

# F.W. Parker Charter Essential School

## Minutes

### Facilities Committee Meeting

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#### Date and Time

Thursday March 26, 2026 at 11:00 AM

#### Location

Hybrid

<http://parker.school/facilitiescommittee>

Brian's table

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<http://parker.school/facilitiescommittee>

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#### Committee Members Present

B. Harrigan, K. Williams (remote), M. McKenna, M. Turnbull, P. MacDonald (remote), S. Monteneri

#### Committee Members Absent

B. Bettencourt

#### Guests Present

Dave Morrello

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### I. Opening Items

#### A. Record Attendance, guests and introductions

#### B. Call the Meeting to Order

M. McKenna called a meeting of the Facility Committee of F.W. Parker Charter Essential School to order on Thursday Mar 26, 2026 at 11:03 AM.

#### C. Approve Minutes

M. McKenna made a motion to approve the minutes from Facilities Committee Meeting on 01-27-26.

M. Turnbull seconded the motion.

The committee **VOTED** to approve the motion.

**Roll Call**

K. Williams Aye  
B. Harrigan Aye  
M. McKenna Aye  
B. Bettencourt Absent  
S. Monteneri Aye  
M. Turnbull Aye  
P. MacDonald Aye

**II. Facility**

**A. HVAC options and ideas**

The group discussed options for next steps on the HVAC project. Michelle explained that we currently have a room with no heat that needs to be fixed before next season. Dave explained that the full HVAC phase 2 for the 70s portion of the building to mirror the 1950s upgrade would run into the area of \$3 million. Even if phased in, the initial phase would be at least \$1-1.5 million. We discussed options to repair what is currently broken in the system. The group settled on a plan to repair what is broken rather than seek out a full upgrade. Dave Morrello was going to help us price out options including replacing the pneumatic lines versus put in a rooftop unit for the one room that would include ventilation, heat and A/C. The group agreed that Facilities planning is a must for the next group of Strategic Planning

**B. Courtyard Project Update**

The group discussed the newest version of courtyard drawings. The group generally liked the design. Suggestions included

- tinting or texture changing in the concrete so as to make it not so bright
- incorporating irrigation planning
- incorporating lighting and electrical planning

The committee appreciated the ADA compliance in that it is planned to be all one level.

The committee all agreed to ask the recommend to the board that we stay with Kyle Zick landscaping for timeliness, continuity of design, and cultural understanding of our school rather than going out for a full procurement for design/bid/build architects.

Brian suggested creating a design taskforce to work with Kyle to include select staff, donors, and students to finalize the design.

**C. Review Goals**

skipped this item

### III. Closing Items

#### A. Adjourn Meeting

M. McKenna made a motion to to adjourn.

B. Harrigan seconded the motion.

The committee **VOTED** to approve the motion.

#### Roll Call

P. MacDonald Aye

M. Turnbull Aye

M. McKenna Aye

B. Bettencourt Absent

B. Harrigan Aye

K. Williams Aye

S. Monteneri Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 12:13 PM.

Respectfully Submitted,

M. McKenna

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#### Documents used during the meeting

- Francis Parker Courtyard Cost\_KZLA.pdf
- Francis Parker Courtyard Renderings\_KZLA.pdf