance vs. Management training.

Rachel shared about the resources available on Board on Track including coaching, webinars.

IV. Anti-Racism and Transformative Justice Work

A. Equity Plan and part of strategic planning

B. Anti-racism and Transformative Justice Work

The Board discussed that the auto-ethnography project be a late summer or early fall project.

Action item: Tracey will lead and facilitate this process and send out a doodle poll for a date to get on the calendar.

V. 2. CEO Support And Eval

A. CEO Support & Evaluation

Action item: Nasreen will email out the memo for summary of the CEO support and evaluation. Board members will review the memo and we will discuss this at May's board meeting.

VI. 3. Finance/Fundraising

A. Fundraising/Finance Committee Updates

- **Action item:** Christine will follow-up with Board members who have not signed the nondisclosure agreement.
- Thank you cards are in for our donors. Board members will send thank you cards to contacts and donors. Donors and other visitors are welcome to tour the school. Rachel Rodriguez can set up tours.
- Corey Baron with Joule Partners will provide a 20-minute overview of Charter Finance 101 presentation at the May or June board meeting. The Board will walk through the actual proposed budget and approval in June or July.

B. Grant Update

Update and opportunities on grants was shared and discussed.

C. March Financial Reports

L. Robinson made a motion to approve our March 2022 Payroll Accounts Payable Register of \$52,150.00.

J. McGill seconded the motion.

L. Robinson made a motion to "The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment. In addition, payroll warrants in the amount of \$52,704.40 are also approved." J. McGill seconded the motion. Approve payments totaling \$63,030.65

The board **VOTED** unanimously to approve the motion.

VII. 4. Governance

A. Governance Committee Update

- **Action item:** Nasreen will review who needs to complete the Board Member report to help us identify how to build up our board.
- Policies and procedures handbook is getting worked on.
- OPMA guidance discussion: everyone is aware of the open public meeting act.
- **Action item:** The Financial and fiscal policies will be reviewed by the Financial Committee.

VIII. CEO Succession Planning

A.

Succession Planning Update

WA Charters has offered some funds for a consultant to assist with the succession planning process.

L. Robinson made a motion to Cindy Reuther be compensated for full-time 100% work since March 16th, 2022 until Cindy rescinds on need for full-time work.

K. Lieberman seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. S.W.O.T. Summary & Leadership Structures

- S.W.O.T. summary discussed to assist Board with identifying priorities.
- Leadership structure options were presented and discussed.

IX. Other Business

A. Closed Session

Leadership update discussed.

X. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:28 PM.

Respectfully Submitted,
C. Espina